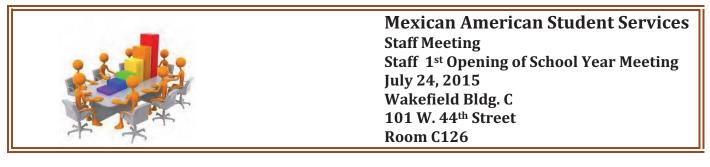
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## APPENDIX V – 183





PURPOSE: Welcome Back, cover items in handbook, evaluations, discuss job description and, Mandatory TUSD trainings such as:

- a. Signing in on True North Logic
- b. Grant Tracker data and entries descriptors How to log in
- c. Mandatory reporting power point
- d. Child Find Procedures power point
- e. Professional Boundaries power point
- f. Volunteer/fingerprints
- g. Time Clock Plus training and time edit forms (continued training on week of July 27-30)
- h. Data Collection/Analyze
- i. Assignments for school year 2015-2016
- j. Updated Multi Tear System of Supports
- k. Schedules and due dates (School assignments and Saturday Math).
- l. Pima Library/ Read Strong/ Achieve 3000 requirements
- m. Set Criteria for Student of the month
- n. Benefits enrollment

AGENDA		
9:00a.m.	<ul><li>Clocking in</li><li>Welcome</li></ul>	Dr. Maria Figueroa
9:20 a.m.	<ul> <li>Signing up for training under True North Logic</li> <li>Norms</li> <li><b>TED Talk Video/Expectations</b></li> <li><b>New Job Descriptions &amp; Distribution of</b> Handbooks</li> <li>Expectations: Recording Student Interventions in Mohave under interventions and time and effort in Grant Tracker. Mr. Butler's calendars for student follow up.</li> <li>USP requirements: Parent Quarterly Sessions and documented invites from specialists, Advanced Learning Experiences recorded invitation phone calls from specialists and career and college</li> </ul>	<ul> <li>"The Work" The A, B, C's of what we do:</li> <li>1. Attendance</li> <li>2. Behavior/Discipline</li> <li>3. Credit Recovery/Credit Acquisition</li> <li>4. Grades</li> </ul>
	mentoring experiences for students.	V 102 m 1

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9:40 a.m.	Handbooks:	Maria Figueroa
	• Evaluations for 2014-15 school year.	
	Administrator Evaluations	
	LOA forms	
	• Time clock Plus Training (Continue week of	
	(7/23/)	
	• TUSD Mandatory Trainings (power point	
	format)	
	a. Protocol for Missing Students from	
	Principals	
	b. Child Find Procedures	
	c. Mandatory Reporting	
	d. Professional Boundaries Training	
	e. Data collection and entries for monthly	
	reports (gauging). Create folders for	
	students specialists work with.	
11:20 am 1:00 p.m. 1:30 p.m.	<ul> <li>Saturday Math Assignments (schedules)</li> <li>Assignments for Specialists' school sites</li> <li>LUNCH Break (clock out-clock in)</li> <li>Review Discipline &amp; Board policies</li> <li>Lap Top Distributions</li> <li>Criteria for Students of the month</li> </ul>	
	<ul> <li>Assign high school specialists Monthly scholarship postings, website. (Achieve 3000 doc. (Ms. Cuellar and Goodwill Goodguides (Ms. Lawson).</li> <li>Documenting interventions in Mohave</li> <li>MTSS powerpoint</li> <li>Pima Library/ Read Strong/Achieve 3000 www.librarypima.gov</li> </ul>	
3:00 p.m.	<ul> <li>Schedule Parent Quarterly Sessions (1<sup>st</sup> quarter)</li> <li>Benefits (enrollment for 2015-2016). Weekly and Saturday schedules due August 21, 2015.</li> <li>School surveys</li> </ul>	
4:30p.m.	Distribution of Student Folders and collect needed supplies list	