

APPENDIX X – 15

**2016-17 Budget Development Process
Drafts 2**

DRAFT 2: April 8, 2016

COMMENTS

TUSD provides Draft #2 of the 2016-17 Proposed USP Budget with any allocation revisions using the Draft #2 format for each tracked activity:

- a **summary of the Draft #2** proposed aggregated allocations by activity with the 2016-17 Proposed Allocation, the 2015-16 Allocation, and the variance between the two.

Form 2

For Each Activity

- **Draft #2 proposed allocation** for the activity in the proposed budget year (2016-17), broken out by allocation from 910G and any other USP related funding sources,

Form 1A

- the **allocation** for the activity in the **current budget year** (2015-16), broken out by allocation from 910G and any other USP related funding sources,

Form 1B

- the **variance** between the **Draft #2** and the **Draft #1** 2016-17 proposed allocation, broken out by allocation from 910G and any other USP related funding sources, where applicable,

Form 1C

- a **rationale** for any differences between the Draft #1 and Draft #2 proposed allocations, including a rationale for any non-incremental increase or decrease in funding for the activity, if applicable, and

New information added to original document.

- **910G budget detail**, including specific line item allocations by department, with **Draft #2** proposed 2016-17 allocations, **Draft #1** proposed 2016-17 allocations, current year (2015-16) budgeted allocations, and **comments** relating to any position and/or program changes.

Form 3 and Form 4

- On a separate form, the **USP Funding Criteria** information shall be provided for each new or expanded program in Draft #2 of the budget.

See list below

March/April, 2016 (no later than 10 business days after Draft #2 is received): Plaintiffs and Special Master Plaintiffs review and comment period limited to newly proposed allocations in Draft #2 except when new changes in proposed allocations affect specific proposals in Draft #1 or when a rationale is provided as to why the comment was not provided in Draft#1. The Plaintiffs and Special Master may also restate comments related to prior drafts. A phone conference with the parties may prove supportive of the process during this time.

Draft 2: USP Funding Criteria: New or Expanded Programs

1. Restorative Practices consultant
2. Classroom Management consultant
3. ISI @ Roberts-Naylor (along with Student Support form)

**2016-17 Budget Development Process
Drafts 1-3**

Draft 3: May 11, 2016 May 6, 2016	COMMENTS
<p>TUSD provides Draft #3 of the 2016-17 Proposed USP Budget with any allocation revisions using the Draft #3 format for each tracked activity:</p> <ul style="list-style-type: none"> □ a summary of the Draft #3 proposed aggregated allocations by activity with the 2016-17 Proposed Allocation, the 2015-16 Allocation, and the variance between the two. 	F Form 2
<p><u>For Each Activity</u></p> <ul style="list-style-type: none"> □ Draft #3 proposed allocation for the activity in the proposed budget year (2016-17), broken out by allocation from 910G and any other USP related funding sources, □ Draft #2 proposed allocation for the activity in the proposed budget year (2016-17), broken out by allocation from 910G and any other USP related funding sources, □ Draft #1 proposed allocation for the activity in the proposed budget year (2016-17), broken out by allocation from 910G and any other USP related funding sources, □ the allocation for the activity in the current budget year (2015-16), broken out by allocation from 910G and any other USP related funding sources, □ the variance between the Draft #3 and the Draft #2 2016-17 proposed allocation, broken out by allocation from 910G and any other USP related funding sources, where applicable, □ a rationale for any differences between the Draft #3 and Draft #2 proposed allocations, including a rationale for any non-incremental increase or decrease in funding for the activity, if applicable, and □ 910G budget detail, including specific line item allocations by department, with Draft #3 proposed 2016-17 allocations, Draft #2 proposed 2016-17 allocations, Draft #1 proposed 2016-17 allocations, current year (2015-16) budgeted allocations, and comments relating to any position and/or program changes. □ On a separate form, the USP Funding Criteria information shall be provided for each new or expanded program in Draft #3 of the budget. 	F Form 1A Draft 3 F Form 1A as submitted w/ Draft 2 F Form 1A as submitted w/ Draft 1 F Form 1B F Form 1C F/D Narrative revision F Forms 3 & 4
<p>May, 2016 (no later than 20 business days after Draft #3 is received, per USP Court Order): Plaintiffs review and comment period limited to newly proposed allocations in Draft #3 except when new changes in proposed allocations affect specific proposals in Draft #2 or when a rationale is provided as to why the comment was not provided in Draft#1. The Plaintiffs may also restate comments related to prior drafts. A phone conference with the parties may prove supportive of the process during this time.</p> <p>May, 2016 (within 10 business days of plaintiffs comments on Draft #3, per USP Court Order): Special Master submits any suggestions for modification related to proposed allocations reflected in Draft #3 to the District.</p>	D NA

**2016-17 Budget Development Process
Final Proposed USP Budget**

Final Proposed USP Budget 6/29/16		COMMENTS
TUSD provides the 2016-17 Final Proposed USP Budget.		
<ul style="list-style-type: none"> □ a summary of the Draft #3 proposed aggregated allocations by activity with the 2016-17 Proposed Allocation, the 2015-16 Allocation, and the variance between the two. 	Form 2	
<u>For Each Activity</u>		
<ul style="list-style-type: none"> □ Final Proposed Budget allocations for the activity in the proposed budget year (2016-17), broken out by allocation from 910G and any other USP related funding sources, 	Form 1A	
<ul style="list-style-type: none"> □ the allocation for the activity in the current budget year (2015-16), broken out by allocation from 910G and any other USP related funding sources, 	Form 1B	
<ul style="list-style-type: none"> □ the variance between the Final Proposed and the Draft #3 proposed allocation, broken out by allocation from 910G and any other USP related funding sources, where applicable, 	Form 1C	
<ul style="list-style-type: none"> □ a rationale for any differences between Final Proposed and the Draft #3 proposed allocations, including a rationale for any non-incremental increase or decrease in funding for the activity, if applicable, and 	Narrative revision	
<ul style="list-style-type: none"> □ 910G budget detail, including specific line item allocations by department, with Final Proposed 2016-17 allocations and Draft #3 proposed 2016-17 allocations, and current year (2015-16) budgeted allocations, and comments relating to any position and/or program changes. 	Forms 3 & 4	
<ul style="list-style-type: none"> □ on a separate form, the USP Funding Criteria information shall be provided for each new or expanded program in Draft #3 of the budget. 	N/A	
<ul style="list-style-type: none"> □ a summary of the Final Proposed aggregated allocations by activity with the 2016-17 Draft 3, Draft 2, Draft 1, 2015-16, and 2014-15 allocations. 	Form 5	

**2016-17 Budget Development Process
Final Proposed USP Budget**

June, 2016	<p>TUSD provides a copy of the "Final Draft" - 2016-17 Proposed USP Budget that will be considered by the Governing Board with any allocation revisions using the Final Draft format for each tracked activity. Any changes from Draft #3 and other previous drafts shall be noted in the same way as described in previous formats.</p> <p>TUSD Governing Board action on the 2016-17 Proposed USP Budget. Any continuing objection by the plaintiffs shall be noted separately and provided to the Governing Board for consideration.</p>
July 2016	Governing Board action on the 2016-17 USP Budget.
July 2016	<p>Within ten (10) days of Governing Board action, if necessary, objections filed for any plaintiff disagreement with the budget, as approved. Any subsequent agreed upon changes will be addressed in the December, 2016 Budget Revision.</p>