

TUSD

RECRUITING INSTRUCTIONS

PROCESS FOR TRAVEL:

- Forms /Approval
- Transportation
- Lodging
- Recruitment Kit(items)

1. RELEASED TIME FORM:

For each trip you must provide the RELEASE TIME FORM # FIN 1000 and the RELEASED TIME BREAKDOWN of expenses # FIN 1001 (all hotel, per diem and airfare rates must be completed on this form before signatures). Fill out the RELEASED TIME FORM on the intranet under "FORMS". Proceed to "VIEW BY DEPT" and use the drop down to "FINANCIAL SERVICES" and click on "VIEW".

Lodging: Contact the designated accommodations on the event brochure to inquire about rates and print the price quote (district rates may also be used).

Transportation: Go online to any car rental provider and get a quote for travel dates and print forms.

Airfare: Must be processed through our contracted vendor (Rio Grande at 520-722-7300). All forms from the event brochure, hotel rates, and rental car will need to be printed off and attached to the **RELEASED TIME FORM**.

Two categories for travel:

- HBCU (Historically Black Colleges and Universities) and HACU (Hispanic Colleges and Universities or highly diverse populated schools) these sites are paid from the DESEG

budget (# 00151125705068/6583) and the required signatures are the **traveler, Anna Maiden, Sam Brown, Finance, and Superintendent.**

- All other Colleges and Universities these sites are paid from the Title II budget (# 14310025705042/6583). The required signatures are the **traveler, Anna Maiden, Richard Foster, Finance and Superintendent.**
- Once the paperwork has been approved by the Superintendent's office you may contact the travel agent to book your ticket. The approved package must be submitted to Ramona Beltran (Executive Assistant) to create a requisition. No further arrangements for travel may be made until you have purchase order (PO) number. Once you receive a PO number from Ramona Beltran you may register for the conference, reserve your rental car, and book your hotel.

2. TRAVEL: During your travel be sure to save all receipts for gas, lodging, checked baggage, (receipts not required for food). You will be required upon your return to file a **TRAVEL EXPENSE CLAIM FORM # FIN 1003** and submit to Cindy Hewitt (Accounts Payable Manager) in Finance for reimbursement.

3. EVENT: You will want to arrive at the job fair at the appropriate time designated on the event brochure or at least one hour before the event to set up. Set up table with recruitment items. Discuss with each individual that approaches the booth about the district, Tucson area, and community. TUSD accepts resumes for all categories of teaching. However, we only interview the critical needs areas of (math, science and special education). For all other areas explain to interested applicants how to apply and answer any questions they may have about the district.

4. EXPLANATION OF FORMS:

- ❖ **Sign in sheet-** have all individuals that come to the table sign in;
- ❖ **TUSD stipend sheet-** all critical needs areas of (math, science, and special education) will receive a one time stipend and moving allowance(see stipend list for amounts);
- ❖ **Interview questions-** interviews will be conducted on site with principals or administrators for individuals in critical needs areas only ;
- ❖ **Blank letters of intent-** are for those individuals who interviewed in the critical needs who you feel are strong candidates to teach for the district. If a letter of intent is issued, use the carbon paper to make a duplicate. Explain that the letter of intent is contingent upon successful reference check, issuance of appropriate certification, and AZ IVP fingerprint card. The candidate receives the original and the duplicate is the district copy.

- ❖ **Certification:** ADE certification section is a reference for any questions about reciprocal certificates or fingerprint reciprocity. Information also listed in district flyer.

5. RECRUITMENT ITEMS

ITEMS NEEDED	QUANTITIES
TUSD tablecloth (HR closet)	1
Small suitcase	1
District Flyers	25 *
Superintendent letter	25*
District map	1(table)
School Calendar	10*
Teacher salary schedule	25*
Benefits providers list	25*
TUSD stipend List	10
TUSD Infant & Early Learning Center Brochure	10
AZ State Visitors Guide	3 (table)
Business Cards	20
Giveaways(pens, pencils,	20 each *
Current TUSD job listing	5
Sign in sheet	1
Interview questions	10*
Blank letters of intent	10*

***NOTE-ITEMS TAKEN MAY VARY DEPENDING ON THE AUDIENCE SIZE OF THE RECRUITMENT EVENT
ALL OF THE ABOVE RECRUITMENT ITEMS CAN BE FOUND IN RECRUITERS OFFICE.**

6. Return to District:

- ❖ Upon your return you will be required to file a **TRAVEL EXPENSE CLAIM FORM # FIN 1003** and attach all receipts for travel(lodging, car rental, checked baggage, fuel) and submit to Cindy Hewitt (Accounts Payable Manager) in Finance within 7 days of returning.
- ❖ Submit all Letters of Intent to **Tracey McGhee** (Sr. HR Coordinator) or **Sara Gamez** (Sr. HR Analyst) for processing.

THANKS FOR YOUR PARTICIPATION IN RECRUITING.

TUSD

Heliodoro T. Sánchez, Ed. D. *Superintendent*



Dr. H.T. Sánchez
Superintendent
(520) 225-6060
HT.Sanchez@tusd1.org

Thank you for your interest in Tucson Unified School District, the largest school district in Southern Arizona and one that strives to deliver an excellent education to every child.

As superintendent, I am proud to serve the 50,000 children who attend our schools and to work alongside some of the top teachers and administrators in the country.

In our schools, we provide a well-rounded and supportive learning environment at every level. Our academic and support services teams focus on nurturing the whole child, academically, intellectually and socially.

We offer comprehensive schools, magnets, alternative schools and exceptional education environments. We also offer strong programs in fine arts, sports, world languages and STEM (Science, Technology, Engineering, Math) education.

At Tucson Unified School District, creativity and innovation are encouraged. We engage the community, business leaders, staff and families in helping to shape the goals and priorities for our district. At TUSD, you have a voice, and we want to hear it.

In addition to our excellent benefits packages, we are proud to offer employees reduced-cost, curriculum-based child care in our Infant & Early Childhood Learning Centers. We feel this is an important part of supporting our employees.

When you work for TUSD, whether you are a teacher, an office manager, a member of the support staff or an administrator, you are first and foremost an educator.

We look forward to welcoming you to the Tucson Unified family.

Sincerely,

Heliodoro T. Sánchez

Heliodoro T. Sánchez, Ed. D.
Superintendent

Morrow Center – 1010 E. Tenth St. – Tucson, AZ 85719 – (520) 225-6060 – Fax (520) 225-6174
Governing Board

Adelita S. Grijalva; President, Kristel Ann Foster; Clerk, Mark Stegeman, Michael Hicks, Cam Juárez

What Makes TUSD Great?

- A focus on student success. We improved achievement at two-thirds of its schools in 2012-13.
- We doubled the number of "A" labeled schools in 2012-13.
- We offer free full-day kindergartens at all elementary and K-8 schools.
- We raised the quality of instruction by training 4,000 teachers in Essential Elements of Instruction (EEI) to establish standard expectations and outcomes.
- We launched a customer service plan to provide a high standard of service to the community.
- We use data-driven instruction that yields positive results.



District Leadership

Dr. H.T. Sanchez
 Superintendent

Dr. Adrian Vega
 Deputy Superintendent
 Curriculum and Learning

Mouset Alarwad
 Deputy Superintendent
 Operations

Dr. Abel Morado
 Director of Instruction
 Family Services

Steven Roman
 Assistant Superintendent for
 Professional Services

Feri Alexander
 Director of Finance

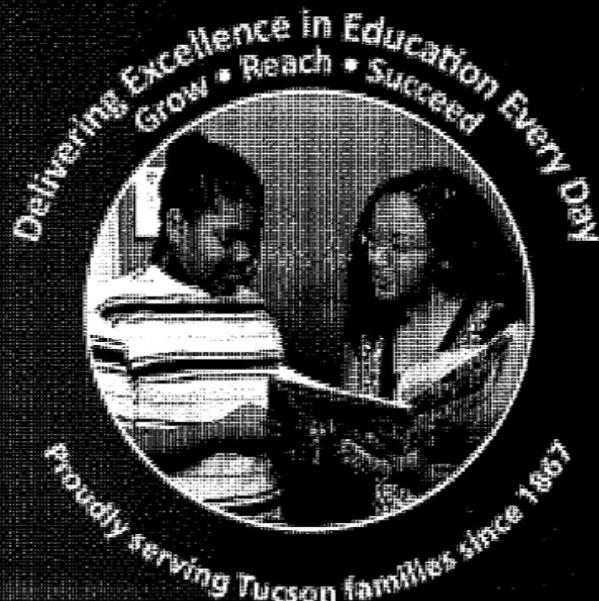


1000 N. Oracle Road
 Suite 1000
 Tucson, AZ 85724
 (520) 795-2000
 www.tusd1.org



TUSD-TV, Cox Channel 120

Tucson Unified School District



FIVE REASONS TO BE A MEMBER OF TUSD...

