APPENDIX VI – 63
WORKSHOP NORMS

• Equity of Voice
• Active Listening
• Respect for All Perspectives
• Safety and Confidentiality
• Respectful Use of Technology
AGENDA

• Review habits of a Systems Thinker
• 7 Habits of Highly Effective Teens
• Cholla’s MTSS Team
• Cholla’s MTSS Meetings
• MTSS Documents
• Cholla’s Tips for Success
OBJECTIVE

Today we will review Cholla High Magnet School’s MTSS Coalition processes for success by collaborating and sharing tips for academic and personal success.
HABITS OF A SYSTEMS THINKER

- Seeks to understand the big picture
- Observes how elements within systems change over time, generating patterns and trends
- Recognizes that a system's structure generates its behavior
- Identifies the circular nature of complex cause and effect relationships
- Changes perspectives to increase understanding
- Considers an issue fully and resists the urge to come to a quick conclusion
- Surfaces and tests assumptions
- Considers how mental models affect current reality and the future
- Uses understanding of system structure to identify possible leverage actions
- Considers both short and long-term consequences of actions
- Finds where unintended consequences emerge
- Recognizes the impact of time delays when exploring cause and effect relationships
- Checks results and changes actions if needed: "successive approximation"

Additional image contains a poster titled "The 7 HABITS of Highly Effective TEENS" with habits listed:

1. Be Proactive
2. Begin With the End in Mind
3. Put First Things First
4. Think Win-Win
5. Seek First to Understand, Then to Be Understood
6. Synergize
7. Sharpen the Saw
CHOLLA’S MTSS COALITION
Principal: Frank Armenta
Assistant Principals: Tara Bulleigh; Cindy Mady; Tariq Rasool
Counselors: Rashida Jeffrey; Alexandra Tsosie; Ricardo Valdez
Social Worker: Craig Wunderlich
Native American Student Services: Juanita Mesquita
Mexican American Student Services: Angelica Goebel
African American Student Services: George Brown
Teacher: Jim Byrne; Jill Bond
Ex. Ed. Teacher: Fran Krackow
Ex. Ed. Chair: Debra Miceli
Dropout Prevention: Robert Rodriguez
School Resource Officer: Miguel Figueroa
Curriculum Service Provider: Tammy Case
Magnet Coordinator: Cathy Adams
In School Intervention Teacher: Ryan Scherling
MTSS MEETINGS

