APPENDIX VI – 41

Central Office Discipline Data Review 2015-16

This form will be filled out by the Assistant Superintendents, Ana Gallegos and Abel Morado and their Directors. This completed form will be submitted to the Central Office Discipline Data Review Team 1 week prior to the quarterly meeting. (Due Dates: 11/09/15; 12/18/15; 3/21/16; 5/25/16)

Date: 11/6/15   Quarter under Review: 1st

Table 1. School Level for This Report – *Check One Row Only*	
Elementary	X
K-8	
Middle	
High	

A. FORM SUBMISSION CHECK

1. **Missing Reports:** Identify Any Sites That Have Failed to Submit Monthly Review Documentation and the month(s) that they have missed:

Table 2. Missing Reports by Month	
School Name	Missing Report(s) by Month

B. SCHOOL CLIMATE (Use the KPI View)

2. **Choose the schools with the highest rates of TOTAL violations.**
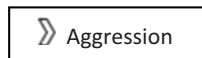   a. Select: *USP discipline KPI*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = ALL; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    ⟫ Middle Schools

    d. Choose schools with incident rates of 1.5 or more times the District Average in any column (up to 5) that are concerning. In Table 3 in the column called 'School', write the selected schools.
3. **What TOTAL violations are most common?**
    a. Click on *Violations by School* for each of the select schools.
    b. Select from the drop down menus: Quarter= 1, 2, 3, or 4; School Level = the specific school only; Action Type = ALL.
    c. Click on the arrow to the left of the violations with the largest numbers of students to disaggregate the *Violation Type* into specific violations. E.g.

    ⟫ Aggression

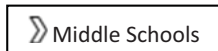   d. Record the four most frequent violations in Table 3 for each school and the N size.

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Table 3. KPI: Total Violations for Hot Spot Schools								
SCHOOL	MOST COMMON TOTAL VIOLATIONS – *Disaggregate Violation Types to see specific violation*							
	Violation #1	N	Violation #2	N	Violation #3	N	Violation #4	N
Cragin	Aggression	8	Fighting	2	Minor Aggressive Act	2		
Davis	Inappropriate Language	5	Disruption	1				
Howell	Disorderly Conduct	2	Fighting	2	Other Aggression	2	Harassment &Threats	2
Robison	Fighting	4	Assault	1	Minor Aggressive Act	1		
Whitmore	Threats and Intimidation	3	Bullying	2				

4. **Choose the schools with the highest rates of SUSPENSIONS.**
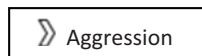   a. Select: *USP discipline KPI*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = SUSPENSION; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    ⟩⟩ Middle Schools

    d. Choose schools with incident rates of 1.5 or more times the District Average in any column (up to 5) that are concerning. In Table 4 in the column called 'School', write the selected schools.
5. **What SUSPENSIONS are most common?**
    a. Click on *Violations by School* for each of the select schools.
    b. Select from the drop down menus: Quarter = 1, 2, 3, or 4; School Level = the specific school only; Action Type = SUSPENSION.
    c. Click on the arrow to the left of the violation with the largest numbers of students to disaggregate the *Violation Type* into specific violations. E.g.

    ⟩ Aggression

    d. Record the four most frequent violations in Table 4 for each school and the N size.
6. **Do These Sites Have an ISI Classroom?**
    a. Click on the distinct student number with the most frequent violations in the column for *All Students* to produce a blue box around the cell.
    b. Right click within that cell to bring up a menu; click on *Show Detail* to review the Students, the Violation, the Action Category and the Action Type.
7. **Review PBIS files** from SharePoint, etc.
    a. Compare/contrast interventions from each school to the data collected on Table 4.
    b. Note any trends.

