



Innovation Zone PLC Walk-Through Checklist

- Rethink
- Reignite
- Redesign
- Transform

Observer: _____

PLC Name or Members: _____

PLC Indicator	Yes / No	Evidence / Comment
Norms <ul style="list-style-type: none"> • Time, Listening, Confidentiality, Decision Making, Participation, Expectations pg. 40 – <i>The Nuts and Bolts of Becoming a Professional Learning Community</i>	Yes / No	
Collective Commitments <ul style="list-style-type: none"> • On display in a location unique to PLC’s (tents, agenda etc.) pg. 16 – <i>The Nuts and Bolts of Becoming a Professional Learning Community</i>	Yes / No	
Agenda/PLC Log/Minutes <ul style="list-style-type: none"> • Distributed and given to Principal pp. 44-46 - <i>PLC Learning Log /Team Minutes</i>	Yes / No	
Four Critical Questions of a PLC Addressed 1. What do students need to know and be able to do? 2. How will we know they have learned it? 3. What will we do when they haven’t learned it? 4. What will we do when they already know it? pp. 42-45 – <i>The Nuts and Bolts of Becoming a Professional Learning Community</i>	Yes / No	
Equity in Voice <ul style="list-style-type: none"> • PLC members participate equally in tasks. Pg. 7 <i>Creating a Culture of Respect and Trust</i>	Yes / No	
Summary and Action Plan pg. 55 – <i>The Nuts and Bolts of Becoming a Professional Learning Community</i>	Yes / No	
Rotation of PLC Roles	Yes / No	

Additional Comments:
