

**REPORT ON COMPLAINT PROCESS**

V.G.1.i.

Our complaint process for the 2014-2015 school year has not changed. For AP, IB, University High School, and other Secondary Level access issues, complaints are directed to the office of secondary leadership and processed by the Assistant Superintendent for Secondary Leadership, Dr. Abel Morado.

This year there were two students whose families submitted formal complaints that they were not granted admission to UHS after going through the essay process following the standard assessment. In both cases it was determined the testing and admission policies had been followed and the students were not granted admission to UHS.

For GATE related access issues complaints are directed to the GATE office and processed by the Program Coordinator for GATE, Helen LePage. This year there was one student whose family submitted a formal complaint that they were not granted admission to a Self-Contained GATE program after testing. It was determined that the testing and admission policies had been followed and the student was not granted admission to Self-Contained GATE.

Method of contact	Program	School	Grade	Ethnicity	ELL Status	Complaint	Outcome
Secondary Leaders	UHS	Gridley	8	3	n	Wanted to appeal lack of admission to UHS	Appeal Denied
Secondary Leaders	UHS	Vail	8	3	n	Wanted to appeal lack of admission to UHS	Appeal Denied
Secondary Leaders	Self-contained	Lineweaver	k	3	n	Wanted to appeal lack of admission to GATE	Appeal Denied