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	Table 4. KPI: Most Common Suspensions for Hot Spot Schools									
SCHOOL	MOST COMMON SUSPENSIONS – *Disaggregate Violation Types to see specific violation*									ISI AVAILABLE? *Check Yes or No*
	Violation #1	N	Violation #2	N	Violation #3	N	Violation #4	N	Yes	No
Holladay	Disorderly Conduct	2	Other Aggression	1						X
Howell	Disorderly Conduct	2	Assault	1	Indecent Exposure	1				X
Hudlow	Assault	1	Disorderly Conduct	1	Other Aggression	1				X
Marshall	Disorderly Conduct	2								X
Steele	Assault	1	Disorderly Conduct	1						X

Notes:

Disorderly conduct and Assault are common threads. Discipline incidents are occurring more frequently in primary grades than in past years.

C. RACIAL/ETHNIC DISPARITY REVIEW (Use the Risk Ratio View)

8. **Choose the schools with the highest rates of TOTAL violations.**
    a. Select: *School Risk Ratio*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = ALL; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    ⟩⟩ Middle Schools

    d. Choose schools that reflect a disparity of 1.5 or more between Anglo student *total disciplinary incidents* and rates for African American, Hispanic, Native American, or Multiracial groups.
    e. In Table 5 in the column called 'School', write the selected schools.
9. **Do the raw numbers reflect an "N" size that supports a meaningful analysis?**
    a. Click on the school name to produce a blue box around the cell.
    b. The table on the right hand side of the page, called *School/Level Detail* shows the *Distinct Student Incident* (N size), the *Distinct Student Enrollment*, and the *Discipline Percent of the Population* (rate) of that selected school.
    c. Record any disparities and note trends in the comment section of Table 5.

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Table 5. Risk Ratio: Total Violations by Ethnicity for Hot Spot Schools				
SCHOOL	RACE/ETHNIC GROUP	N SIZE	RATE	COMMENTS
Borman	White/Anglo	3	1.21	
	African American	3	.50	
	Hispanic	1	.98	Individual case and does not represent a trend.
	Native American	0	0	
	Asian American	0	0	
	Multi-Racial	1	2.94	
Hudlow	White/Anglo	1	1.19	
	African American	1	2.86	
	Hispanic	0	0	
	Native American	1	11.11	Total N size = 9
	Asian American	0	0	
	Multi-Racial	0	0	
Henry	White/Anglo	1	.56	
	African American	1	2.7	
	Hispanic	1	.78	
	Native American	0		
	Asian American	0		
	Multi-Racial	0		
Miller	White/Anglo	1	2.63	
	African American	2	11.11	
	Hispanic	5	.95	
	Native American	2	3.45	
	Asian American	0		
	Multi-Racial	0		
Vesey	White/Anglo	1	1.15	
	African American	0		
	Hispanic	6	1.12	
	Native American	0		
	Asian American	0		
	Multi-Racial	1	5.56	

10. **Choose the schools with the highest rates of SUSPENSIONS.**
    a. Select: *School Risk Ratio*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = SUSPENSIONS; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    〉 Middle Schools

    d. Choose schools that reflect a disparity of 1.5 or more between Anglo student *total disciplinary incidents* and rates for African American, Hispanic, Native American, or Multiracial groups.
    e. In Table 6 in the column called 'School', write the selected schools.

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11. **Do the raw numbers reflect an "N" size that supports a meaningful analysis?**
    f.   Click on the school name to produce a blue box around the cell.
    g.   The table on the right hand side of the page, called *School/Level Detail* shows the *Distinct Student Incident* (N size), the *Distinct Student Enrollment*, and the *Discipline Percent of the Population* (rate) of that selected school.
    h.   Record any disparities and note trends in the comment section of Table 6.

