

APPENDIX VI – 38

MTSS Leads and Facilitators Professional Development TUCSON UNIFIED SCHOOL DISTRICT

Friday, September 30, 2016

8:00 – 11:00 AM

Duffy Student Services Center – Multi-Purpose Room

5145 E 5th Street

**SharePoint Attachment*

Objectives:

- ❖ PWBAT identify TUSD's Priorities for 2016 – 2017
- ❖ PWBAT access Synergy and the MTSS SharePoint
- ❖ PWBAT upload required documents to the MTSS SharePoint
- ❖ PWBAT identify key topics in the MTSS Program Operating Guidelines
- ❖ PWBAT describe the process of referring a student to DAEP

I. DISCUSSION/ACTION ITEMS

	Presenter	Time
1. District Priorities for 2016-2017	Cathy Comstock	5 minutes
2. Governing Board Policy GBEA	Cathy Comstock	5 minutes
3. Provisioning Check <ul style="list-style-type: none"> • Synergy • SharePoint • Data Dashboard (MTSS Facilitators) 	Table Groups	10 minutes
4. Review of SharePoint Files <ul style="list-style-type: none"> • Discipline Folder August Discipline Report • MTSS Folder Campus Support Team Form Agendas / Notes for 2 meetings Student Logs • PBIS Folder PBIS Meeting Notes, Matrix, Documents 	Cathy Comstock / Table Groups	15 minutes
5. Exceptional Education Connection	Maura Clark-Ingel	15 minutes
6. Review of MTSS Guidelines / Handbook	Cathy Comstock	40 minutes
7. DAEP Referral Process	Cathy Comstock	15 minutes
8. *BREAK – MTSS Leads are excused		15 minutes
9. MTSSF - Sign-up for Second Quarter Site Visit	Cathy Comstock	10 minutes
10. MTSSF – Job Alike PLC's	Andrea Valenzuela	5 minutes
11. MTSSF - Time Entry Logs	Cathy Comstock	5 minutes
12. MTSSF - Data Dashboard	Cathy Comstock	40 minutes