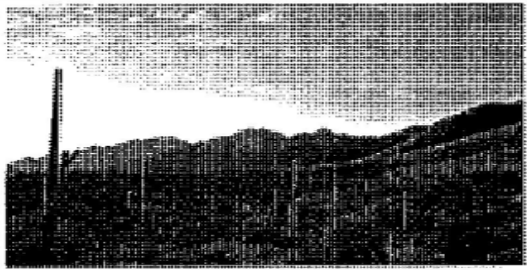
- We are Transforming American Education;
- We value Innovative, creative staff;
- We are Committed to providing what's best for our students;
- We are becoming a Model 21st Century Urban School District;
- Tucson is an Amazing place to live.

TUSD

www.tusd1.org

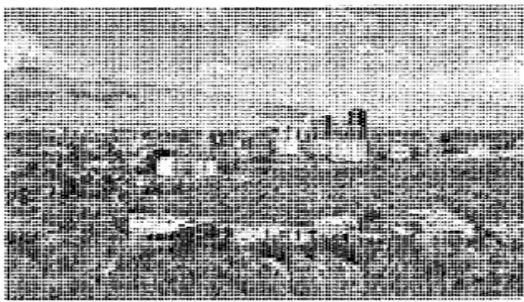
JSP IV.K.1.

ALL ABOUT TUCSON ARIZONA



THE DISTRICT

Tucson Unified School District, established in 1867, is the largest district in Southern Arizona and the second largest in the state. TUSD is a diverse K-12 urban public school district that serves approximately 50,000 students, who represent many world cultures. We have more than 8,000 employees who serve 86 schools and 6 alternative schools.



VISION & VALUES

Delivering Excellence in Education Every Day

Grow • Reach • Succeed

We value:

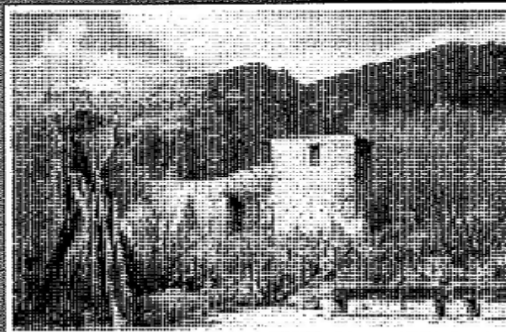
- Student-centeredness
- Caring
- Diversity
- Collaboration
- Innovation
- Accountability

TUSD

TUSD is an Equal Opportunity Employer

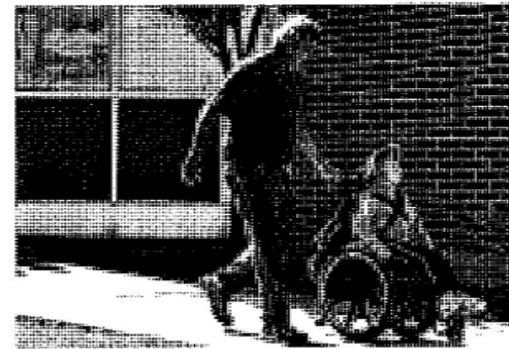
OUR COMMUNITY

Tucson Arizona, also known as the "Old Pueblo," is a diverse metropolitan area that is home to nearly 1 million residents. Tucson was established in 1775 as a Spanish presidio and is set in the lush Sonoran Desert Valley about an hour's drive from Mexico. Tucson is surrounded by five mountain ranges and enjoys over 350 days of sunshine. Outdoor activities are abundant year round. Tucson is home to the University of Arizona and the UA Wildcats sports teams play a vital role in the community. Tucson, with its vibrant community, entertainment district, arts, rich history, culinary and cultural opportunities, has something for everyone to enjoy!



EMPLOYEE BENEFITS

The quality teaching environment in Tucson Unified School District is matched with an excellent benefits package. TUSD benefits include medical, dental and vision, life insurance and ASRS retirement.



ARIZONA CERTIFICATION

To apply for an Arizona Teaching or Administrator certificate contact:

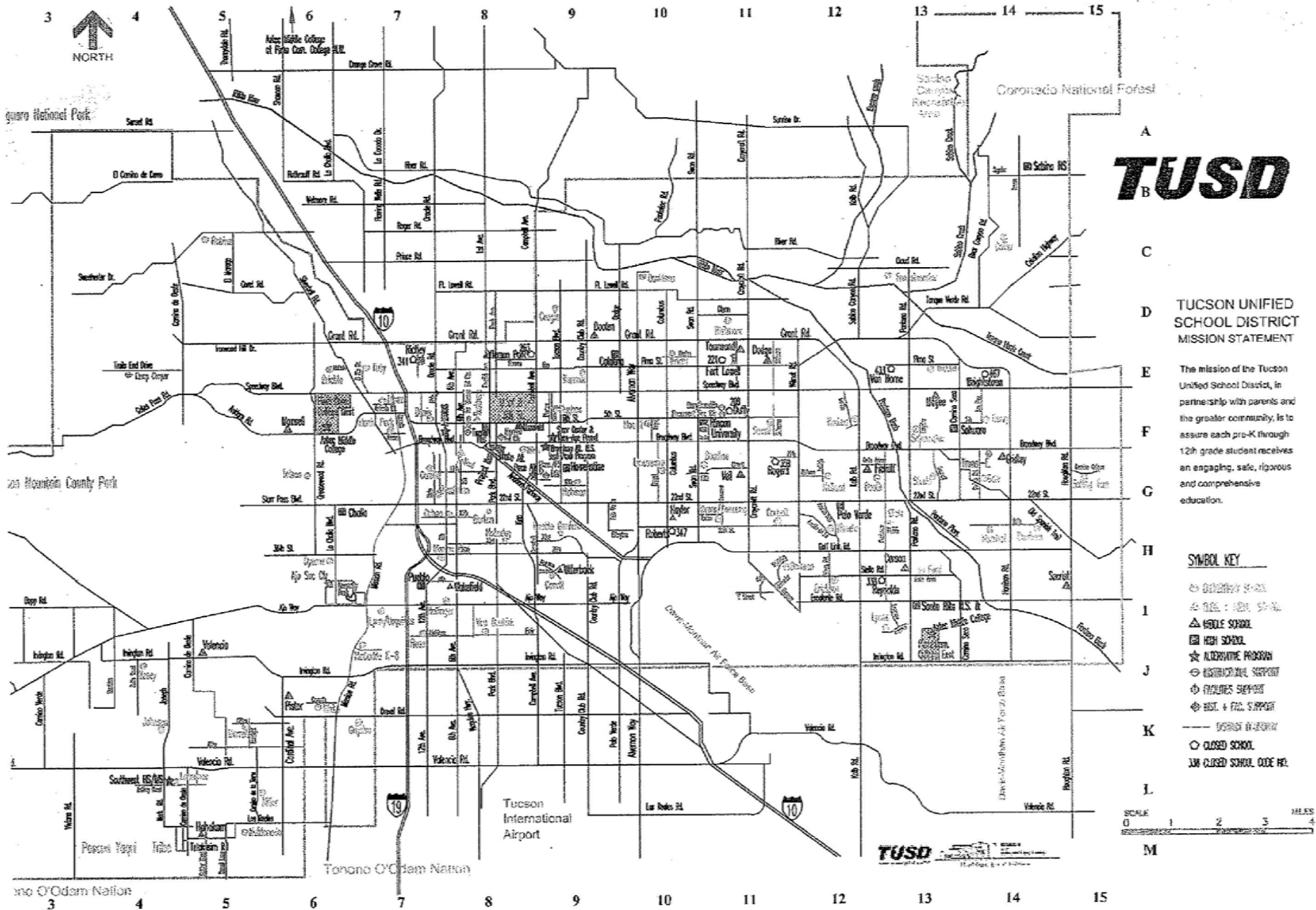
Arizona Department of Education
1535 West Jefferson Street
Phoenix, Arizona 85007
602-542-5393
1-800-352-4558

<http://www.azed.gov/educator-certification/>

APPLICATION PROCESS

TUSD online application system enables applicants to view current job openings and complete their application via the internet at <https://tusdjobs.tusd1.org>

Applications are screened, and successful applicants will be contacted by Human Resource Staff.