SCHOOL	RACE/ETHNIC GROUP	N SIZE	RATE	COMMENTS
	Table 6. Risk Ratio: Suspensions by Ethnicity for Hot Spot Schools			
Hudlow	White/Anglo	1	1.19	Single incident involved both students. One of them had 2 actions coded
	African American	1	2.86	(Disorderly conduct)
	Hispanic	0	0	
	Native American	0	0	
	Asian American	0	0	
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			

Central Office Discipline Data Review 2015-16

This form will be filled out by the Assistant Superintendents, Ana Gallegos and Abel Morado and their Directors. This completed form will be submitted to the Central Office Discipline Data Review Team 1 week prior to the quarterly meeting. (Due Dates: 11/09/15; 12/18/15; 3/21/16; 5/25/16)

Date: November 8, 2015   Quarter under Review: 1st

Table 1. School Level for This Report – *Check One Row Only*	
Elementary	
K-8	X
Middle	
High	

A. FORM SUBMISSION CHECK

1. **Missing Reports:** Identify Any Sites That Have Failed to Submit Monthly Review Documentation and the month(s) that they have missed:

Table 2. Missing Reports by Month	
School Name	Missing Report(s) by Month

B. SCHOOL CLIMATE (Use the KPI View)

2. **Choose the schools with the highest rates of TOTAL violations.**
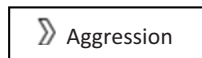   a. Select: *USP discipline KPI*
   b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = ALL; Violation Type = ALL.
   c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

   > ≫ Middle Schools

   d. Choose schools with incident rates of 1.5 or more times the District Average in any column (up to 5) that are concerning. In Table 3 in the column called 'School', write the selected schools.
3. **What TOTAL violations are most common?**
   a. Click on *Violations by School* for each of the select schools.
   b. Select from the drop down menus: Quarter= 1, 2, 3, or 4; School Level = the specific school only; Action Type = ALL.
   c. Click on the arrow to the left of the violations with the largest numbers of students to disaggregate the *Violation Type* into specific violations. E.g.

   > ≫ Aggression

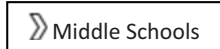   d. Record the four most frequent violations in Table 3 for each school and the N size.

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SCHOOL	MOST COMMON TOTAL VIOLATIONS – *Disaggregate Violation Types to see specific violation*							
	Violation #1	N	Violation #2	N	Violation #3	N	Violation #4	N
Booth Fickett	Fighting	10	Other	10	Minor Aggressive Act	5	Disorderly Conduct	2
Hollinger	Disruption	15	Defiance or Disrespect	13	Inappropriate Language	9	Other	1
Lawrence	Minor Aggressive Act	10	Endangerment	6	Recklessness	5	Fighting	2
Robins	Verbal Provocation	6	Minor Aggressive Act	5	Fighting	2		
Safford	Fighting	11	Assault	5	Disorderly Conduct	3	Endangerment	2

Table 3. KPI: Total Violations for Hot Spot Schools

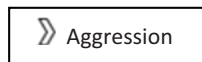4. **Choose the schools with the highest rates of SUSPENSIONS.**
   a. Select: *USP discipline KPI*
   b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = SUSPENSION; Violation Type = ALL.
   c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

   > ≫ Middle Schools

   d. Choose schools with incident rates of 1.5 or more times the District Average in any column (up to 5) that are concerning. In Table 4 in the column called 'School', write the selected schools.
5. **What SUSPENSIONS are most common?**
   a. Click on *Violations by School* for each of the select schools.
   b. Select from the drop down menus: Quarter = 1, 2, 3, or 4; School Level = the specific school only; Action Type = SUSPENSION.
   c. Click on the arrow to the left of the violation with the largest numbers of students to disaggregate the *Violation Type* into specific violations. E.g.

   > ≫ Aggression

   d. Record the four most frequent violations in Table 4 for each school and the N size.
6. **Do These Sites Have an ISI Classroom?**
   a. Click on the distinct student number with the most frequent violations in the column for *All Students* to produce a blue box around the cell.
   b. Right click within that cell to bring up a menu; click on *Show Detail* to review the Students, the Violation, the Action Category and the Action Type.
7. **Review PBIS files** from SharePoint, etc.
   a. Compare/contrast interventions from each school to the data collected on Table 4.
   b. Note any trends.

