

Appendix VI.G.1.f(1) Monthly Discipline Report – Sample

2023-2024 Site-Based Discipline Monthly Report (MDR)

School Name: Middle School

Date: 01/31/24

Month: January

Utilize Report U-IDS-06 to complete this document.

The Monthly Discipline Report is due the **second Friday of each month**. The data should be from the previous month. Upload to [StuRelationsMnthlyDiscReports](#) Teams folder. Please name the document with your school’s name and the month and year of the report.

Table 2: Total Number of Discipline by Week						
	White	African Am.	Hispanic	Native Am.	Asian/PI	Multi-Racial
Total (39)	2	3	29	3	0	2
Week 22	0	0	0	0	0	0
Week 23	1	2	10	1	0	0
Week 24	0	0	6	2	0	2
Week 25	1	1	13	1	0	0
Week 26	0	0	3	0	0	0

Is there a trend? Yes

If yes explain below:

The current trend in our behavior data shows a significant difference in the number of Hispanic students being disciplined compared to the other categories, and this is due to site’s high Hispanic population on campus. We had a significant decrease in discipline incidents from December to January, going from 62 total incidents to 39.

In response to the behaviors that the discipline data represents we have held restorative conferences and classroom circles for students and teachers. The principals have been conducting classroom walk-throughs as well as formal observations and evaluations, and monitors are checking in with students in hallways and in classrooms when necessary. Assistant principals are frequently in the hallways interacting with students and motivating them to be in class. PBIS rewards for positive behaviors are also in full effect, including the student store for following behavior expectations, a tardy competition for the fewest number of tardies per grade level per quarter, student of the month ceremonies, monthly lunchtime assemblies to engage students and promote school expectations, and free dress passes for following the uniform policy and keeping our campus clean. We are also holding lunch detention for students that are frequently tardy for class, which has decreased our tardy numbers.

If this trend is reflected in your weekly or bi-weekly behavior management reports, please check this box:

Weekly/Bi-Weekly Report

Climate and Culture

This month:	Agree	Disagree
Fights increased in the school		The number of students involved in fights has decreased from 8 to 6.

Aggression increased in the school	The number of students involved in aggression that did not qualify as fighting increased from 5 to 9 according to the MDR report.	
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PD on Behavior Management, PBIS, SEL, Restorative Practices, or MTSS:

PD Topic (please put the date of the training/s below the focus topic):

Code of Conduct Mandatory within the first month of school.	Behavior Management	PBIS	Restorative Practices	MTSS	Other: Specify if related to student behavior.
	Small amounts of time are allocated to behavior management during each PD this month.				Classroom engagement strategies to minimize disruption, defiance, and disrespect.

**Behavior Management Team Report
2023-2024
Student Relations Department**

School	Click or tap here to enter text.
Behavior Management Team Facilitator	Click or tap here to enter text.
Meeting Date:	01/09/24
Weeks of:	Looking ahead, last week before winter break already covered.

Behavior Management Team: Attendance

Principal: Click or tap here to enter text.	8 th Grade Counselor: Click or tap here to enter text.
Assistant Principal:	MTSS Facilitator: Click or tap here to enter text.
Assistant Principal: Click or tap here to enter text.	NASS: Click or tap here to enter text.
ISI Teacher: Click or tap here to enter text.	Social Worker: Click or tap here to enter text.
6 th Grade Counselor: Click or tap here to enter text.	Monitor: Click or tap here to enter text.
7 th Grade Counselor: Click or tap here to enter text.	Other: Click or tap here to enter text.

Notes/Behavior Trends (where are the areas of focus this week):

- Each week discuss 3 – 5 students to target with positivity to encourage better behavior and greater focus.

Future To-Do's

- RPF is continuing restorative conferences and classroom circles.
- Bullying and inappropriate words/actions are being addressed for specific classes through talks, circles, and lessons.

Attach/List Synergy Reports/Other documents used to inform the notes/trends above:

**Behavior Management Team Report
2023-2024
Student Relations Department**

School	
Behavior Management Team Facilitator	Click or tap here to enter text.
Meeting Date:	01/16/24
Weeks of:	01/08/24 – 01/12/24

Behavior Management Team: Attendance

Principal: Click or tap here to enter text.	8th Grade Counselor: Click or tap here to enter text.
Assistant Principal:	MTSS Facilitator: Click or tap here to enter text.
Assistant Principal: Click or tap here to enter text.	NASS: Click or tap here to enter text.
ISI Teacher: Click or tap here to enter text.	Social Worker: Click or tap here to enter text.
6th Grade Counselor: Click or tap here to enter text.	Monitor: Click or tap here to enter text.
7th Grade Counselor: Click or tap here to enter text.	Other: Click or tap here to enter text.

