

APPENDIX V – 196



Mexican American Student Services
Staff Meeting
Staff Training
October 20, 2015
Wakefield Bldg. C
101 W. 44th Street
Room C126

PURPOSE: Enroll in America Training, Going over data, Library Applications, Family Resource Calendar, Parent University, Mentoring updates, Parent Quarterly and Grades

AGENDA									
1:00 p.m.	Welcome	Dr. Maria Figueroa							
3:15 p.m.	<ul style="list-style-type: none"> Enroll America Training <ol style="list-style-type: none"> Introduction Who Enroll America Is Our relationship with TUSD Connecting District Families to Care 	Damian Alzua & Montserrat Caballero-Juarez							
	<ul style="list-style-type: none"> Update on Read Strong Library Applications 	Specialists & Dr. Figueroa							
	<ul style="list-style-type: none"> Gathering and inputting School City data TUSD, Family Resource Center calendar Parent University — <i>Send Parent Link 10/26/15</i> Mentoring updates information Follow up on Wakefield's Planning for Parent Quarterly Session for October 22, 2015 	Dr. Figueroa Angelica Munoz							
	<table border="1"> <tr> <td>CHECK LIST and SIGNS</td> <td>VENDORS</td> </tr> <tr> <td>R. Robinson JC De La Torre</td> <td>Anita Cuellar Anne Felix</td> </tr> <tr> <td>AGENDA</td> <td>LOGISTICS</td> </tr> <tr> <td>Lindsay Lawson Anthony Ludovici Angelica Goebel Brian Demaree</td> <td>Yvonne Nelson Angelica Munoz Ann Littleton Yvette Grajeda</td> </tr> </table>	CHECK LIST and SIGNS	VENDORS	R. Robinson JC De La Torre	Anita Cuellar Anne Felix	AGENDA	LOGISTICS	Lindsay Lawson Anthony Ludovici Angelica Goebel Brian Demaree	Yvonne Nelson Angelica Munoz Ann Littleton Yvette Grajeda
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3:30 p.m.	<ul style="list-style-type: none"> Go over Number of students earning F's 	High School specialists Mr. Robinson, Mrs. Goebel and Ms. Munoz.							
	Closing								



**Mexican American Student Services
 Staff Meeting
 Staff Training
 November 3, 2015
 Wakefield Bldg. C
 101 W. 44th Street
 Room C126**

**PURPOSE: Parent University, 2nd Quarter Parent Sessions Dates and Locations,
 Hygiene Drive, United Way, Enroll America: Pima County Enrollment Coalition**

AGENDA		
12:00 p.m.	Welcome	Dr. Maria Figueroa
12:30 p.m.	Healthcare: Enroll America: Pima County Healthcare Enrollment forms for families assisted by Specialists	Specialists & Dr. Figueroa
	Updates on Access for Specialists: School City data	Angelica Goebel & Anita Cuellar
	Editing check off lists for Parent Quarterly Sessions for 2 nd Quarter	Specialists & Dr. Figueroa
	Coordinating a Hygiene Drive: video	Desiree Cook
	Updates on Library cards for focus 40 students and meeting students at Library locations for Read Strong: Achieve 3000	Dr. Figueroa
	United Way Pledges: video	Angelica Munoz
1:30 p.m.	Feedback on student Monthly narratives and Grant Tracker input Specialists Plan quarterly site sessions	Dr. Figueroa & Specialists
	Specialists finalize edits on Grant Tracker Closing	



Mexican American Student Services
Staff Meeting
Staff Training
November 17, 2015
Wakefield Bldg. C
101 W. 44th Street
Room C126

PURPOSE: Enroll America Webinar, Monthly Narrative reports, School City, Hygiene Drive, Read Strong and Grant Tracker input

AGENDA		
12:00 p.m.	Welcome	Dr. Maria Figueroa
12:00 p.m.	Healthcare: Enroll America: Webinar (1 hour) https://cc.readytalk.com/cc/s/registrations/new?cid=7ny3qrcd3sq5	Specialists
1:00 p.m.	Looking at monthly narratives reports and four pronged assistance for students in schools.	Specialists & Maria Figueroa
3:00 p.m.	Updates on Access for Specialists: School City data Follow up on Hygiene Drive	Reports on Updates from Specialists.
3:30 p.m.	Updates on Library cards for focus 40 students and meeting students at Library locations for Read Strong: Achieve 3000 Feedback on student Monthly narratives and Grant Tracker input	Reports on Updates from Specialists. Figueroa
3:30 p.m.	Closing	

ENROLL AMERICA FORMS

School	Specialist	# of Forms
Utterback	A. Cuellar	36
Hollinger	JC De La Torre	8
Pistor	B. Demaree	14
Holladay	A. Felix	1
Pueblo Gardens	A. Felix	1
Maxwell	A. Goebel	38
Doolen	L. Lawson	7
Booth-Fickett	A. Littleton	40
Tucson	A. Ludovici	20
Catalina	A. Ludovici	1
Valencia	A. Munoz	10
Pueblo	Y. Nelson	20
Cholla	Y. Nelson	20
Rincon	R. Robinson	7
Palo Verde	R. Robinson	8
Tolson	B. Solis	10
Johnson	B. Solis	0
Lynn Urquides	Y. Grajeda	6

Parent University	8
Dr. Figueroa	6