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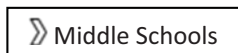| Table 4. KPI: Most Common Suspensions for Hot Spot Schools										
SCHOOL	MOST COMMON SUSPENSIONS – *Disaggregate Violation Types to see specific violation*									ISI AVAILABLE? *Check Yes or No*
	Violation #1	N	Violation #2	N	Violation #3	N	Violation #4	N	Yes	No
Booth Fickett	Drug Violation Marijuana Possession	5	Drug Violation Paraphernalia	4	Drug Violation Marijuana Use	2	Drug Violation Marijuana Share	1		X
Dietz	Assault	1								X
Drachman	Aggression	1								X
Roskruge	Harassment, threats and intimidation	1	Weapons and Dangerous items	1						X
Safford	Assault	4	Fighting	2	Aggravated Assault	1	Disorderly Conduct	1	X	
Notes: Booth Fickett – students with multiple offenses coded for single incident Dietz – single incident Drachman – single incident Roskruge –same student Safford – ED student responsible for 6 incidents coded Only pattern noted (theme) is at Booth Fickett										

C. RACIAL/ETHNIC DISPARITY REVIEW (Use the Risk Ratio View)

8. **Choose the schools with the highest rates of TOTAL violations.**
   a. Select: *School Risk Ratio*
   b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = ALL; Violation Type = ALL.
   c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

   ⟫ Middle Schools

   d. Choose schools that reflect a disparity of 1.5 or more between Anglo student *total disciplinary incidents* and rates for African American, Hispanic, Native American, or Multiracial groups.
   e. In Table 5 in the column called 'School', write the selected schools.
9. **Do the raw numbers reflect an "N" size that supports a meaningful analysis?**
   a. Click on the school name to produce a blue box around the cell.

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b. The table on the right hand side of the page, called *School/Level Detail* shows the *Distinct Student Incident* (N size), the *Distinct Student Enrollment*, and the *Discipline Percent of the Population* (rate) of that selected school.

c. Record any disparities and note trends in the comment section of Table 5.

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Table 5. Risk Ratio: Total Violations by Ethnicity for Hot Spot Schools				
SCHOOL	RACE/ETHNIC GROUP	N SIZE	%	COMMENTS
Booth Fickett	White/Anglo	9	3.04	4 students account for 14 offenses
	African American	18	8.53	10 students account for 29 offenses. Some single incidents have multiple code violations
	Hispanic	23	3.63	6 students account for 30 offenses
	Native American	0		
	Asian American	0		
	Multi-Racial	3	5.08	1 student w/2 offenses
Hollinger	White/Anglo	1	10.00	
	African American	1	12.50	
	Hispanic	24	5.30	I student accounts for 15 offenses, 1 student accounts for 11 offenses ,11 students have more than 2 offenses
	Native American	3	15.79	3 students total account for all 10 offenses
	Asian American	0	0	
	Multi-Racial	0	0	
Roskruge	White/Anglo	1	2.13	1 student with 1 incident w/3 actions coded to it.
	African American	1	3.33	1 student with 1 incident w/4 actions noted
	Hispanic	1	0.18	1 student – single incident/action was restorative
	Native American	0	0	
	Asian American	0	0	
	Multi-Racial	0	0	
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			

10. **Choose the schools with the highest rates of SUSPENSIONS.**
    a. Select: *School Risk Ratio*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = SUSPENSIONS; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    > Middle Schools

    d. Choose schools that reflect a disparity of 1.5 or more between Anglo student *total disciplinary incidents* and rates for African American, Hispanic, Native American, or Multiracial groups.
    e. In Table 6 in the column called 'School', write the selected schools.

11. **Do the raw numbers reflect an "N" size that supports a meaningful analysis?**
    f. Click on the school name to produce a blue box around the cell.
    g. The table on the right hand side of the page, called *School/Level Detail* shows the *Distinct Student Incident* (N size), the *Distinct Student Enrollment*, and the *Discipline Percent of the Population* (rate) of that selected school.
    h. Record any disparities and note trends in the comment section of Table 6.

