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**From:** Brown, Samuel  
**Sent:** Monday, August 12, 2013 2:57 PM  
**To:** Melendez, Teri; Morado, Abel; McPherson, Lorrane; Fish, James  
**Subject:** Please distribute (if you haven't already)

Please see attached, and please follow up with principals according to what we reported last week for this activity.  
Thanks in advance, Sam

**Require Sites to Highlight Contributions of Diverse Groups  
2013**

**July 1,**

Status: Completed

Project: 6

USP Language: “By July 1, 2013, the District shall require each school principal to develop strategies to highlight the historic and ongoing contributions of diverse ethnic, racial, and linguistic groups in a manner that is evident throughout each school, including public displays, classroom environments and libraries.” [V.F.3]

Description: On or around July 30, 2013, the District communicated this requirement to all site principals. Central administration will follow-up with specific meetings with principals to discuss potential strategies, and central staff from the Department of Curriculum, Instruction and Professional Development will work to support individual sites and monitor compliance. All sites are required to submit a report on their efforts by the end of the first quarter.

**Samuel Emiliano Brown**  
**Tucson Unified School District**  
**Desegregation Director**  
**520.225.6067**  
**520.226.6058 (fax)**  
[samuel.brown@tusd1.org](mailto:samuel.brown@tusd1.org)

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**Grow - Reach - Succeed**



## Desegregation Administration

P O Box 40400, Tucson, AZ 85717-0400 · phone (520) 225-6067 · fax (520) 225-6058

Samuel E. Brown, Desegregation Director  
Norma Faras, Internal Compliance Coordinator

## MEMORANDUM

DATE: July 30, 2013  
TO: [Principal]  
FROM: Samuel E. Brown  
SUBJ: TUSD Unitary Status Plan Requirements

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Pursuant to the court-approved Unitary Status Plan (USP), specific obligations must be met by the District, including the following:

*“By July 1, 2013, the District shall require each school principal to develop strategies to highlight the historic and ongoing contributions of diverse ethnic, racial, and linguistic groups in a manner that is evident throughout each school, including public displays, classroom environments and libraries.” (USP Section V.F.3.)*

The District is using Project Management to implement to USP. Within that structure, Project 6 (Culture and School Environments) is responsible for working with sites to develop the above strategies, and for monitoring to ensure compliance. Dr. Augustine Romero is the Project 6 Functional Manager, and your point of contact for this activity. Please work with your staff and with Project 6 to develop strategies, please document your efforts in this regard, and please be prepared to submit a report on those efforts by the end of the first quarter.