USP IV.K.1.C

TUSD

Delivering Excellence in Education Every Day
 Grow • Reach • Succeed

SCHOOL CALENDAR 2013-2014

JULY 2013						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2013						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2013						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2013						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2013						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2014						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2014						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2014						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2014						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					








New Teacher & Principal Induction	July	23-26
First Day for Teachers	July	29
First Day for Students	August	1
Labor Day	September	2
Parent Teacher Conference	September	23-25
Grading Day	October	4
Fall Break	October	7-11
Veteran's Day	November	11
Thanksgiving Recess	November	28-29
Grading Day	December	20
Winter Break	Dec/Jan	23-3
Martin Luther King, Jr. Day	January	20
Parent Teacher Conference*	February	13-14*
Rodeo Vacation	February	20-21
Grading Day	March	14
Spring Break	March	17-21
Good Friday	April	18
Last Day for Students	May	22
Graduation Day	May	22
Last Day for Teachers	May	23

Every Wednesday is an early release day.
 Students will be released one (1) hour early.

NOTES: *ES, K-8, MS ½ days on Feb. 13-14
 High School ½ day on Feb. 13 only
 April 9 (Wednesday) is a full day of school.

Testing Windows
 PSAT/Explore/Plan – October 16
AIMS
 October 22-24 April 7-25
 February 24-25

Symbol Key

	New Teacher & Principal Induction
	Planning/Grading Day
	First & Last Day for Students
	Vacation Days
	State Testing Windows
	Parent/Teacher Conferences ½ days
	ES, K-8, MS ½ days Feb. 13-14; HS ½ day Feb 13

First Semester 91 days
 Second Semester 89 days
 Total 180 school days

First Quarter: 45 days
 Second Quarter: 46 days
 Third Quarter: 46 days
 Fourth Quarter: 43 days

Board Approved 11/27/12










TUSD

Tucson Unified School District Teacher Salary Schedule

Step	Annual
1	\$33,948.80
2	\$34,346.38
3	\$34,744.99
4	\$35,142.57
5	\$35,540.15
6	\$36,070.60
7	\$36,601.05
8	\$37,131.50
9	\$37,661.95
10	\$38,192.40

Credit given for years of experience up to 10 years
Additional \$2000.00 for Masters Degree
\$3000.00 for PhD

TUSD**2013-2014 Benefits Providers Listing**

Medical	www.ameriben.com 	Two (2) TUSD Self-Insured Medical Plans: PPO HDHP with Health Savings Account	(877) 955-1570
Prescription Drug Program	www.caremark.com 	Pharmacy benefits are included with the medical plan and provided through CVS Caremark for Retail, Mail Order, and Specialty medications.	(855) 848-9161
Dental	www.mydentalplan.net EDS	EDS is a pre-paid discount plan	(520) 696-4343
	www.deltadental.com 	Delta Dental offers 2 levels of traditional dental insurance.	(800) 352-6132 Ext. 1
Vision	www.Avesis.com 	Traditional PPO Vision plan – be sure to use a contracted provider. If you do not choose Vision PPO, you will be enrolled in the discount plan at no cost to you.	(800) 828-9341
Life & AD&D Insurance	www.LifeBenefits.com MINNESOTA LIFE A Securian Company	Basic Life and AD&D – provided to all benefits eligible employees (District paid). Supplemental Life and AD&D for you, your spouse, or eligible children (employee paid).	(866) 293-6047
Short Term Disability	http://intranet/hr/shortterm.asp 	This is an Income replacement plan should you become unable to work due to illness or injury.	(800) 858-6506
Critical Illness Insurance	http://intranet/hr/critical.asp 	If you experience one of the covered conditions within any category and meet all the group policy and certificate requirements, you will receive a lump-sum payment to use as you see fit.	1 800 GET-MET 8 (1-800-438-6388)
Employee Assistance Program	www.jorgensenbrooks.com 	Confidential, no cost short-term counseling needs (mental health, financial, and legal concerns) for employees & family members.	(520) 575-8623 Tucson (888) 520-5400 Out of Area
Health Savings Account		The Health Savings Account is available if you enroll in the High Deductible Health Plan.	1-866-884-7374
Payroll rapid! Pay Card		TUSD is providing you with a great new benefit, the rapid! PayCard® Visa® Payroll Card. You can automatically deposit your paycheck onto a debit card so you have instant access to your cash on payday!	TUSD Payroll 225-6150

More information available on www.tusd1.org – Benefits

What if I still have questions? You may also contact the TUSD Benefits Office with questions at (520) 225-6144 or Benefits@tusd1.org.

An Equal Opportunity Employer Tucson Unified School District does not discriminate on the basis of race, color, national origin, sex, sexual orientation, age, religion, or disability in admission or access to, or treatment or employment in its educational programs or activities.

El Distrito Escolar Unificado de Tucson no discrimina a base de raza, color, origen nacional, sexo, orientación sexual, edad, religión, o inhabilidad en admisión o acceso a, o tratamiento de personas o empleo en sus programas educacionales o actividades.

TUSD

INITIAL HIRING BONUS

\$2500

- **Special Education**
All levels of disabilities

Math Teachers

Middle and High

- * **Science Teachers**
All disciplines

MOVING EXPENSES

Up To

\$3000

NEW YORK	NYTCE EXAM EQUIVALENCIES	
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ADMINISTRATOR TESTS	NYTCE EXAM EQUIVALENT #
SUPERINTENDENT	School District Leader 103 + 104 (NEED BOTH SUBTESTS PASSED)
PRINCIPAL	School Building Leader 100 + 101 (NEED BOTH SUBTESTS PASSED)
SUPERVISOR	School District Leader 103 + 104 (NEED BOTH SUBTESTS PASSED)

OKLAHOMA	CEOE EXAM EQUIVALENCIES
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PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	OPTE EXAM EQUIVALENT #
ELEMENTARY	PK-8 OPTE #075
SECONDARY	6-12 OPTE #076
EARLY CHILDHOOD (93)	NONE

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	OSAT EXAM EQUIVALENT #
ART	Art #002
BIOLOGY	Biological Sciences #010
BUSINESS	Business #040
CHEMISTRY	Chemistry #004
EARLY CHILDHOOD EDUCATION	Early Childhood Education #005
ECONOMICS	NONE
ELEMENTARY EDUCATION (Subtests I & II)	Elementary Education #050 + #051 (NEED BOTH SUBTESTS PASSED)
ENGLISH	OTCTP #02
ENGLISH	English #007
FRENCH	French #020
GEOGRAPHY	NONE
GERMAN	German #021
HEALTH	NONE
HISTORY	NONE
LIBRARY/EDUCATIONAL MEDIA	Library-Media Specialist #038
MATHEMATICS	Advanced Mathematics #011
MIDDLE GRADES GENERAL SCIENCE	Middle Level Science #026
MIDDLE GRADES LANGUAGE ARTS/READING	Middle Level English #024
MIDDLE GRADES MATHEMATICS	Middle Level Mathematics #025
MIDDLE GRADES SOCIAL STUDIES	Middle Level Social Studies #027
MUSIC	Instrumental/General Music #001 Vocal/General Music #003
PHYSICS	Physics #014
POLITICAL SCIENCE/AMERICAN GOVERNMENT	NONE
SPANISH	Spanish #019
SPECIAL EDUCATION	Mild-Moderate Disabilities #029
SPECIAL EDUCATION: EARLY CHILDHOOD	NONE
SPECIAL EDUCATION: EMOTIONAL DISABILITY	NONE
SPECIAL EDUCATION: HEARING IMPAIRED	Deaf/Hard of Hearing #030
SPECIAL EDUCATION: LEARNING DISABILITY	NONE
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	Severe-Profound /Multiple Disabilities #031
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	Speech-Language Pathologist #035
SPECIAL EDUCATION: VISUALLY IMPAIRED	Blind/Visual Impairment #028