Table 6. Risk Ratio: Suspensions by Ethnicity for Hot Spot Schools				
SCHOOL	RACE/ETHNIC GROUP	N SIZE	RATE	COMMENTS
Booth Fickett	White/Anglo	2	0.68	2 students with 2 separate incidents
	African American	4	1.90	On 10/7, 5 violations were noted for 3 students total
	Hispanic	3	0.47	2 of the students had multiple actions for their single offense
	Native American	0	0	
	Asian American	0	0	
	Multi-Racial	1	1.69	Same student with 2 different incidents
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			

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	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			

Central Office Discipline Data Review 2015-16

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Date: _11-13-15_____   Quarter under Review: __1_____

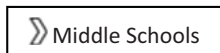| Table 1. School Level for This Report – *Check One Row Only*	
Elementary	
K-8	
Middle	x
High	

A. FORM SUBMISSION CHECK

1. **Missing Reports:** Identify Any Sites That Have Failed to Submit the *Site-Based Monthly Discipline Report* from Principals and the month(s) that they have missed:

Table 2. Missing Reports by Month	
School Name	Missing Report(s) by Month
All reports are in	

B. SCHOOL CLIMATE (Use the KPI View)

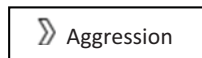2. **Choose the schools with the highest rates of TOTAL violations.**
   a. Select: *USP discipline KPI*
   b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = ALL; Violation Type = ALL.
   c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

   》 Middle Schools

   d. Choose schools with incident rates of 1.5 or more times the District Average in any column (up to 5) that are concerning. In Table 3 in the column called 'School', write the selected schools.
3. **What TOTAL violations are most common?**
   a. Click on *Violations by School* for each of the select schools.
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   》 Aggression

   d. Record the four most frequent violations in Table 3 for each school and the N size.

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Table 3. KPI: Total Violations for Hot Spot Schools								
SCHOOL	MOST COMMON TOTAL VIOLATIONS – *Disaggregate Violation Types to see specific violation*							
	Violation #1	N	Violation #2	N	Violation #3	N	Violation #4	N
Dodge	Inappropriate Language	7	Minor Aggressive Act	6				
Secrist	Disorderly Conduct	24	Minor Aggressive Act	20	Defiance or Disrespect	20	Fighting	19
Valencia	Fighting	32	Disorderly Conduct	16	Assault	7	Other Aggression	7
Notes: Please note many incidents carry multiple violations for a single incident.								

4. **Choose the schools with the highest rates of SUSPENSIONS.**
    a. Select: *USP discipline KPI*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = SUSPENSION; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    ⟫ Middle Schools

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    c. Click on the arrow to the left of the violation with the largest numbers of students to disaggregate the *Violation Type* into specific violations. E.g.

    ⟫ Aggression

    d. Record the four most frequent violations in Table 4 for each school and the N size.
6. **Do These Sites Have an ISI Classroom?**
    a. Click on the distinct student number with the most frequent violations in the column for *All Students* to produce a blue box around the cell.
    b. Right click within that cell to bring up a menu; click on *Show Detail* to review the Students, the Violation, the Action Category and the Action Type.
7. **Review PBIS files** from SharePoint, etc.
    a. Compare/contrast interventions from each school to the data collected on Table 4.
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Central Office Discipline Data Review 2015-16

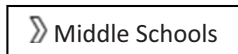| Table 4. KPI: Most Common Suspensions for Hot Spot Schools										
SCHOOL	MOST COMMON SUSPENSIONS – *Disaggregate Violation Types to see specific violation*									ISI AVAILABLE? *Check Yes or No*
	Violation #1	N	Violation #2	N	Violation #3	N	Violation #4	N	Yes	No
Secrist	Disorderly Conduct	18	Defiance Disrespect	9	Assault	7	Fighting	7		x
Utterback	Assault	7	Agg. Assault	3	Disorderly Conduct	2	Drug Violation (Marijuana)	2	x	
Vail	Assault	13	Agg. Assault	2					x	
Notes: Please note many incidents carry multiple violations for a single incident.										

