

# APPENDIX VI – 23



**REQUEST TO ELEVATE DISCIPLINE LEVEL**

SCHOOL: \_\_\_\_\_ DATE: \_\_\_\_\_

ADMINISTRATOR: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_ ETHNIC CODE: \_\_\_\_\_

VIOLATION AND CURRENT LEVEL \_\_\_\_\_

CONSEQUENCE REQUESTED: \_\_\_\_\_

WAS THE CONDUCT ONGOING AND ESCALATING? IF SO, PLEASE DESCRIBE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PREVIOUS INTERVENTIONS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REASON FOR REQUEST: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

*Assistant Sup't or Ed. Leadership Director*

**UNDER NO CIRCUMSTANCES SHALL DISCIPLINE BE ELEVATED MORE THAN ONE LEVEL ABOVE THE APPLICABLE VIOLATION. THIS FORM MUST BE SENT ELECTRONICALLY TO THE OFFICE OF STUDENT EQUITY FOR REVIEW.**