APPENDIX IX – 6

2017-2018 TTL Program documentation:

- Schedule of TTL Monthly Meetings:

Dates and Agenda items for the 2017/2018 year:

2017:
Aug 15 and 17 –
        Agenda- TTL Program overview, Schooldesk website, Office 365 access
Sep 19 and 21 –
        Agenda - Skype call guest speaker O365 and Curriculum 4.0, November Cluster Teaching
        and Learning Summit, MEC (Microsoft Educator Community) MIE (Microsoft Innovative
        Educator) 21st Century Learning Design, Teaching with Technology Basics Badge
Oct 17 and 19 –
        Agenda – November Cluster Teaching and Learning Summit planning, TTL Time Entry
        training
Nov 14 and 16 (cluster teaching and learning summit) –
        Agenda – Summit presentations, Synergy Gradebook training, MEC MIE Trainer/Master
        Trainer

2018:
Jan 16 and 18 –
        Agenda – Synergy LMS pages, AZELLA Testing, TTL Teams and spreadsheet hours
Feb 13 and 15 –
        Agenda – MIE Teams training, O365 Teams, AZ Merit testing (includes O365 Teams use),
        AIMS Science testing
Mar 13 (All Clusters combined meeting) Catalina HS + **no Thursday meeting**
        Agenda – TTL Teaching and Learning Summit (included presentations for Microsoft
        Office 365, Skype for Business, Promethean Boards, MineCraft in Education, Textbook
        Warehouse, MEC resources, O365 Teams for PLCs, O365 Forms in the classroom, O365
        Excel, ExamView
Apr 10 and 12 –
        Agenda – Social Media, MIE Trainer Academy Learning path, Microsoft Expert
        nominations and School nominations, O365 student pilot program, O365 Teams training
May 15 and 17 (All Clusters Skype meeting) (Tuesday and Thursday meetings) –
        Agenda – O365 Forms training, AZ Merit summary, TTL program 2018-2019, Region
        configuration