



Mexican American Student Services
 Staff Meeting
 Staff 1st Opening of School Year Meeting
 July 23, 2014
 1010 Morrow Ed. Center,
 Maroon Room 9:00 a.m. to 10:30 a.m.

PURPOSE: Welcome Back, cover items in handbook, evaluations, discuss job description and USP duties, Mandatory TUSD trainings such as:

- a. Mandatory reporting,
- b. Child Find Procedures
- c. MTSS training
- d. Professional Boundaries

AGENDA		
9:00a.m.	<ul style="list-style-type: none"> • Welcome • Good News 	Dr. Maria Figueroa
9:10 a.m.	<ul style="list-style-type: none"> • New Job Descriptions & Distribution of Handbooks • Expectations: Recording Student Interventions in Mohave and time and effort in Grant Tracker until further notice. Mr. Butler's calendars for student follow up. Create folders for students specialists work with. • USP requirements: Parent Quarterly Sessions and documented invites from specialists, Advanced Learning Experiences recorded invitation phone calls from specialists and career and college mentoring experiences for students. • Grant Tracker Data, updates 	<p style="text-align: center;">"The Work"</p> <p>The A, B, C's of what we do:</p> <ol style="list-style-type: none"> 1. Attendance 2. Behavior/Discipline 3. Credit Recovery/Credit Acquisition 4. Grades
9:20a.m.	<ul style="list-style-type: none"> • Evaluations for 2014-15 school year. • TUSD Mandatory Trainings (power point format) <ul style="list-style-type: none"> a. Protocol for Missing Students b. Child Find Procedures c. Mandatory Reporting d. MTSS e. Professional Boundaries Training 	<p style="text-align: center;">Maria Figueroa</p> <p style="text-align: center;">Success Specialists work in teams</p>
	<p>Questions? From Specialists, follow up items and parking lot. Printer use assignments.</p>	
10:25 am	<ul style="list-style-type: none"> • Edit "How to get to College" Assign high school specialists. Monthly scholarship postings. 	

TUSD



Department of Student Equity and Intervention
 Mexican American Student Services

1010 E. 10th Street
 Tucson, Arizona 85719
 (520) 225-6229 ◊ (520) 225-6741

Delivering Excellence in Education Everyday
 Grow * Reach * Succeed

Meeting Date: July 30, 2014
 (Blue Room)

SIGN-IN SHEET

NAME	SIGNATURE
Anita Cuellar	<i>Anita Cuellar</i>
Juan Carlos De La Torre	<i>Juan Carlos De La Torre</i>
Anne Felix	<i>Anne Felix</i>
Angelica Goebel	<i>Angelica Goebel</i>
Clay Henderson	<i>Clay Henderson</i>
Lindsay Lawson	<i>Lindsay Lawson</i>
Annkatri Littleton	<i>Annkatri Littleton</i>
Crystal Montante	<i>Crystal Montante</i>
Angelica Munoz	<i>Angelica Munoz</i>
Rashad Robinson	<i>Rashad Robinson</i>
Diana Soto	<i>Diana Soto</i>
Marla Vera	<i>Marla Vera</i>
Dr. Maria Figueroa	<i>Maria Figueroa</i>