

AP/GATE TEACHER MENTOR ACADEMIC INTERVENTION PLAN  
V. G. 1. r

**ALE Department**  
**AP/GATE Teacher Mentor Plan**  
**2014-2015 SY**

**Roles/Duties of the ALE Teacher Mentor:**

1. Initiate initial student contact to introduce self and support role (individual and/or group – meeting, letter, individual conference, email). *Date: Method(s) used:*
2. Initiate initial parent contact (meeting, letter, email, and/or phone call) to introduce self and support role; give parents contact information; maintain regular contact with parents as necessary. *Date: Method(s) used:*
3. Inform site LSC and counselor of role and willingness to work together to support these students. *Date: Method(s) used:*
4. Twice a month (minimum): Hold group meetings before, during (lunch), or after school with identified students in order to create a peer support group. *Day/Time: Place: Method(s) of communication to students:*
5. Document all student/parent contact using AAC Students Support Form and list of all parent /student contact (both documents attached).