ADMINISTRATOR TESTS	OSAT EXAM EQUIVALENT #
SUPERINTENDENT	Superintendent #048
PRINCIPAL	Principal Common Core #044 Secondary Principal Specialty Test #045 Middle Level Principal Specialty Test #046 Elementary Principal Specialty Test #047
SUPERVISOR	NONE

OREGON**PRAXIS 2 / ORELA
EXAM EQUIVALENCIES**

PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	PRAXIS 2/ORELA Exam Equivalent
ELEMENTARY (NES)	0522
	0520
	0011/5011 (WILL ONLY BE ALLOWED WHEN IN CONJUNCTION WITH A PASSING SCORE ON ONE OF THE FOLLOWING 0014, 0510, 0010, 0016 or 0511)
SECONDARY (NES)	0524
	0520
EARLY CHILDHOOD (AEPA-93)	0521
	0020
	0023

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	PRAXIS 2/ORELA Exam Equivalent
Art	0133
	0130
	ORELA Art (503)
Biology	0235
	0232
	0231
	ORELA Biology (305)
Business	0100
	0101
	ORELA Business Education (309)
Chemistry	0241
	0245
	ORELA Chemistry (306)
Early Childhood Education	0022 + 0023 (Need both tests passed)
	0022 + 0020 (Need both tests passed)
	0021
	ORELA Early Childhood Education (101)
Economics	0910
Elementary Education	0014
	5014
	0011
	5011
	0010
	0510
	0511
	0016
	ORELA Multi Subjects (Need subtests #002 and #003 -or- I and II passed)
	0041
ORELA English Language Arts (301)	
French	0173 + 0171 (Need both subtests passed)
	5174
Geography	0920
German	0181 + 0182 (Need both subtests passed)
	5183
Health	0550
	ORELA Health (505)
History	0941

OREGON**PRAXIS 2 / ORELA
EXAM EQUIVALENCIES**

Library/Educational Media	0311
	0310
	ORELA School Library Media Specialist (502)
Mathematics	0061
	ORELA Mathematics
Middle Grades General Science	0439
	ORELA Middle Grades General Science (204)
Middle Grades Language Arts/Reading	0049
	ORELA Middle Grade English Language Arts (201)
Middle Grades Mathematics	0069
	ORELA Middle Grade Mathematics (203)
Middle Grades Social Studies	0089 or 0081
	ORELA Middle Grade Social Science (202)
	OR ORELA Social Science (303)
Music	0113
	ORELA Music (504)
Physics	0265
	ORELA Physics (308)
Political Science/American Government	0930
Reading Endorsement K-8	NONE
Reading Endorsement 6-12	NONE
Spanish	5195
	0190
	0191 + 0192 (Need both subtests passed)
	ORELA Spanish (401)
Special Education: Cross-Category	0350
	0354
	0543
	0352 + 0353 (Need both subtests passed)
	0352 + 0351 (Need both subtests passed)
	0542 + 0353 (Need both subtests passed)
	0542 + 0351 (Need both subtests passed)
	ORELA Special Education K-12 (601)
Special Education: Early Childhood	0690
Special Education: Emotional Disability	0341
	0371
Special Education: Hearing Impaired	0271
Special Education: Learning Disability	0381
	0382
Special Education: Mental Retardation	0321
Special Education: Orthopedic Impairments/Other Health Impairments	[None]
Special Education: Severely Profoundly & Disabled	0544
Special Education: Speech and Language Impaired	0330
Special Education: Visually Impaired	0281

Administrator Exams	PRAXIS 2/ORELA Exam Equivalent
Principal	ORELA Administrative (Need both subtests I and II passed)
Superintendent	ORELA Administrative (Need both subtests I and II passed)
Supervisor	ORELA Administrative (Need both subtests I and II passed)

TEXAS**TEXES
EXAM EQUIVALENCIES**

PROFESSIONAL KNOWLEDGE PK ARIZONA EDUCATOR EXAMS	TEXES Exam Equivalent
ELEMENTARY NES	160
	100 + 110 Need both test passed
	194
	EXCET #002
SECONDARY NES	160
	130
	EXCET #003
	100
EARLY CHILDHOOD AEPA - 93	100
	160

SUBJECT KNOWLEDGE SK ARIZONA EDUCATOR EXAMS See Arizona Educator Exams	TEXES Exam Equivalent
Art	178
Biology	138
Business	176
Chemistry	140
Early Childhood Education	101+100 Need both test passed
	103+100 Need both test passed
	104+100 Need both test passed
	101+160 Need both test passed
	103+160 Need both test passed
	104+160 Need both test passed
	EXCET #014
Economics	None
Elementary Education	101 + 111 Need both test passed
	191
	192
	193
	EXCET #004
English	131
	EXCET #016
French	610
General Science	136
Geography	048
German	611
Health	157
History	133
Library/Educational Media	150
Mathematics	135
	EXCET #017
Middle Grades General Science	116
Middle Grades Language Arts/Reading	117
Middle Grades Mathematics	115
Middle Grades Social Studies	118
	TEXES #132

TEXAS

**TEXES
EXAM EQUIVALENCIES**

Music	007
	177
	EXCET #008
Physical Education	158
Physics	None
Political Science/American Government	None
Reading Specialist K-8	151
Reading Specialist 6-12	151
Spanish	613
	047
Special Education: Cross-Category	161
	163
	EXCET #011
Special Education: Early Childhood	161
Special Education: Emotional Disability	None
Special Education: Hearing Impaired	181
Special Education: Learning Disability	EXCET #040
Special Education: Mental Retardation	None
Special Education: Orthopedic Impairments/Other Health Impairments	None
Special Education: Severely Profoundly & Disabled	None
Special Education: Speech and Language Impaired	None
Special Education: Visually Impaired	182 + 183 Need both test passed

Administrator Exams	TEXES Exam Equivalent
Principal	068
Superintendent	064
Supervisor	068

WASHINGTON**WEST-E
EXAM EQUIVALENCIES**

PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	WEST-E Exam Equivalent
ELEMENTARY (NES)	None
SECONDARY (NES)	None
EARLY CHILDHOOD (AEPA - 93)	None
SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	WEST-E Exam Equivalent
Art	Visual Arts 033
Biology	Biology 022
Business	Business and Marketing Education 038
Chemistry	Chemistry 023
Early Childhood Education	Early Childhood Education 001
Earth Science	None
Economics	None
Elementary Education	Elementary Education: Subtest 1 005 + Subtest 2 006 (Need both subtest passed)
English	English Language Arts 020
French	None
General Science	Science 021
Geography	None
German	None
Health	Health/Fitness 029
History	History 027
Library/Educational Media	Library Media 042
Mathematics	Mathematics 026
Middle Grades General Science	Middle Level Science 013
Middle Grades Language Arts/Reading	None
Middle Grades Mathematics	Middle Level Mathematics 012
Middle Grades Social Studies	Social Studies 028
Music	Music: General 034
Physics	Physics 025
Political Science/American Government	None
Reading Endorsement K-8	Reading 030
Reading Endorsement 6-12	Reading 030
Spanish	None
Special Education: Cross-Category	Special Education 070
Special Education: Early Childhood	Early Childhood Special Education 071
Special Education: Emotional Disability	None
Special Education: Hearing Impaired	Deaf Education 072
Special Education: Learning Disability	None
Special Education: Mental Retardation	None
Special Education: Orthopedic Impairments/Other Health Impairments	None
Special Education: Severely Profoundly & Disabled	None
Special Education: Speech and Language Impaired	None
Special Education: Visually Impaired	None
Administrator Exams	WEST-E Exam Equivalent #
Principal	None
Superintendent	None
Supervisor	None

