

Memo

Re: Memo to high school principals regarding after-school tutoring for AP students, sent in an e-mail on September 03, 2014

From: Martha Taylor, Director of Advanced Learning Experiences

Date: September 03, 2014

HIGH SCHOOL PRINCIPALS

NEW AP Support Resources

All ten comprehensive high schools (Catalina, Cholla, Palo Verde, Pueblo, Rincon, Sabino, Sahuaro, Santa Rita, Tucson, University) are being given resources to provide two support programs for students in AP classes, with particular outreach to enrolled African American and Latino students. If there is room, students in other AACs may also participate, again with particular outreach to enrolled African American and Latino students. Please read the information below carefully; I look forward to hearing from all of you.

NEW SUPPORT RESOURCES

1 AP Writing Tutor & 1 AP Math Tutor:

One-hour support class 2x/week

Stipend of \$1650

AP-trained ELA and math teacher

AP Test Preparation Tutors

Each AP teacher at the ten high schools will offer a four-hour test-prep class prior for AP end-of-year exams

\$100 stipend

This supports the District's strong encouragement for students to take AP exam*

More information will be send second semester

Site Administrator (or designee) Responsibilities:

Select two AP teachers for the two tutoring positions

Create Tutoring Plan: Each site will determine the tutoring model that best suits its needs.

For example, sessions can be drop-in or prior arrangements may be necessary; specific topics might be presented or teacher is available for student needs. This plan should also include information regarding class size and schedule/location. Finally, this plan should include information regarding a recruitment plan to inform students of this opportunity.

Provide a computer lab for writing assignments if and when it is necessary.

Teacher, LSC and/or counselor should do specific outreach to African American and Latino students, especially those who do not choose to participate or who could use additional support.

Send the ALE Department (Martha Taylor) the above information by Friday, September 5, 2014.

Tutoring services should begin the week of August 25, 2014. Please let me know in your plan if this start date will not be possible and why.

Thanks so much for all you do for our students.

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