

From: Moreno, Julio
Sent: Wednesday, April 8, 2015 3:43 PM
To: Marin, Maria
Subject: FW: Discipline data review - deadline attached

Unfortunately I have no further information than what the data shows on any incident during Semester 1 of school year 204/15 as I was appointed Interim Principal starting January 4, 2015. I am working to insure that discipline data is and will be proportionate to our student population.

From: Marin, Maria
Sent: Tuesday, April 07, 2015 3:53 PM
To: Moreno, Julio
Subject: Discipline data review - deadline attached
Importance: High

Hi Julio,
Discipline data for the 1st quarter appears to have a disproportionate discipline for African American students. After reviewing your data for 1st quarter, please describe the incidents for African American students. Your response will be reviewed and then we will determine if your school needs corrective action. Often the data has a different story to tell that does not warrant corrective action.

Please remember to use the MTSS form, send me a copy and upload it to the MTSS Sharepoint by Friday noon.

I am attaching an example.

Let me know if you have questions.

Maria Marin
TUSD Director of Elementary Schools
520-225-6670
1010 E. 10th ST. (Office 116)
Tucson, AZ. 85719



Roberts - Naylor K - 8

1701 S. Columbus Blvd
Tucson, Arizona 85711
(520) 584-6800 Fax (520) 584-6801
Connie Zepeda, Principal
Jesus Vasquez, Assistant Principal
Luba Wishman, Office Manager
Mandy Mahaffey, Registration Tech.

To: Kathy Scheppe
From: Connie Zepeda
Subject: CORRECTIVE ACTION PLAN
Date: January 8, 2015

The Discipline Data for Roberts Naylor was reviewed with Asst. Principal, Jesus Vasquez, Wanda Buchanan, Learning Support Coordinator and I. After careful review of all incidents the following was determined:

- 1) 30 incidents were reviewed dealing with just African-American Students
Five incidents belong to [REDACTED] (withdrawn from school)
Five incidents belong to [REDACTED] (withdrawn from school)
One incident belong to [REDACTED] (withdrawn from School)
- 2) 14 African American Students were listed in the report; 3 students have withdrawn from our school but had interventions fully documented at Roberts Naylor. This left us a total of 11 students from which the following data was analyzed:
 - *Seven incidents belong to [REDACTED] and has a full range of interventions documented under Mojave. [REDACTED] had been out since Monday, decided to report today and was disrespectful to teacher first thing in the morning. Asst. Principal tried to work with [REDACTED] walked out of the school. School Safety was called, parent notified and later found out [REDACTED] was at home.
 - *[REDACTED] just moved to our school. [REDACTED] an ED student who has extensive interventions documented on Mojave. [REDACTED] a behavior plan in place at Roberts Naylor.
 - *The rest of the students either have one or two incidents each. They also have interventions documented on Mojave.
- 3) Assistant principal has already scheduled classroom management PD targeting those teachers currently struggling with this area of the curriculum.
- 3) Wanda Buchanan, LSC, will continue to gather discipline data through teacher referrals/interventions. These will be reviewed to further analyze the data throughout the semester. She will also be conducting PBIS refresher sessions with both teacher and students.

Please let me know if you need additional documentation on this discipline report.

Scheppe, Kathleen

From: Trejo, Stephen
Sent: Monday, January 12, 2015 10:09 AM
To: Scheppe, Kathleen
Subject: FW: Discipline Discrepancies

Hi Kathy, Below are the notes form the MTSS Meeting that you requested last week. Thanks,

Stephen Trejo
Principal
C. E. Rose PreK – 8
908-4400

-----Original Message-----

From: Arroyo, John
Sent: Thursday, January 08, 2015 7:14 PM
To: Trejo, Stephen
Cc: Arroyo, John
Subject: Discipline Discrepancies

Here is a piece of the notes from our MTSS meeting this Tuesday.

There are [REDACTED] in 1st grade who are African American. They have had ZERO discipline issues this year. There is also [REDACTED] Hispanic students who have their raced marked as Black. There has been a total of 7 infractions from this group of students. The infractions that have occurred are disrespect, minor aggression, disruption, and defiance. From this group the student who has had the most infractions is [REDACTED]. This is [REDACTED] first year at this school and [REDACTED] coming from a school [REDACTED] expelled from. [REDACTED] parents have commented that [REDACTED] behavior has improved drastically here at Rose. [REDACTED] teacher is also using a reward system and gives [REDACTED] more warnings then other students so [REDACTED] not constantly removed from the classroom.

From: Scheppe, Kathleen
Sent: Sunday, March 1, 2015 11:43 AM
To: Aleshire, Seth
Subject: Discipline data review - please
Attachments: MTSS Form.doc

Hi There!

Here is your update:

The discipline data appears to have a disproportionate discipline for [Multi- Ethnicity](#) students. After reviewing your data for second quarter, please describe the incidents for [Multi- Ethnicity](#) students. The responses will be reviewed and then we will determine if any schools need corrective action. Often the data has a different story to tell that does not warrant corrective action.

Please remember to use the form attached and send a copy to me and upload the form to MTSS Sharepoint.

Thank you again.

Kathy

From: Scheppe, Kathleen
Sent: Sunday, March 1, 2015 11:23 AM
To: Lambert, Brian
Subject: Discipline data review - please
Attachments: MTSS Form.doc

Hi There

Here is your update:

The discipline data appears to have a disproportionate discipline for African American students. After reviewing your data for second quarter, please describe the incidents for African American students. The responses will be reviewed and then we will determine if any schools need corrective action. Often the data has a different story to tell that does not warrant corrective action.

Please remember to use the form attached and send a copy to me and upload the form to MTSS Sharepoint.

Thank you again.

Kathy

From: Konrad, Michael
Sent: Friday, January 16, 2015 4:11 PM
To: Knippen, Dustin; Montano, Rafael
Subject: MTSS

When is our next MTSS meeting to review the corrective action plan?

From: Konrad, Michael
Sent: Thursday, February 5, 2015 10:20 AM
To: Montano, Rafael; Knippen, Dustin
Subject: CAP for Secrist Follow up from MTSS meeting on 2/4/15

Mr. Montano and Mr. Knippen,

Thank you for inviting me to your MTSS meeting yesterday to review your CAP and MTSS work being done at Secrist. As a reminder, please make sure to send me a copy of the minutes from the meeting using the MTSS team meeting agenda with the embedded CAP section that should have an update of where Secrist is with the work.

In Service,

*-Michael Konrad
Director of Middle Schools
Office of Secondary Leadership
Tucson Unified School District*

"Delivering Excellence in Education Every Day"

From: Knippen, Dustin
Sent: Thursday, February 5, 2015 12:09 PM
To: Konrad, Michael; Montano, Rafael; Duran, Lupe; Chambliss, Nicole; Conway, Ann; Quintero, Doralee; Crum, Kathleen
Subject: RE: MTSS Meeting Agenda
Attachments: MTSS Team Meeting Agenda - 02-04-2015.doc

Updated.

Dustin Knippen
Learning Supports Coordinator
Secrist Middle School

From: Konrad, Michael
Sent: Thursday, February 05, 2015 10:34 AM
To: Knippen, Dustin; Montano, Rafael; Duran, Lupe; Chambliss, Nicole; Conway, Ann; Quintero, Doralee; Crum, Kathleen
Subject: RE: MTSS Meeting Agenda

Nicely done.

Other actions that are completed and can be crossed off:

Gather data about the 1st Quarter suspensions and see if it's just a few students, or a large group.

Talk to teachers about calling home when documenting in Interventions.

Gather more information on GSRR training.

Work with teachers on creating consistency between teachers discipline use. Create an instruction council of teachers to help brainstorm and address issues with staff

Contact Charolette Brown to come do a GSRR presentation for PD on January 7th, 2015

Contact Scott Hagerman to see if parent requests to have their student tested for special education goes directly to the psychologist and do they only have 15 days to do the ROD.

Please edit and send the updated copy.

Thanks!

From: Knippen, Dustin
Sent: Thursday, February 05, 2015 10:29 AM
To: Konrad, Michael; Montano, Rafael; Duran, Lupe; Chambliss, Nicole; Conway, Ann; Quintero, Doralee; Crum, Kathleen
Subject: MTSS Meeting Agenda

Hello,

I compiled everything from our meetings. I crossed out a few things I have done. I'll bring copies to our next meeting, and I will cross off what everyone else has done and update the form after each meeting. Please let me know if I left anything out.

