

APPENDIX VI – 50

From: Scheppe, Kathleen

Sent: Friday, November 20, 2015 5:19 PM

To: Alexander, Jaquetta; Anderson, Mary; Bellisario, John; Bermudez, Charles; Contreras, Denice; Cota, Meg; Cruz, Sabrina; Dotson, Oscar; Figueroa, Jennifer; Flores, Norma; Gabaldon, Steven; Grivois-Shah, Timothy; Johnston, Diana; Jordan, Janet; Langford, Lisa; Ortiz, Alma; Ortiz-Montoya, Rosanna; South, Lisa; Strozier, Tonya; Thiffault, Sandra; Thomas, Lisa; Zepeda, Concepcion

Cc: Gallegos, Ana

Subject: Weekly Update

Happy Thanksgiving! May you recharge and enjoy the time with your family & friends. I am thankful for YOU, your hard work, your kind hearts and the leadership you show at your schools. I am truly privileged to work with such **amazing** colleagues who never give up and maintain a sense of humor!

Newsletters – Some of you have asked to see what your colleagues send out for weekly newsletters, so here are a few samples. **Having the MTSS/ Discipline, PBIS meeting dates and times in your newsletter** are very much appreciated and great evidence for the USP. I attended a PBIS meeting at Booth Fickett, where 13 staff members attended and talked briefly about what changes needed to be made for second semester (thank you for thinking ahead). I also attended the **Discipline meeting at Fruchthendler where a team of six reviewed the data and tracked the interventions noted for specific students. The staff focused on using restorative notations in interventions as opposed to incident reporting. At Borton's MTSS meeting, a team of seven listened to a teacher's student goals, reviewed the data and made suggestions. A time was set for a follow-up to check progress. The team followed a timed protocol to maximize their time.**

Teachscape: Thank you for all of your work with evaluations. Remember—the observation needs to be completed by Dec. 1 but you can hold the post after this date. Teacher Self-Review needs to be completed by Dec. 1. Please be sure to include summaries in your teaching evaluations. Last year, there were several evals without teacher strengths or summaries noted and some evals had the same comment for all teachers. As we ask teachers to do with their students, please individualize feedback for your teachers.

Please remember that **playground inspections** must be completed 3x a week and that you know where your clipboard, depth meter and rake are located.

AzMERIT – scores are embargoed to public, media, and School Board. Individual scores to parents and teachers are not part of the embargo. Yes, its okay to go ahead and distribute the scores however you want to do it (mail, put in report card, conference).

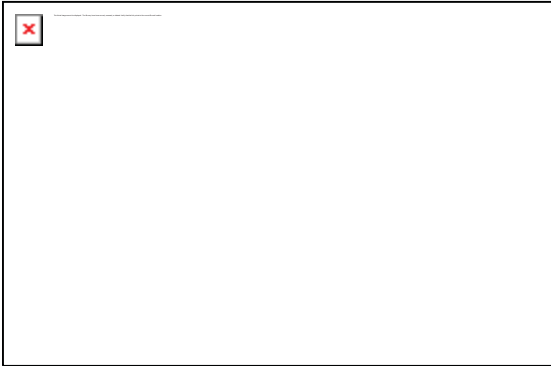
DIBELS Training – your classified staff can attend to be trained but they need to either attend during their work day or you need to pay them out of your budget. Principals you can attend too!

DIBELS for 4th and 5th – Ana is looking into this for us. Stay tuned...

Attachments: Holiday activity policy—good review for teachers.

☺ Thank you Jason Weaver, Tim Grivois-Shah, Nate Edwards and Jaye Alexander for leading PD at our ILA and giving us such applicable strategies for our schools. You rock! Much appreciated!

Have a relaxing weekend and a great short week next week. Happy Thanksgiving!



Kathy