**PRAXIS II
EXAM EQUIVALENCIES**

*Tests starting with "5" are computer based
with "0" paper based

PROFESSIONAL KNOWLEDGE PK ARIZONA EDUCATOR EXAMS	PRAXIS II Exam Equivalent #
ELEMENTARY NES	0520
	0522
	0622 or 5622 *
	0011 Will only be allowed when in conjunction with a passing score on one of the following exams: 0010, 0014, 0016, 0510, (0511 or 5511) * OR 5014
	5011 Will only be allowed when in conjunction with a passing score on one of the following exams: 0010, 0014, 0016, 0510, (0511 or 5511) * OR 5014
SECONDARY NES	0520
	0524
	0624 or 5624 *
EARLY CHILDHOOD AEPA - 93	0020
	0023
	0521
	0621 or 5621 *

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	PRAXIS II Exam Equivalent #
Art	0130
	0133
	0134 or 5134*
	0135 or 5135*
Biology	0231
	0232
	0235 or 5235*
Business	0100
	0101 or 5101 *
Chemistry	0241
	0245 or 5245 *
Early Childhood Education	0021 or 5021 *
	0020 + (0022 or 5022) * Need both exams passed
	0020 + (0022 or 5022) * Need both exams passed
	0022 + (0023 or 5023) * Need both exams passed
Economics	0910 or 0911
	0010
Elementary Education (Subtests I & II)	0011 or 5011 *
	0014 or 5014 *
	0016
	0510
	0511 or 5511*
	5015
	0041 or 5041 *
English	0044 or 5044 *
	0171 + 0173 Need both exams passed
French	5174

**PRAXIS II
EXAM EQUIVALENCIES**

*Tests starting with "5" are computer based
with "0" paper based

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	PRAXIS II Exam Equivalent #
General Science	None
Geography	0920 0921
German	0181 + 0182 Need both exams passed 5183
Health	0550 or 5550 * OR 0856
History	0941 or 5941 *
Library/Educational Media	0310
Mathematics	0061 or 5061 * 5161 0435
Middle Grades General Science	0439 or 5439 *
Middle Grades Language Arts/Reading	0049 or 5049 * 5047
Middle Grades Mathematics	0069 5169
Middle Grades Social Studies	0089 or 5089 * 0081 or 5081* 0086
Music	0113 or 5113 * 0114
Physical Education	0091/5091 0095/5095
Physics	0265 or 5265 *
Political Science/American Government	0930 0931
Reading	None
Spanish	0190 0191 + 0192 Need both exams passed 5195 0350
Special Education: Cross-Category	0351 + 0352 Need both exams passed 0351 + 0542 Need both exams passed 0352 + 0353 Need both exams passed 0353 + 0542 Need both exams passed 0354 or 5354 * 0543 or 5543 *
Special Education: Early Childhood	0690 0691
Special Education: Emotional Disability	0341 0371 0372 or 5372*
Special Education: Hearing Impaired	0271
Special Education: Learning Disability	0381 0382

**PRAXIS II
EXAM EQUIVALENCIES**

*Tests starting with "5" are computer based
with "0" paper based

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	PRAXIS II Exam Equivalent #
Special Education: Mental Retardation	0320
	0321
Special Education: Orthopedic Impairments/Other Health Impairments	None
Special Education: Severely Profoundly & Disabled	0544
	0545 or 5545 *
Special Education: Speech and Language Impaired	0330 or 5330 *
Special Education: Visually Impaired	0281
Theater	0641
	0640

Administrator Exams	PRAXIS II Exam Equivalent #
Principal	1010
	1011
	1020
	6011
	6021
	11010
	11011
	11020
Superintendent	1020
	6021
	11020
Supervisor	1010
	1011
	1020
	6011
	6021
	11010
	11011
	11020

Professional Non-Teaching Exams	PRAXIS II Exam Equivalent #
Speech Language Pathologist	5330

ILLINOIS**ICTS
EXAM EQUIVALENCIES**

PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	ICTS EXAM EQUIVALENT #
ELEMENTARY (NES)	Assessment of Professional Teaching 102 Assessment of Professional Teaching 104
SECONDARY (NES)	Assessment of Professional Teaching 103 Assessment of Professional Teaching 104
EARLY CHILDHOOD (AEPA)	Assessment of Professional Teaching 101 Assessment of Professional Teaching 102

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	ICTS EXAM EQUIVALENT #
ART	145
BIOLOGY	105 035
BUSINESS	171
CHEMISTRY	106
EARLY CHILDHOOD EDUCATION	107
ECONOMICS	109
ELEMENTARY EDUCATION	110 003
ENGLISH	111 025
FRENCH	127
GEOGRAPHY	113
GERMAN	128
HEALTH	142
HISTORY	23 114
LIBRARY/EDUCATIONAL MEDIA	175
MATHEMATICS	115 36
MIDDLE GRADES GENERAL SCIENCE	NONE
MIDDLE GRADES LANGUAGE ARTS/READING	NONE
MIDDLE GRADES MATHEMATICS	NONE
MIDDLE GRADES SOCIAL STUDIES	NONE
MUSIC	143 049
PHYSICS	116
POLITICAL SCIENCE/AMERICAN GOVERNMENT	117
READING	NONE
SPANISH	135
SPECIAL EDUCATION: CROSS-CATEGORY	155
SPECIAL EDUCATION: EARLY CHILDHOOD	152
SPECIAL EDUCATION: EMOTIONAL DISABILITY	007
SPECIAL EDUCATION: HEARING IMPAIRED	151
SPECIAL EDUCATION: LEARNING DISABILITY	006 004
SPECIAL EDUCATION: MENTAL RETARDATION	05 804

ILLINOIS

**ICTS
EXAM EQUIVALENCIES**

SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	811
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	154
SPECIAL EDUCATION: VISUALLY IMPAIRED	150
	010

ADMINISTRATOR TESTS	ICTS EXAM EQUIVALENT #
SUPERINTENDENT	187
	20
PRINCIPAL	186
	20
SUPERVISOR	186

MASSACHUSETTS

MTLE
EXAM EQUIVALENCIES

PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	MTLE EXAM EQUIVALENT #
ELEMENTARY (NES)	None
SECONDARY (NES)	None
EARLY CHILDHOOD (AEPA - 93)	None

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	MTLE EXAM EQUIVALENT #
ART	17
BIOLOGY	13
BUSINESS	19
CHEMISTRY	12
EARLY CHILDHOOD EDUCATION	02
ECONOMICS	NONE
ELEMENTARY EDUCATION	<i>Prior to 2009 we can accept 03- General Curriculum After 2009; 03 - General Curriculum (NEED BOTH MULTI-SUBJECT AND MATH SUBTESTS PASSED)</i>
ENGLISH	07
FRENCH	26
GEOGRAPHY	NONE
GERMAN	27
HEALTH	21
HISTORY	06
LIBRARY/EDUCATIONAL MEDIA	NONE
MATHEMATICS	09
MIDDLE GRADES GENERAL SCIENCE	10
MIDDLE GRADES LANGUAGE ARTS/READING	NONE
MIDDLE GRADES MATHEMATICS	47
MIDDLE GRADES SOCIAL STUDIES	05
MUSIC	16
PHYSICS	11
POLITICAL SCIENCE / AMERICAN GOVERNMENT	48
SPANISH	28
SPECIAL EDUCATION: CROSS-CATEGORY	NONE
SPECIAL EDUCATION: EARLY CHILDHOOD	NONE
SPECIAL EDUCATION: EMOTIONAL DISABILITY	NONE
SPECIAL EDUCATION: HEARING IMPAIRED	NONE
SPECIAL EDUCATION: LEARNING DISABILITY	NONE
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	NONE
SPECIAL EDUCATION: VISUALLY IMPAIRED	NONE