Notes/Behavior Trends (where are the areas of focus this week):

- Tardies are rising.
- Lower discipline numbers than usual, keeping an eye on 6th grade boys.

Future To-Do's

- Official tardy sweeps being implemented again, tardy comp rewards being worked on.
- Restorative circles in PE being implemented.
- Discussed 3 – 5 students for boosting positivity and building stronger connections

Attach/List Synergy Reports/Other documents used to inform the notes/trends above:



WIR 01.08.24 -
01.12.24.PDF

Behavior Management Team Report 2023-2024 Student Relations Department

School	
Behavior Management Team Facilitator	Click or tap here to enter text.
Meeting Date:	01/23/24
Weeks of:	01/15/24 – 01/19/24

Behavior Management Team: Attendance

Principal: Click or tap here to enter text.	8th Grade Counselor: Click or tap here to enter text.
Assistant Principal:	MTSS Facilitator: Click or tap here to enter text.
Assistant Principal: Click or tap here to enter text.	NASS: Click or tap here to enter text.
ISI Teacher: Click or tap here to enter text.	Social Worker: Click or tap here to enter text.
6th Grade Counselor: Click or tap here to enter text.	Monitor: Click or tap here to enter text.
7th Grade Counselor: Click or tap here to enter text.	Other: Click or tap here to enter text.

Notes/Behavior Trends (where are the areas of focus this week):

- Rough play is becoming more common
- Discipline numbers went down
- Girls vaping in Cpod restroom more often

Future To-Do's

- Boost our positivity for discussed students that need more positive support, try making positive calls home.
- Female adults will check Cpod bathroom more often and go to the bathroom when called for assistance.

Attach/List Synergy Reports/Other documents used to inform the notes/trends above

Behavior Management Team Report

2023-2024
Student Relations Department

School	Click or tap here to enter text.
Behavior Management Team Facilitator	Click or tap here to enter text.
Meeting Date:	01/30/24
Weeks of:	01/22/24 – 01/26/24

Behavior Management Team: Attendance

Principal: Click or tap here to enter text.	8 th Grade Counselor: Click or tap here to enter text.
Assistant Principal:	MTSS Facilitator: Click or tap here to enter text.
Assistant Principal: Click or tap here to enter text.	NASS: Click or tap here to enter text.
ISI Teacher: Click or tap here to enter text.	Social Worker: Click or tap here to enter text.
6 th Grade Counselor: Click or tap here to enter text.	Monitor: Click or tap here to enter text.
7 th Grade Counselor: Click or tap here to enter text.	Other: Click or tap here to enter text.

Notes/Behavior Trends (where are the areas of focus this week):

- Students are not stopping rough play after being told to stop.
- Girls still vaping in bathrooms, 6th graders caught.
- Students are getting to class on time more often thanks to tardy sweeps.

Future To-Do's

- Boost our positivity for discussed students that need more positive support, try making positive calls home.
- Female staff will check bathrooms more often and be visible in halls.
- Calls are being made home for aggressive play and defiance for not listening to the adults.

Attach/List Synergy Reports/Other documents used to inform the notes/trends above:



WIR 01.22.24 -
01.26.24.PDF

Behavior Management Team Report

2023-2024
Student Relations Department

School	Click or tap here to enter text.
Behavior Management Team Facilitator	Click or tap here to enter text.
Meeting Date:	02/06/24
Weeks of:	01/29/24 – 02/02/24

Behavior Management Team: Attendance

Principal: Click or tap here to enter text.	8 th Grade Counselor: Click or tap here to enter text.
Assistant Principal:	MTSS Facilitator: Click or tap here to enter text.
Assistant Principal: Click or tap here to enter text.	NASS: Click or tap here to enter text.
ISI Teacher: Click or tap here to enter text.	Social Worker: Click or tap here to enter text.
6 th Grade Counselor: Click or tap here to enter text.	Monitor: Click or tap here to enter text.
7 th Grade Counselor: Click or tap here to enter text.	Other: Click or tap here to enter text.

Notes/Behavior Trends (where are the areas of focus this week):

- Play fighting is still increasing, especially the boys.
- More drama coming up about relationships, especially girls arguing over boys.
- Fights are increasing slightly.
- Discussed specific students to keep boosting with positivity.

Future To-Do's

- Continue addressing play fighting with administrators and restoratives.
- Continue having talks with students about relationships.
- Continue with official tardy sweeps.

Attach/List Synergy Reports/Other documents used to inform the notes/trends above: