

The Express

Friday, September 13, 2013

Office of the Assistant Superintendent of Secondary Schools

REMINDER!

September 16, 2013:
 ILA PROFESSIONAL
 DEVELOPMENT MEETING
 Group A: 8:00-11:00 a.m.
 Group B: 12:30-4:00 p.m.
 Palo Verde Cyber Café
 1302 S. Avenida Vega, 85710

September 25, 2013:
 1/2 Day for High Schools

October 3, 2013:
 ILA BUSINESS MEETING
 (Formerly known as
 Secondary Leadership
 Principals' Meeting)
 12:30-4:00 p.m.
 Palo Verde Cyber Café
 1302 S. Avenida Vega, 85710

Achievements & Announcements:

TUSD welcomed United States Secretaries of Education and Transportation to Dodge Magnet Middle School and the Central Transportation Center !!

Tucson Unified School District is proud to have welcomed U.S. Secretary of Education Arne Duncan and U.S. Secretary of Transportation Anthony Foxx for a special visit to Dodge Traditional Magnet Middle School and the Central Transportation Center last Wednesday, Sept. 11th. Secretaries Duncan and Foxx visited Dodge Magnet Middle School, 5831 E. Pima St., in conjunction with the "Strong Start, Bright Future" Back-to-School Bus Tour, which has stops throughout the Southwest. The secretaries began their visit to TUSD with a trip to the district's Central Transportation Center, 530 S. Norris, where they met with mechanics, dispatchers, and drivers. TUSD Superintendent H.T. Sanchez and Deputy Superintendent Dr. Vega, both were involved and had the opportunity to interact with students and parents along the bus route.

Secondary School Leadership is very proud that our TUSD middle school was selected for this visit!

Catalina High Magnet Teacher, Lysa Nabours-Childree, has been awarded Junior Achievement of Arizona's Teacher of the Year 2013 to recognize your hard work and commitment teaching five classes that partnered with JA last year!

Congratulation Ms. Nabours-Childree on your award!

In this issue:

Achievements & Announcements	1
Dates to Remember	1
Title 1 News & Cues:	2
Important Information	2-3
Contact Information	3

PUEBLO HIGH SHARES GOOD NEWS:

Pueblo is very proud to announce three outstanding teachers/award winners:

The Committee on Minority Affairs (CMA) is honored to have selected **Wilma Amaro** as the Western Region of the American Chemical Society 2013 recipient of the Stanley C. Israel Regional Award for Advancing Diversity in Chemical Sciences.

Travis Klein has been selected to be a trainer of teachers for a program sponsored by the Arizona Council for Economics Education. Mr. Klein was selected because the Council believes he will make a positive contribution to economics education by teaching other educators.

Dr. Andrew Lettes, teacher of Bioscience and Advanced Bioscience at Pueblo Magnet High School, was selected for Honorable Mention for the 2013 Governor's Celebration of Innovation.

Keep up the great work teachers!!

Ribbon Cutting Ceremony for the new playground built over the summer at **Teenage Parent High school** occurred last Friday, Sept 13th. Those in attendance included Adelita Grijalva, TUSD Governing Board President, Dr. Vega, Deputy Superintendent and Jaymie Jacobs from the Pima County School Superintendent's Office. This was a much needed project for TAP and we are extremely excited for the students/parents of this high school!

301 INFORMATION
 Update on last page!
 Please Review!

Title I News and Tunes:


Title I Parent Notices & Cycle 2 Documentation: It has been more than 4 weeks since the beginning of school. Make certain that any class being taught by non-HQT including substitute teachers have issued the appropriate family notifications.

- ◆ Please send a copy of your 4-week letters to your Title I program contact.

School principals need to complete the attached documents and return them to your Title I program specialist for ADE monitoring. These include:

1. Title I Paid Teacher & Assignment
2. Paraprofessional and supervising teacher

School Plans: We are currently in the process of reviewing School Plans. As soon as your plans are reviewed using the Peer Review Rubric, you will be receiving the feedback from the team. Please remember that School Plans are living documents and changes or refinements should be made throughout the year.

Title I Quarterly Principal Optional Open House - Change: Title I will have their first Open House events on Thursday, September 19th and Tuesday October 1. They are between 2:00 – 5:00 in the Blue Room. Other departments including Finance, 21st Century, and Language Acquisition staff will be on hand to offer their services.  These are optional events. We look forward to serving you there!