ADMINISTRATOR TESTS	MTLE EXAM EQUIVALENT #
SUPERINTENDENT	NONE
PRINCIPAL	NONE
SUPERVISOR	NONE

MICHIGAN

MTTC
EXAM EQUIVALENCIES

PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	MTTC EXAM EQUIVALENT #
ELEMENTARY (NES)	None
SECONDARY (NES)	None
EARLY CHILDHOOD (AEPA - 93)	082
SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	MTTC EXAM EQUIVALENT #
ART	095 or 041
BIOLOGY	017
BUSINESS	032 or 098
CHEMISTRY	018
DANCE	046
EARLY CHILDHOOD EDUCATION	106
EARTH SCIENCE	020
ECONOMICS	007
ELEMENTARY EDUCATION (Subtests I & II)	083 or 103
ENGLISH	002
FRENCH	023
GENERAL SCIENCE	094
GEOGRAPHY	008
GERMAN	024
HEALTH	043
HISTORY	009
LIBRARY/EDUCATIONAL MEDIA	048
MATHEMATICS	022
MIDDLE GRADES GENERAL SCIENCE	093 or 016
MIDDLE GRADES LANGUAGE ARTS/READING	090 or 01-Language Arts
MIDDLE GRADES MATHEMATICS	089
MIDDLE GRADES SOCIAL STUDIES	084
MUSIC	099 or 039
PHYSICAL EDUCATION	44
PHYSICS	019
POLITICAL SCIENCE/AMERICAN GOVERNMENT	010
READING ENDORSEMENT K-8	005
READING ENDORSEMENT 6-12	None
SPANISH	028
SPECIAL EDUCATION: CROSS-CATEGORY	None
SPECIAL EDUCATION: EARLY CHILDHOOD	None
SPECIAL EDUCATION: EMOTIONAL DISABILITY	059
SPECIAL EDUCATION: HEARING IMPAIRED	062
SPECIAL EDUCATION: LEARNING DISABILITY	063
SPECIAL EDUCATION: MENTAL RETARDATION	056
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	058
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	None
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	057
SPECIAL EDUCATION: VISUALLY IMPAIRED	061
ADMINISTRATOR TESTS	MTTC EXAM EQUIVALENT #
SUPERINTENDENT	None
PRINCIPAL	None
SUPERVISOR	None

MINNESOTA

**MTLE
EXAM EQUIVALENCIES**

PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	MTLE EXAM EQUIVALENT #
ELEMENTARY (91)	PEDAGOGY: ELEMENTARY K-6 (NEED BOTH SUBTESTS PASSED)
SECONDARY (92)	PEDAGOGY: SECONDARY GRADES 5-12 (NEED BOTH SUBTESTS PASSED)
EARLY CHILDHOOD (93)	PEDAGOGY: EARLY CHILDHOOD BIRTH- GRADE 3 (NEED BOTH SUBTESTS PASSED)

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	MTLE EXAM EQUIVALENT #
ART	VISUAL ARTS K-12 (NEED BOTH SUBTESTS PASSED)
BIOLOGY	NONE
BUSINESS	BUSINESS 5-12 (NEED BOTH SUBTESTS PASSED)
CHEMISTRY	CHEMISTRY 9-12 (NEED BOTH SUBTESTS PASSED)
EARLY CHILDHOOD EDUCATION	EARLY CHILDHOOD EDUCATION BIRTH TO GRADE 3 (NEED BOTH SUBTESTS PASSED)
EARTH SCIENCE	EARTH AND SPACE SCIENCE 9-12 (NEED BOTH SUBTESTS PASSED)
ECONOMICS	NONE
ELEMENTARY EDUCATION	ELEMENTARY EDUCATION K-6 (NEED ALL 3 SUBTESTS PASSED)
ENGLISH	COMMUNICATION ARTS/LITERATURE (NEED BOTH SUBTESTS PASSED)
FRENCH	WORLD LANGUAGE AND CULTURE: FRENCH K-12 (NEED BOTH SUBTESTS PASSED)
GEOGRAPHY	NONE
GERMAN	WORLD LANGUAGE AND CULTURE: GERMAN K-12 (NEED BOTH SUBTESTS PASSED)
HEALTH	HEALTH 5-12 (NEED BOTH SUBTESTS PASSED)
HISTORY	NONE
LIBRARY/EDUCATIONAL MEDIA	LIBRARY MEDIA SPECIALIST K-12 (NEED BOTH SUBTESTS PASSED)
MATHEMATICS	MATHEMATICS 5-12 (NEED BOTH SUBTESTS PASSED)
MIDDLE GRADES GENERAL SCIENCE	MIDDLE LEVEL SCIENCE GRADES 5-8 (NEED BOTH SUBTESTS PASSED)
MIDDLE GRADES LANGUAGE ARTS/READING	MIDDLE LEVEL COMMUNICATION ARTS/LITERATURE 5-8 (NEED BOTH SUBTESTS PASSED)
MIDDLE GRADES MATHEMATICS	MIDDLE LEVEL MATHEMATICS 5-8 (NEED BOTH SUBTESTS PASSED)
MIDDLE GRADES SOCIAL STUDIES	MIDDLE LEVEL SOCIAL STUDIES GRADES 5-8 (NEED BOTH SUBTESTS PASSED)

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MINNESOTA**MTLE
EXAM EQUIVALENCIES**

MUSIC	INSTRUMENTAL CLASSROOM MUSIC K-12 (NEED BOTH SUBTESTS PASSED)
	VOCAL CLASSROOM MUSIC K-12 (NEED BOTH SUBTESTS PASSED)
PHYSICS	PHYSICS 9-12 (NEED BOTH SUBTESTS PASSED)
POLITICAL SCIENCE/AMERICAN GOVERNMENT	NONE
READING ENDORSEMENT K-8	READING TEACHER K-12 (NEED BOTH SUBTESTS PASSED)
READING ENDORSEMENT 6-12	READING TEACHER K-12 (NEED BOTH SUBTESTS PASSED)
SPANISH	WORLD LANGUAGE AND CULTURE: SPANISH K-12 (NEED BOTH SUBTESTS PASSED)
SPECIAL EDUCATION: CROSS-CATEGORY	SPECIAL EDUCATION CORE SKILLS BIRTH TO AGE 21 (NEED BOTH SUBTESTS PASSED)
SPECIAL EDUCATION: EARLY CHILDHOOD	NONE
SPECIAL EDUCATION: EMOTIONAL DISABILITY	NONE
SPECIAL EDUCATION: HEARING IMPAIRED	NONE
SPECIAL EDUCATION: LEARNING DISABILITY	NONE
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	NONE
SPECIAL EDUCATION: VISUALLY IMPAIRED	NONE

ADMINISTRATOR TESTS	MTLE EXAM EQUIVALENT #
SUPERINTENDENT	NONE
PRINCIPAL	NONE
SUPERVISOR	NONE

NEW MEXICO

NMTA
EXAM EQUIVALENCIES

PROFESSIONAL KNOWLEDGE (PK) TESTS ARIZONA EDUCATOR EXAM	FTCE EXAM EQUIVALENT #
ELEMENTARY (NES)	NM Assessment of Teacher Competency Elementary
SECONDARY (NES)	NM Assessment of Teacher Competency Secondary
EARLY CHILDHOOD (AEPA)	NM Assessment of Teacher Competency Early Childhood
SUBJECT KNOWLEDGE (SK) TESTS ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	NMTA EXAM EQUIVALENT #
ART	Visual Arts
BIOLOGY	NONE
BUSINESS	NONE
CHEMISTRY	NONE
EARLY CHILDHOOD EDUCATION	NONE
EARTH SCIENCE	NONE
ECONOMICS	NONE
ELEMENTARY EDUCATION	Elementary Education
ENGLISH	Language Arts
FRENCH	French
GENERAL SCIENCE	Assessment of Science #015
GEOGRAPHY	NONE
GERMAN	German
HEALTH	NONE
HISTORY	NONE
LIBRARY/EDUCATIONAL MEDIA	Library/Media
MATHEMATICS	Math
MIDDLE GRADES GENERAL SCIENCE	Middle Level Science
MIDDLE GRADES LANGUAGE ARTS/READING	Middle Level Language Arts
MIDDLE GRADES MATHEMATICS	Middle Level Math
MIDDLE GRADES SOCIAL STUDIES	Middle Level History, Geography, Economics, Civics, & Government OR History, Geography, Economics, Civics, & Government
MUSIC	Music
PHYSICAL EDUCATION	#029
PHYSICS	NONE
POLITICAL SCIENCE/AMERICAN GOVERNMENT	NONE
READING	NONE
SPANISH	Spanish
SPECIAL EDUCATION: CROSS-CATEGORY	Special Education
SPECIAL EDUCATION: EARLY CHILDHOOD	NONE
SPECIAL EDUCATION: EMOTIONAL DISABILITY	NONE
SPECIAL EDUCATION: HEARING IMPAIRED	NONE
SPECIAL EDUCATION: LEARNING DISABILITY	NONE
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	NONE
SPECIAL EDUCATION: VISUALLY IMPAIRED	NONE