C. RACIAL/ETHNIC DISPARITY REVIEW (Use the Risk Ratio View)

8. **Choose the schools with the highest rates of TOTAL violations.**
    a. Select: *School Risk Ratio*
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    》Middle Schools

    d. Choose schools that reflect a disparity of 1.5 or more between Anglo student *total disciplinary incidents* and rates for African American, Hispanic, Native American, or Multiracial groups.
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9. **Do the raw numbers reflect an "N" size that supports a meaningful analysis?**
    a. Click on the school name to produce a blue box around the cell.
    b. The table on the right hand side of the page, called *School/Level Detail* shows the *Distinct Student Incident* (N size), the *Distinct Student Enrollment*, and the *Discipline Percent of the Population* (rate) of that selected school.
    c. Record any disparities and note trends in the comment section of Table 5.

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Table 5. Risk Ratio: Total Violations by Ethnicity for Hot Spot Schools				
SCHOOL	RACE/ETHNIC GROUP	N SIZE	Percent	COMMENTS
Dodge	White/Anglo	4	4	
	African American	1	3	
	Hispanic	15	5.8	
	Native American	1	16.7	
	Asian American			
	Multi-Racial	4	23.5	
Gridley	White/Anglo	22	6.3	
	African American	7	8.9	
	Hispanic	11	4.2	
	Native American	1	25	
	Asian American			
	Multi-Racial	2	7.4	
Mansfeld	White/Anglo	2	2.2	
	African American	4	5.7	
	Hispanic	19	3.2	
	Native American	3	9.3	
	Asian American			
	Multi-Racial	1	5.6	
Secrist	White/Anglo	32	16.4	
	African American	16	21.3	
	Hispanic	40	17.2	
	Native American	1	25	
	Asian American			
	Multi-Racial	10	31.3	
Utterback	White/Anglo	1	4.8	
	African American	6	11.8	
	Hispanic	25	5.7	
	Native American	2	8	
	Asian American			
	Multi-Racial	1	8.3	

10. **Choose the schools with the highest rates of SUSPENSIONS.**
    a. Select: *School Risk Ratio*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = SUSPENSIONS; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    > ⟫ Middle Schools

    d. Choose schools that reflect a disparity of 1.5 or more between Anglo student *total disciplinary incidents* and rates for African American, Hispanic, Native American, or Multiracial groups.
    e. In Table 6 in the column called 'School', write the selected schools.

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11. **Do the raw numbers reflect an "N" size that supports a meaningful analysis?**
    f.   Click on the school name to produce a blue box around the cell.
    g.   The table on the right hand side of the page, called *School/Level Detail* shows the *Distinct Student Incident* (N size), the *Distinct Student Enrollment*, and the *Discipline Percent of the Population* (rate) of that selected school.
    h.   Record any disparities and note trends in the comment section of Table 6.

SCHOOL	RACE/ETHNIC GROUP	N SIZE	Percent	COMMENTS
Table 6. Risk Ratio: Suspensions by Ethnicity for Hot Spot Schools				
Gridley	White/Anglo	1	.3	
	African American	2	2.5	
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
Magee	White/Anglo	1	.3	
	African American	1	1.4	
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
Secrist	White/Anglo	12	6.2	
	African American	7	9.3	
	Hispanic	14	6.0	
	Native American			
	Asian American			
	Multi-Racial	4	12.5	
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			

12. **From all the data presented above, please list up to 5 'hot spot' schools for the Central Discipline Committee to review:**
    a. Secrist
    b.
    c.
    d.
    e.

