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APPENDIX VI – 7

TUSD Teacher Evaluation Workflow SY 2016-2017

Step 1 Beginning of the year and pre conference held by end of 1st Quarter – Start Domain 1

Step 2 Teacher Self-Review completed by December 1st Step 5A For teachers who scores less than 30 points on Domains 2 & 3, schedule a 2nd preconference and begin the observation cycle again.

(A second or subsequent observations is required)

Step 5

For teachers who scores 30 or more points in Domains 2 & 3 may request a second observation

Step 3 1st Observation for all teachers <u>must</u> be completed by December 1st Step 4 Post Conference with written feedback <u>must</u> be held within 10 business days of observation Preliminary scores for Domains 1 & 4 should be entered by January 31st.

Step 6 2nd and subsequent Observations <u>must</u> be completed by May 1st

Step 7 Post Conference with written feedback <u>must</u> be held within 10 business days of observation

Step 8

Finish Domain 1, complete Domain 4 and the summary conferences form. Hold final conference, sign and date the summary by May 15th. Evaluation is complete!