NEW MEXICO

**NMTA
EXAM EQUIVALENCIES**

AEPA ADMINISTRATOR TESTS	NMTA EXAM EQUIVALENT #
SUPERINTENDENT (80)	Educational Administrator
PRINCIPAL (81)	Educational Administrator
SUPERVISOR (82)	Educational Administrator

NEW YORK	NYTCE EXAM EQUIVALENCIES	
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PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	NYTCE EXAM EQUIVALENT #
ELEMENTARY	Elementary Assessment of Teaching Skills Written #090
SECONDARY	Secondary Assessment of Teaching Skills Written #091
EARLY CHILDHOOD (93)	NONE

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	NYTCE EXAM EQUIVALENT #
ART	Visual Arts #079
BIOLOGY	Biology #006
BUSINESS	Business and Marketing #069
CHEMISTRY	Chemistry #007
EARLY CHILDHOOD EDUCATION	NONE
ECONOMICS	NONE
ELEMENTARY EDUCATION (Subtests I & II)	Multi-subject #002
ENGLISH	English Language Arts #003
FRENCH	French CST #012
GEOGRAPHY	NONE
GERMAN	German CST #013
HEALTH	Health Education #073
HISTORY	NONE
LIBRARY/EDUCATIONAL MEDIA	Library Media Specialist #074
MATHEMATICS	Mathematics #004
MIDDLE GRADES GENERAL SCIENCE	NONE
MIDDLE GRADES LANGUAGE ARTS/READING	NONE
MIDDLE GRADES MATHEMATICS	NONE
MIDDLE GRADES SOCIAL STUDIES	Social Studies # 005
MUSIC	Music #075
PHYSICAL EDUCATION	#076
PHYSICS	Physics #009
POLITICAL SCIENCE/AMERICAN GOVERNMENT	NONE
READING K-8	LITERACY #065
READING 6-12	LITERACY #065
SPANISH	Spanish CST #020
SPECIAL EDUCATION: CROSS-CATEGORY	Students with Disabilities #060
SPECIAL EDUCATION: EARLY CHILDHOOD	NONE
SPECIAL EDUCATION: EMOTIONAL DISABILITY	NONE
SPECIAL EDUCATION: HEARING IMPAIRED	Deaf and Hard of Hearing #063
SPECIAL EDUCATION: LEARNING DISABILITY	Students with Disabilities #060
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	NONE
SPECIAL EDUCATION: VISUALLY IMPAIRED	Blind and Visually Impaired #062

REQUIREMENTS FOR
ELEMENTARY CERTIFICATES
 ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

➤ **PROVISIONAL ELEMENTARY EDUCATION, 1-8 CERTIFICATE**

The Provisional certificate is valid for 3 years and is not renewable, but may be extended once for 3 years.

Requirements for the Provisional Elementary Education, 1-8 certificate are:

1. Completed **Application for Certification**
2. Appropriate fee (See *Application for Certification*)
3. One of the following:
4. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008.
-OR-
5. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.
*NOTE: Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an Identity Verified Prints (IVP) Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*
6. A Bachelor's or more advanced degree from an accredited institution. Official transcript(s) required.
7. Option A, B, or C:
 - A. Completion of a teacher preparation program in elementary education from an accredited institution or a Board-approved teacher preparation program.
-OR-
 - B. Forty-five (45) semester hours of education courses from an accredited institution including at least 8 semester hours of practicum in grades 1-8. **Two years** of verified full-time teaching experience in grades Prekindergarten - 8 may be substituted for the 8 semester hours of practicum. Submit a *Verification of Teaching Experience* form signed by the District Superintendent or Personnel/HR Director to verify teaching experience. Courses which teach the knowledge and skills described in the professional teaching standards such as learning theory, classroom management, methods and assessment are acceptable.
-OR-
 - C. A valid elementary education certificate from another state.
8. Professional Knowledge Elementary Exam.
One of the following:
 - A. A passing score on the *NES Assessment of Professional Knowledge: Elementary* **OR** A passing score on the AEPA Professional Knowledge Elementary (replaced by the NES Assessment).
 - B. A passing score on a comparable Professional Knowledge Elementary examination from another state or agency. **Submit the original score report at time of application.**
 - C. A valid comparable certificate from the National Board for Professional Teaching Standards. Submit a notarized copy of the certificate.
 - D. Three (3) years of full-time teaching elementary education, K-8. Submit a *Verification of Teaching Experience* form signed by the District Superintendent or Personnel/HR Director to verify teaching experience.
9. Subject Knowledge Elementary Education Exam.
One of the following:
 - A. A passing score on the Subject Knowledge Elementary Education portion of the Arizona Educator Exam (**NES or AEPA**). *Both Sub tests must be passed for NES exam.*
 - B. A passing score on a comparable Subject Knowledge Elementary Education examination from another state or agency.
 - All score reports must have the word "Passed" on it.
 - Test scores older than 10 years **WILL NOT** be accepted
 - Submit the original score report at time of application.
 - C. A valid comparable certificate from the National Board for Professional Teaching Standards. Submit a notarized copy of the certificate.

** REQUIREMENTS MAY BE SUBJECT TO CHANGE AND ARE FULLY REFERENCED IN THE ARIZONA REVISED STATUTES AND ADMINISTRATIVE CODE. **

REQUIREMENTS FOR
ELEMENTARY CERTIFICATES
 ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

10. Verification of state approved Structured English Immersion (SEI) training or comparable state approved SEI training from another state to qualify for the Provisional SEI endorsement. Option A if certified before August 31, 2006. Option B if certified on or after August 31, 2006:
- A. Verification of one (1) semester hour or fifteen (15) clock hours of state approved SEI training.
 - B. Verification of three (3) semester hours or forty-five (45) clock hours of state approved SEI training.

***NOTE:** The Provisional SEI endorsement is valid for three years. An additional three semester hours of state approved SEI training will be required to qualify for the Full SEI endorsement.*

Individuals who hold an Arizona Full Bilingual or Full ESL endorsement are exempt from the SEI endorsement requirement. The requirement for a Provisional SEI endorsement may be waived for a period not to exceed one year for individuals who graduate from administrator or teacher preparation programs that are not approved by the Arizona State Board of Education and meet all other applicable certification requirements.

11. Arizona Constitution (a college course or the appropriate examination).
12. U.S. Constitution (a college course or the appropriate examination).

***NOTE:** If you otherwise qualify for the certificate but are deficient in Arizona and/or U.S. Constitution you have 3 years under a valid teaching certificate to fulfill the requirement, except that if you are teaching an academic course on History, Government, Social Studies, Citizenship, Law, or Civics, you have 1 year to fulfill the requirement(s).*

➤ **STANDARD ELEMENTARY EDUCATION, 1-8 CERTIFICATE**

The Standard certificate is valid for 6 years and may be renewed.

Requirements for the Standard Elementary Education, 1-8 certificate are:

1. Qualify and hold the Provisional Elementary Education certificate for a minimum of 2 years.
2. Two (2) years of verified full-time teaching experience during the valid period of the Provisional certificate may be used to convert the Provisional certificate to a Standard certificate. Submit a conversion form signed by the District Superintendent or Personnel Director verifying two years of full-time teaching experience during the valid period of the Provisional certificate being converted.
3. Three (3) semester hours or forty-five clock hours of instruction in research-based systematic phonics from an accredited institution or other provider.
4. Verification of 3 semester hours or 45 clock hours of state approved Structured English Immersion (SEI) training or comparable state approved SEI training from another state to qualify for the Full SEI endorsement.
5. One of the following:
 - A. A photocopy of your valid Arizona IVP fingerprint card (plastic) issued on or after January 1, 2008.
 - OR -
 - B. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.

***NOTE:** Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an Identity Verified Prints (IVP) Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will NOT be accepted.*

** REQUIREMENTS MAY BE SUBJECT TO CHANGE AND ARE FULLY REFERENCED IN THE ARIZONA REVISED STATUTES AND ADMINISTRATIVE CODE. **

Version 10.5 (Revised 2/8/2013)

WWW.AZED.GOV/EDUCATOR-CERTIFICATION/

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USP IV.K.1.c

REQUIREMENTS FOR
SECONDARY CERTIFICATES
 ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

➤ **Provisional Secondary Education, 7-12 Certificate**

The Provisional certificate is valid for 3 years and is not renewable, but may be extended once for 3 years.