COMMUNICATED ON ALL CALENDARS

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Action</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>July/Aug</td>
<td>Assign Campus Coordinator (MTSS Facilitator or Designee)</td>
<td>7/21/16</td>
</tr>
<tr>
<td>July/Aug</td>
<td>Staff Resource Inventory: Identify staff members that can be used in tiered interventions.</td>
<td>8/19/16</td>
</tr>
<tr>
<td>July/Aug</td>
<td>Identify staff members that will be on the MTSS bi-weekly meeting team</td>
<td>8/19/16</td>
</tr>
<tr>
<td>July/Aug</td>
<td>Identify staff members that will be on the PBIS/Discipline committee</td>
<td>8/29/16</td>
</tr>
<tr>
<td>July/Aug</td>
<td>Review Universal Screener Data with teachers and complete the CDR checklist forms (adapted process) to identify students that need support and create a plan of action for all students</td>
<td>8/26-9/31/16 with teacher input</td>
</tr>
<tr>
<td>Aug</td>
<td>Beginning of the year PBIS student assembly</td>
<td>NA - Working on plan for next school year</td>
</tr>
<tr>
<td>Aug</td>
<td>GSRR Parent Presentation held for 1st semester</td>
<td>8/16/16</td>
</tr>
<tr>
<td>Aug</td>
<td>GSRR Student Presentation held for 1st semester</td>
<td>9/1/16-9/9/16</td>
</tr>
<tr>
<td>Aug</td>
<td>Bi-weekly MTSS team meeting</td>
<td>8/24/16</td>
</tr>
<tr>
<td>Aug</td>
<td>Monthly PBIS/Discipline committee meeting</td>
<td>8/31/16</td>
</tr>
<tr>
<td>Sept</td>
<td>Bi-weekly MTSS team meeting</td>
<td>9/7/16, 9/21/16</td>
</tr>
<tr>
<td>Sept</td>
<td>Monthly PBIS/Discipline committee meeting</td>
<td>9/14/16</td>
</tr>
<tr>
<td>Oct</td>
<td>Bi-weekly MTSS team meeting</td>
<td>10/2/16</td>
</tr>
<tr>
<td>Oct</td>
<td>Monthly PBIS/Discipline committee meeting</td>
<td>10/5/16</td>
</tr>
<tr>
<td>Oct</td>
<td>Monthly PBIS/Discipline committee meeting (Q1 Discipline Data Analysis)</td>
<td>11/6/16, 11/30/16</td>
</tr>
<tr>
<td>Nov</td>
<td>Bi-weekly MTSS team meeting</td>
<td>11/2/16</td>
</tr>
<tr>
<td>Nov</td>
<td>Monthly PBIS/Discipline committee meeting</td>
<td>12/14/16</td>
</tr>
<tr>
<td>Dec</td>
<td>Bi-weekly MTSS team meeting</td>
<td>12/7/16</td>
</tr>
<tr>
<td>Dec</td>
<td>Monthly PBIS/Discipline committee meeting (Q2 Discipline Data Analysis)</td>
<td>12/8/16</td>
</tr>
<tr>
<td>Jan</td>
<td>2nd Semester PBIS student assembly</td>
<td>NA - Working on plan for next school year</td>
</tr>
<tr>
<td>Jan</td>
<td>Bi-weekly MTSS team meeting</td>
<td>1/11/16, 1/25/16</td>
</tr>
<tr>
<td>Jan</td>
<td>Monthly PBIS/Discipline committee meeting</td>
<td>1/16/16</td>
</tr>
<tr>
<td>Feb</td>
<td>Bi-weekly MTSS team meeting</td>
<td>2/8/16, 2/22/16</td>
</tr>
<tr>
<td>Feb</td>
<td>Monthly PBIS/Discipline committee meeting</td>
<td>2/15/16</td>
</tr>
<tr>
<td>Mar</td>
<td>Bi-weekly MTSS team meeting</td>
<td>3/8/16, 3/29/16</td>
</tr>
<tr>
<td>Mar</td>
<td>Monthly PBIS/Discipline committee meeting (Q1 Discipline Data Analysis)</td>
<td>3/15/16</td>
</tr>
<tr>
<td>Apr</td>
<td>Bi-weekly MTSS team meeting</td>
<td>4/12/16, 4/26/16</td>
</tr>
<tr>
<td>Apr</td>
<td>Monthly PBIS/Discipline committee meeting</td>
<td>4/19/16</td>
</tr>
<tr>
<td>May</td>
<td>Bi-weekly MTSS team meeting</td>
<td>5/10/16, 5/24/16</td>
</tr>
<tr>
<td>May</td>
<td>Monthly PBIS/Discipline committee meeting (Q4 Discipline Data Analysis)</td>
<td>5/17/16</td>
</tr>
</tbody>
</table>
MTSS DOCUMENTS IN BINDER

• Pre-MTSS Form
• Small Group and Class Intervention Form
• MTSS Log (Student list)
• MTSS Meeting Preparation Form
• MTSS Tier 1 Intervention and Data Collection Form
• MTSS School Team Meeting
• TUSD Multi-Tiered System of Support (MTSS – overview)
• Discipline Disposition List
• Case Manager Reporting form*

* Cholla form
TIPS FOR SUCCESS

• Establish a MTSS Coalition
• Organize all of your data in binders (Principal’s binder)
• Set an agenda, and follow it
• Accountability, ensure case managers are setting up meetings and following through with their sub teams
• Discipline data is shared during PBIS meetings as well as MTSS meetings
• Principal makes it a priority to attend all meetings
• Principal is supportive of MTSS Facilitator
• Tier 1 interventions work hand-n-hand with instruction (i.e. Cholla’s Academic Intervention Team)
QUESTIONS