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This form will be filled out by the Assistant Superintendents, Ana Gallegos and Abel Morado and their Directors. This completed form will be submitted to the Central Office Discipline Data Review Team 1 week prior to the quarterly meeting. (Due Dates: 11/09/15; 12/18/15; 3/21/16; 5/25/16)

Date: _____11/13/15_____   Quarter under Review: ___1____

Table 1. School Level for This Report – *Check One Row Only*	
Elementary	
K-8	
Middle	
High	X

A. FORM SUBMISSION CHECK

1. **Missing Reports:** Identify Any Sites That Have Failed to Submit the *Site-Based Monthly Discipline Report* from Principals and the month(s) that they have missed:

Table 2. Missing Reports by Month	
School Name	Missing Report(s) by Month
NA	NA

B. SCHOOL CLIMATE (Use the KPI View)

2. **Choose the schools with the highest rates of TOTAL violations.**
    a. Select: *USP discipline KPI*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = ALL; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    > ⟫ Middle Schools

    d. Choose schools with incident rates of 1.5 or more times the District Average in any column (up to 5) that are concerning. In Table 3 in the column called 'School', write the selected schools.
3. **What TOTAL violations are most common?**
    a. Click on *Violations by School* for each of the select schools.
    b. Select from the drop down menus: Quarter= 1, 2, 3, or 4; School Level = the specific school only; Action Type = ALL.
    c. Click on the arrow to the left of the violations with the largest numbers of students to disaggregate the *Violation Type* into specific violations. E.g.

    > ⟫ Aggression

    d. Record the four most frequent violations in Table 3 for each school and the N size.

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Table 3. KPI: Total Violations for Hot Spot Schools							
SCHOOL	MOST COMMON TOTAL VIOLATIONS – *Disaggregate Violation Types to see specific violation*						
	Violation #1	N	Violation #2	N	Violation #3	N	Violation #4	N
SAHUARO	TARDY	103	DRUGS	7	DISRUPTIONS	7	FIGHTING	7
SABINO	DEFIANCE	11	CELL PHONES	9	MINOR AGGRESS	4	TOBACCO	9
Notes:							

4. **Choose the schools with the highest rates of SUSPENSIONS.**
   a. Select: *USP discipline KPI*
   b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = SUSPENSION; Violation Type = ALL.
   c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

   > ≫ Middle Schools

   d. Choose schools with incident rates of 1.5 or more times the District Average in any column (up to 5) that are concerning. In Table 4 in the column called 'School', write the selected schools.
5. **What SUSPENSIONS are most common?**
   a. Click on *Violations by School* for each of the select schools.
   b. Select from the drop down menus: Quarter = 1, 2, 3, or 4; School Level = the specific school only; Action Type = SUSPENSION.
   c. Click on the arrow to the left of the violation with the largest numbers of students to disaggregate the *Violation Type* into specific violations. E.g.

   > ≫ Aggression

   d. Record the four most frequent violations in Table 4 for each school and the N size.
6. **Do These Sites Have an ISI Classroom?**
   a. Click on the distinct student number with the most frequent violations in the column for *All Students* to produce a blue box around the cell.
   b. Right click within that cell to bring up a menu; click on *Show Detail* to review the Students, the Violation, the Action Category and the Action Type.
7. **Review PBIS files** from SharePoint, etc.
   a. Compare/contrast interventions from each school to the data collected on Table 4.
   b. Note any trends.

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	MOST COMMON SUSPENSIONS – *Disaggregate Violation Types to see specific violation*								ISI AVAILABLE? *Check Yes or No*	
SCHOOL	Violation #1	N	Violation #2	N	Violation #3	N	Violation #4	N	Yes	No
PALO VERDE	ASSAULT	15	TRUANCY	8	ALCOHOL	7			X	
SANTA RITA	DISORD. CONDUCT	9	MINOR AGGRESSIVE	4	ALCOHOL	4	FIGHTING	3		X
CHOLLA	DRUGS	27	ASSAULTS	7					X	
CATALINA	DRUGS	7	ASSAULT	2					X	

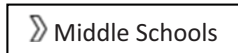**Table 4. KPI: Most Common Suspensions for Hot Spot Schools**