Important Information:

An Administrator's role and responsibilities in creating and supporting positive classroom environments and schools:

Administrators shall

- Collaborate with faculty and staff to create and support inclusive classroom environments and schools. The primary goal of creating and supporting an inclusive environment is to ensure that students are not subject to discriminatory disciplinary practices based on their race, ethnicity or ELL status.
- Ensure that PBIS, Restorative Practices and the GSRR are communicated, advocated, and modeled to the school community
- Provide training and support for administrators and certificated staff on Restorative Practices and PBIS
- Ensure effective recording, collecting, and utilization of student behavior and discipline data
- Regularly (*i.e.*, at least monthly) evaluating classroom- and school-level behavior and discipline data to assist in decision-making at all levels, from individual student needs to needs for the school site
- Assemble teams with appropriate certificated staff and parent(s) to address next steps for a student engaging in ongoing and escalating misbehavior in spite of appropriate intervention
- Consistently and fairly applying the GSRR to ongoing and escalating student misbehavior
- Ensure that parent(s) are included in all major decisions related to student behavior and discipline.

*Student Equity and Intervention Office
9/13/13*

Contact us at.....

Dr. Abel Morado
Assistant Superintendent
Email: abel.morado@tusd1.org

Mr. Eugene Bulter, Jr.
Director of Middle Schools
Tel: 520-225-6411
Email: eugene.butlerjr@tusd1.org

Mr. Chuck McCollum
Director of CTE & Interim High School
Director
Tel: 520-225-4650
Email: Charles.McCollum@tusd1.org

Mr. Herman House
Director of Interscholastic & Interim High
School Director
Tel: 520-232-8650
Email: herman.house@tusd1.org

Ms. Martha Taylor
ALE Director
Tel: 520-225-6422
Email: martha.taylor@tusd1.org

Ms. Esther Servin
Executive Assistant
Tel: 520-225-6414
Email: esther.servin@tusd1.org

Ms. Sonia Gissart
Administrative Assistant
Tel: 520-225-6423
Email: sonia.gissart@tusd1.org

Ms. Merry Portillo-Corral
Administrative Assistant
Tel: 520-225-6426
Email: merry.portillo@tusd1.org

**Office Hours:
7:45am-4:45pm**

**Office Number:
520-225-6422**

**Office Fax:
520-225-6186**

*Created by Merry Portillo
Submission should be
emailed to
merry.portillo@tusd1.org*

Visit us on the Web!
www.tusd1.org/contents/depart/highschool

Important Information Continued:

A teacher's role and responsibilities in creating and supporting positive classroom environments and schools:

Teachers shall

- Define, teach, model, and consistently apply positive behavior approaches inside and outside the classroom
- Acknowledge and reinforce appropriate and positive student behavior
- Provide constructive feedback to students when behavior concerns arise, and use positive feedback and skill building to address all low level misbehaviors
- Work with relevant school and District personnel to ensure that appropriate intervention techniques have been attempted before referring a student to the school site discipline administrator
- Participate in trainings to build and sustain a positive school climate and to reduce and address racial and ethnic disparities in the administration of school discipline
- Regularly enter, upload, read, and respond to data via Mojave
- Utilize data in collaboration with school site and District administration to monitor student behavior
- Respond appropriately to data outcomes, particularly where data show disparities in the administration of consequences on any prohibited basis, including participating with supervisors in the development of correction action plans

⇒ If an individual teacher is failing to adhere to the District's student discipline policies or practices as required under this Order, or is engaging in discrimination in such practices, or administering student discipline in a racially or ethnically disparate manner, the District shall require the principal to take appropriate corrective action.

*Student Equity and Intervention Office
9/13/13*

REMINDER:

PSAT Administration Readiness Workshop will be held Wednesday, September 18th from 8-11:00am and Thursday, September, 19th from 9-11:00 for ELA & Math Department chairs. This is a **REQUIRED TRAINING** for all schools who will administer the PSAT.

If you have not already done so, please email or call **Sonia Gissart** at 225-6426 to register.



Teacher Stipend Pay Out for Student Achievement Portion:

We will not be able to pay teachers until all school appeals have been reviewed and approved by the 301 Committee and Assistant Superintendents. We have about 21 appeals to review. Please know that in the 301 Plan it states the student achievement portion will be paid before the end of **December 2013**. Our goal is to pay you before this deadline.

Please let your teachers know.