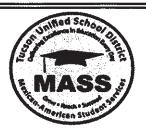


Mexican American Student Services
Staff Meeting
Staff Training
October 20, 2015
Wakefield Bldg. C
101 W. 44th Street
Room C126

PURPOSE: Enroll in America Training, Going over data, Library Applications, Family Resource Calendar, Parent University, Mentoring updates, Parent Quarterly and Grades

AGENDA				
1:00 p.m.	Welcome Enroll America Training		Dr. Maria Figueroa	
			Damian Alzua & Montserrat Caballero-Juarez	
	Update on Read Strong Library Applications Cathoring and importing School City data		Specialists & Dr. Figueroa	
	 Gathering and inputting School City data TUSD, Family Resource Center calendar Parent University — Parent University —		Dr. Figueroa Angelica Munoz	
;	 Follow up on Wakefield's Planning for Parent Quarterly Session for October 22, 2015 			
	CHECK LIST and SIGNS R. Robinson JC De La Torre	VENDORS Anita Cuellar Anne Felix		
3:15 p.m.	AGENDA Lindsay Lawson Anthony Ludovici	LOGISTICS Yvonne Nelson Angelica Munoz		
3:30 p.m.	Angelica Goebel Brian Demaree	Ann Littleton Yvette Grajeda		
	Go over Number of students earning F's		High School specialists Mr. Robinson, Mrs. Goebel and Ms. Munoz.	
	Closing			





Mexican American Student Services Staff Meeting Staff Training November 3, 2015 Wakefield Bldg. C 101 W. 44th Street **Room C126**

PURPOSE: Parent University, 2nd Quarter Parent Sessions Dates and Locations, Hygiene Drive, United Way, Enroll America: Pima County Enrollment Coalition

	AGENDA				
12:00	Welcome	Dr. Maria Figueroa			
p.m.					
	Healthcare: Enroll America: Pima County Healthcare Enrollment forms for families assisted by Specialists	Specialists & Dr. Figueroa			
	Updates on Access for Specialists: School City data	Angelica Goebel & Anita Cuellar			
	Editing check off lists for Parent Quarterly Sessions for 2 nd Quarter	Specialists & Dr. Figueroa			
12:30 p.m.	Coordinating a Hygiene Drive: video	Desiree Cook			
	Updates on Library cards for focus 40 students and meeting students at Library locations for Read Strong: Achieve 3000	Dr. Figueroa			
	United Way Pledges: video	Angelica Munoz			
	Feedback on student Monthly narratives and Grant Tracker input Specialists Plan quarterly site sessions	Dr. Figueroa & Specialists			
1:30 p.m.	Specialists finalize edits on Grant Tracker Closing				



Mexican American Student Services
Staff Meeting
Staff Training
November 17, 2015
Wakefield Bldg. C
101 W. 44th Street
Room C126

PURPOSE: Enroll America Webinar, Monthly Narrative reports, School City, Hygiene Drive, Read Strong and Grant Tracker input

	AGENDA	
12:00 p.m.	Welcome	Dr. Maria Figueroa
12:00 p.m.	Healthcare: Enroll America: Webinar (1 hour) https://cc.readytalk.com/cc/s/registrations/new?cid=7ny3qrcd3sq5	Specialists
1:00 p.m.	Looking at monthly narratives reports and four pronged assistance for students in schools.	Specialists & Maria Figueroa
3:00 p.m.	Updates on Access for Specialists: School City data Follow up on Hygiene Drive	Reports on Updates from Specialists.
	Updates on Library cards for focus 40 students and meeting students at Library locations for Read Strong: Achieve 3000	Reports on Updates from Specialists.
2.20	Feedback on student Monthly narratives and Grant Tracker input	Figueroa
3:30 p.m.	Closing	

ENROLL AMERICA FORMS

School	Specialist	# of Forms
Utterback	A. Cuellar	36
Hollinger	JC De La Torre	8
Pistor	B. Demaree	14
Holladay	A. Felix	1
Pueblo Gardens	A. Felix	1
Maxwell	A. Goebel	38
Doolen	L. Lawson	7
Booth-Fickett	A. Littleton	40
Tucson	A. Ludovici	20
Catalina	A. Ludovici	1
Valencia	A. Munoz	10
Pueblo	Y. Nelson	20
Cholla	Y. Nelson	20
Rincon	R. Robinson	7
Palo Verde	R. Robinson	8
Tolson	B. Solis	10
Johnson	B. Solis	0
Lynn Urquides	Y. Grajeda	6

Parent University	8
Dr. Figueroa	6