Notes:
 SANTA RITA CURRENTLY FILLING ISI POSITION

C. RACIAL/ETHNIC DISPARITY REVIEW (Use the Risk Ratio View)

8. **Choose the schools with the highest rates of TOTAL violations.**
    a. Select: *School Risk Ratio*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = ALL; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    > ≫ Middle Schools

    d. Choose schools that reflect a disparity of 1.5 or more between Anglo student *total disciplinary incidents* and rates for African American, Hispanic, Native American, or Multiracial groups.
    e. In Table 5 in the column called 'School', write the selected schools.
9. **Do the raw numbers reflect an "N" size that supports a meaningful analysis?**
    a. Click on the school name to produce a blue box around the cell.
    b. The table on the right hand side of the page, called *School/Level Detail* shows the *Distinct Student Incident* (N size), the *Distinct Student Enrollment*, and the *Discipline Percent of the Population* (rate) of that selected school.
    c. Record any disparities and note trends in the comment section of Table 5.

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Table 5. Risk Ratio: Total Violations by Ethnicity for Hot Spot Schools				
SCHOOL	RACE/ETHNIC GROUP	N SIZE	Percent	COMMENTS
CHOLLA	White/Anglo	3	2.04	
	African American	7	6.14	
	Hispanic	48	3.20	
	Native American	8	5.88	
	Asian American			
	Multi-Racial			
TUCSON HIGH	White/Anglo	2	0.49	
	African American	4	1.99	
	Hispanic	18	0.74	
	Native American	4	3.36	
	Asian American			
	Multi-Racial	1	1.15	
RINCON	White/Anglo	4	1.61	
	African American	4	1.78	
	Hispanic	9	1.45	
	Native American	1	6.67	
	Asian American			
	Multi-Racial	3	6.1	
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			

10. **Choose the schools with the highest rates of SUSPENSIONS.**
    a. Select: *School Risk Ratio*
    b. Select from drop down menus at the top of the page: Quarter = 1, 2, 3, or 4; Action Type = SUSPENSIONS; Violation Type = ALL.
    c. Disaggregate the school level by clicking on the arrow to the left of the name. E.g.

    ⟫ Middle Schools

    d. Choose schools that reflect a disparity of 1.5 or more between Anglo student *total disciplinary incidents* and rates for African American, Hispanic, Native American, or Multiracial groups.
    e. In Table 6 in the column called 'School', write the selected schools.

Central Office Discipline Data Review 2015-16

11. Do the raw numbers reflect an "N" size that supports a meaningful analysis?
      f.   Click on the school name to produce a blue box around the cell.
      g.   The table on the right hand side of the page, called *School/Level Detail* shows the *Distinct Student Incident* (N size), the *Distinct Student Enrollment*, and the *Discipline Percent of the Population* (rate) of that selected school.
      h.   Record any disparities and note trends in the comment section of Table 6.

Table 6. Risk Ratio: Suspensions by Ethnicity for Hot Spot Schools				
SCHOOL	RACE/ETHNIC GROUP	N SIZE	Percent	COMMENTS
TUCSON HIGH	White/Anglo	1	.25	
	African American	1	.50	
	Hispanic	16	.66	
	Native American	4	3.36	
	Asian American			
	Multi-Racial	1	1.15	
PALO VERDE	White/Anglo	3	.92	
	African American	12	4.96	TWO MAJOR INCIDENTS INVOLVING MULTIPLE STUDENTS
	Hispanic	13	2.12	
	Native American	1	4.00	
	Asian American			
	Multi-Racial	1	1.61	
SABINO	White/Anglo	2	.35	
	African American	1	1.69	
	Hispanic	3	1.04	
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			
	White/Anglo			
	African American			
	Hispanic			
	Native American			
	Asian American			
	Multi-Racial			

12. From all the data presented above, please list up to 5 'hot spot' schools for the Central Discipline Committee to review:
a. PALO VERDE
b. CHOLLA
c.
d.
e.