

**Submitted by:** Anna Maiden, HR

**Submission Date:** 05/29/2015

-----Information above this line is to be completed by District Staff -----

## Request for Information Form

Information Request  Please Expedite

**Submitted by:** Rubin Salter, Jr.

**Date:** May 14, 2015

**Related to:** TUSD Hiring Freeze TUSD RFI #152

### Request #1: Hiring Freeze

(A) Has the District instituted a hiring freeze?

TUSD Response: No.

(B) If so, what date did the hiring freeze begin?

TUSD Response: There is no freeze

(C) What date does the District anticipate the freeze to end?

TUSD Response: There was no freeze

(D) Does this hiring freeze apply to all personnel, or only specific departments or individuals?

TUSD Response: No

(E) If the hiring freeze does not apply to all personnel, which department or departments are not covered by the hiring freeze?

TUSD Response: There is no hiring freeze

In August, Administration made the decision since school had already started, it was more important we maintain classroom teachers with students and that any out of classroom positions that most likely would be filled by a teacher, should be put on hold.

A short e-mail was sent to the HR staff (a copy of it is below) I am not aware of any other written communication on this matter.

In order to support the schools, we did bring back a number of retired administrators and told staff these positions would be reposted in the spring so teachers could compete for them.

Listed below are some of the individuals hired to fill these types of vacancies:

Joe Hermann – Warren  
Tony Quijada – Lawrence  
Marcia Volpe – Pistor  
Andrew Kent – Erickson  
Dr. Lorraine Richardson – Dietz  
Theresa Sonnleitner – Marshall  
Don Calhoun – Utterback  
Herbert Springs – Utterback  
Yolanda Torres – Utterback  
Jeanette Fackler – Utterback  
Shelly Duran – Grijalva  
Amy Horton – Davidson  
Frank Moraga – Pueblo, THMS, Palo Verde  
Christianne Henning – Fruchthendler  
Ruth Ottley -- Grijalva

(See copy of 8/11/14 email to HR staff, attached)

**Sent:** Monday, August 11, 2014 7:59 AM

**Subject:** Message from Anna Maiden - Out of Classroom Positions

**Importance:** High

HR Staff,

Effective today, all “out of classroom” positions have been put on hold. The types of positions will include:

Counselors

LSC

Teacher Mentor

Teacher Coach

Librarian

Magnet Coordinator

Interventionist

I am sure I have missed some so if you have any questions, please let me know. If you have screened any of these positions, please let applicants know the position has been put on hold until later in the semester or after the first of the year.

Janet Rico-Uhrig will write a short letter advising these applicants that once the positions are reposted they will need to reapply because we are converting to a new applications system and information in the old system will not be maintained. Janet will ensure the letter is in SIGMA with your help so you can all use the same letter.

I apologize for not letting you know sooner, I thought this information was provided to you.

Anna

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