Dustin Knippen
Learning Supports Coordinator

Secrist Middle School

MTSS Team Meeting Agenda

Date: 02/04/2015 Site: Secrist Middle School LSC: Dustin Knippen
 Persons present: David Montano, Lupe Duran, Michael Konrad, Nicole Chambliss, Ann Conway

Task	Notes
Review of Discipline Data (Trends present? Appropriate representation? GSRR clarifications? Ideas for improvement?)	<ul style="list-style-type: none"> All teachers and staff must be a part of the PBIS system. Summer school just for 8th graders, limited space, students with really low skills get first priority. Students on the retention list need to be added to the MTSS system. Secrist needs a Buddy System Retention paperwork for teachers

School-Wide Corrective Action	Action Needed	Person Responsible
(What steps need to be taken to improve site discipline based on data review? What best practices were used to improve? Where did these strategies come from?)	<p>E-mail last three MTSS agendas to Mr. Konrad</p> <p>Talk to the LSC at McCorkle and discuss a VIP card for PBIS and also their MTSS process.</p> <p>Gather data about the 1st Quarter suspensions and see if it's just a few students, or a large group.</p> <p>Talk to Gridley about their MTSS process</p> <p>Talk to teachers about calling home when documenting in Interventions.</p> <p>Gather more information on GSRR training.</p> <hr/> <p>Make sure top five students from each grade level in discipline data are run through MTSS</p> <p>We have a lot of un-medicated ADHD students. Work with teachers to help support students with ADHD</p> <p>Meet with LSC at McCorkle</p> <p>Work with teachers on creating consistency between teachers discipline use. Create an instruction council of teachers to help brainstorm and address issues with staff</p> <p>Contact Charolette Brown to come do a GSRR presentation for PD on January 7th, 2015</p> <p>Contact Scott Hagerman to see if parent requests to have their student tested for special education goes directly to the psychologist and do they only have 15 days to do the ROD.</p> <hr/> <p>Meet with LSC's at McCorkle, Mansfield, or Dodge by next Friday</p> <p>Send MTSS form to teachers to fill out for retention students.</p>	<p>Mr. Knippen</p> <p>Mr. Knippen</p> <p>Ms. Duran</p> <p>Mr. Montano</p> <p>Mr. Montano</p> <p>Mr. Konrad</p> <hr/> <p>Knippen</p> <p>Knippen, Conway</p> <p>Knippen</p> <p>Montano</p> <p>Duran</p> <p>Konrad</p> <hr/> <p>Knippen</p> <p>Knippen</p>

PBIS Review	Notes	Action Needed	Responsible
(What positive interventions have been used recently? What changes need to be made?)	<p>Student Store needs to be open so we can implement Scorpion Bucks.</p> <p>Too many students being sent to the office</p>	<p>Get Student Store open</p> <p>E-mail Mrs. Riley so the Solutions Team can discuss the Buddy System</p>	<p>Knippen, Conway, Sabel</p> <p>Knippen, Mrs. Riley</p>

MTSS Behavior (Assignment of new students to a case manager, review of students currently being managed) List Students Added to Log: _____ _____ _____ _____			
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MTSS Academics (Assignment of new students to a case manager, review of students currently being managed)			
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List Students Added to Log: _____ _____ _____ _____			
Other			

General Summary of Meeting: We talked about making sure all teachers are on board with our PBIS system, meeting with other schools to see what PBIS systems they have in place, summer school, and retention.

From: House, Herman
Sent: Monday, January 12, 2015 3:11 PM
To: Brock, Eric
Subject: Discipline Data

Eric ,
We have to meet regarding this matter. Please set up a meeting so that we can get this completed. Thanks

Herman House
Director of Secondary Schools/ Interscholastics
(520) 232-8650 (520) 232- 8656 Fax
Herman.house@tusd1.org

From: House, Herman
Sent: Monday, January 5, 2015 10:29 AM
To: Brock, Eric
Subject: RE: Discipline data
Attachments: First Quarter Discipline Report Draft.docx

Just wanted to make sure you had the report. Thanks

From: House, Herman
Sent: Monday, January 05, 2015 8:54 AM
To: Brock, Eric
Subject: RE: Discipline data

Good Morning Eric,
Let's set a time to discuss this data. Thanks

From: House, Herman
Sent: Friday, December 19, 2014 7:20 PM
To: Brock, Eric
Subject: Discipline data

When we return from break let's meet to discuss the discipline data from the 1st quarter. Thanks

Herman House
Director of Secondary Schools/ Interscholastics
(520) 232-8650 (520) 232- 8656 Fax
Herman.house@tusd1.org

From: House, Herman
Sent: Tuesday, June 9, 2015 12:06 PM
To: Brock, Eric
Subject: Re: Action step for next school year

Yes Sir,
I will get with you soon to discuss

Sent from my Verizon Wireless 4G LTE DROID

"Brock, Eric" <Eric.Brock@tusd1.org> wrote:

Mr. House, I would like to formally request assistance from the equity department for training on strategies on building relationships and interventions for behavior related incidents. The goal is to reduce the over number of referrals for discipline and to reduce issues within subgroups. Can you recommend trainings for my staff that might help me address my goals?



Eric Brock
Principal
Palo Verde High Magnet School
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520-584-7403 p
520-584-7401 f