Requirements for the Provisional Secondary Education, 7-12 certificate are:

1. Completed **Application for Certification**
2. Appropriate Fee (See Application for Certification)
3. One of the following:
 - A. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008.
- OR -
 - B. A photocopy of your valid Arizona fingerprint clearance card (plastic) **issued prior to January 1, 2008.**
*NOTE: Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an **Identity Verified Prints (IVP)** Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*
4. A Bachelor's or more advanced degree from an accredited institution. Official transcript(s) must be submitted.
5. Option A, B, or C:
 - A. Completion of a teacher preparation program in secondary education from an accredited institution or from a Board-approved teacher preparation program.
- OR -
 - B. Thirty (30) semester hours of education courses including at least 8 semester hours of practicum in grades 7-12. **Two years** of verified full-time teaching experience in grades 7 through Postsecondary may substitute for the 8 semester hours of practicum. Submit a *Verification of Teaching Experience* form signed and completed by the District Superintendent or Personnel/HR Director to verify teaching experience. Courses which teach the knowledge and skills described in the professional teaching standards such as learning theory, classroom management, methods and assessment are acceptable.
- OR -
 - C. A valid secondary education certificate from another state.
*(Secondary certificates with only Social Studies as an approved area are **NOT** comparable.)*
6. Professional Knowledge Secondary Exam.
One of the following:
 - A. A passing score on the *NES Assessment of Professional Knowledge: Secondary* **OR** A passing score on the AEPA Professional Knowledge Secondary exam (replaced by the NES Assessment).
 - B. A passing score on a comparable Professional Knowledge examination from another state or agency.
 - All score reports must have the word "Passed" on it.
 - Test scores older than 10 years **WILL NOT** be accepted.
 - Submit the original score report at time of application.
 - C. A valid comparable certificate from the National Board for Professional Teaching Standards. Submit a notarized copy of the certificate.
 - D. Three (3) years of full-time teaching secondary education, 7-12. Submit a *Verification of Teaching Experience* form signed and completed by the District Superintendent or Personnel/HR Director to verify teaching experience.
7. Subject Knowledge Secondary Education Exam.
One of the following:
 - A. A passing score on the Subject Knowledge Secondary Education portion of the applicable Arizona Educator Exam. Subject Knowledge assessments offered for the following: See List. If a proficiency assessment is not offered in a subject area, an approved area shall consist of 24 semester hours of subject-related courses from an accredited institution.

If a language assessment is not offered through the Arizona Teacher Proficiency Assessment, a passing score of Advanced Low on the American Council on the Teaching of Foreign Languages (ACTFL) for the speaking and writing exams may demonstrate proficiency of that foreign language in lieu of the 24 semester hours of courses in that subject. ACTFL exam scores are only valid for two years from the date the test was taken. A teacher's language proficiency in a Native American language shall be verified on official letterhead by a person, persons, or entity designated by the appropriate tribe in lieu of the 24 semester hours of courses in that subject. No other language test may be substituted. The ACTFL test is the only test currently approved by the Arizona State Board of Education.

REQUIREMENTS FOR
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 ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

- B. A passing score on a comparable Subject Knowledge examination from another state or agency.
- All score reports must have the word "Passed" on it.
 - Test scores older than 10 years *WILL NOT* be accepted.
 - Submit the original score report at time of application.
- (Social Studies exams are only comparable as Middle Grade Social Studies exams)*
- C. A valid comparable certificate from the National Board for Professional Teaching Standards. Submit a notarized copy of the certificate.
- D. Master's degree from an accredited institution in the appropriate subject area.
8. Verification of state approved Structured English Immersion (SEI) training or comparable state approved SEI training from another state to qualify for the Provisional SEI endorsement. Option A if certified before August 31, 2006. Option B if certified on or after August 31, 2006:
- A. Verification of one (1) semester hour or fifteen (15) clock hours of state approved SEI training.
 - B. Verification of three (3) semester hours or forty-five (45) clock hours of state approved SEI training.

NOTE: The Provisional SEI endorsement is valid for three years. An additional three semester hours of state approved SEI training will be required to qualify for the Full SEI endorsement.

Individuals who hold an Arizona Full Bilingual or Full ESL endorsement are exempt from the SEI endorsement requirement. The requirement for a Provisional SEI endorsement may be waived for a period not to exceed one year for individuals who graduate from administrator or teacher preparation programs that are not approved by the Arizona State Board of Education and meet all other applicable certification requirements.

9. Arizona Constitution (a college course or the appropriate examination).
10. U.S. Constitution (a college course or the appropriate examination).

NOTE: If you otherwise qualify for the certificate but are deficient in Arizona and/or U.S. Constitution you have 3 years under a valid teaching certificate to fulfill the requirement, except that if you are teaching an academic course on History, Government, Social Studies, Citizenship, Law, or Civics, you have 1 year to fulfill the requirement(s).

➤ **STANDARD SECONDARY EDUCATION, 7-12 CERTIFICATE**

The Standard certificate is valid for 6 years and is renewable.

Requirements for the Standard Secondary Education, 7-12 certificate are:

1. Qualify and hold the Provisional Secondary Education certificate for a minimum of 2 years.
2. Two years of verified full-time teaching experience during the valid period of the Provisional certificate may be used to convert the Provisional certificate to a Standard certificate. Submit a conversion form signed by the District Superintendent or Personnel Director verifying two years of full-time teaching experience during the valid period of the Provisional certificate being converted.
3. Verification of 3 semester hours or 45 clock hours of state approved Structured English Immersion (SEI) training or comparable state approved SEI training from another state to qualify for the Full SEI endorsement.
NOTE: Individuals who hold a Full Bilingual or Full ESL endorsement are exempt from the SEI endorsement requirement.
4. One of the following:
 - A. A photocopy of your valid Arizona IVP fingerprint card (plastic) issued on or after January 1, 2008.
 - OR -
 - B. A photocopy of your valid Arizona fingerprint clearance card (plastic) **issued prior to January 1, 2008.****NOTE:** Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an **Identity Verified Prints (IVP) Fingerprint card**. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.

REQUIREMENTS FOR THE EARLY CHILDHOOD EDUCATION CERTIFICATE

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

ALL TEACHERS SERVING CHILDREN BIRTH THROUGH KINDERGARTEN MUST HAVE EITHER AN EARLY CHILDHOOD EDUCATION CERTIFICATE OR EARLY CHILDHOOD ENDORSEMENT BY JULY 1, 2012.

An individual who holds the Early Childhood Education teaching certificate or the Early Childhood endorsement in combination with an Arizona Cross-Categorical, Emotional Disability, Learning Disability, Mental Retardation, Orthopedic / Other Health Impairment or Severely and Profoundly Disabled Special Education teaching certificate is not required to hold the Early Childhood Special Education certificate.

➤ PROVISIONAL EARLY CHILDHOOD EDUCATION, BIRTH THROUGH AGE 8 OR THROUGH GRADE 3 CERTIFICATE

The Provisional certificate is valid for 3 years and is not renewable, but may be extended once for 3 years.

Requirements for the Provisional Early Childhood Education, Birth through Age 8 or through Grade 3 certificate are:

1. Completed **Application for Certification**
2. Appropriate fee (See *Application for Certification*)
3. One of the following:
 - A. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008.
- OR -
 - B. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.

*NOTE: Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an **Identity Verified Prints (IVP) Fingerprint card.** "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*
4. A Bachelor's or more advanced degree from an accredited institution. Official transcript(s) required.
5. Option A, B, or C:
 - A. Completion of a teacher preparation program in early childhood education from an accredited institution or a Board-approved teacher preparation program.
- OR -
 - B. Thirty seven (37) semester hours of early childhood education courses from an accredited institution to include **all** of the following areas of study **and** a minimum of 8 semester hours of practicum. Practicum must include a minimum of 4 semester hours in supervised field experience, practicum, internship or student teaching setting serving children birth through preschool **or** one year of full-time verified teaching experience birth through preschool **and** a minimum of 4 semester hours in a supervised student teaching setting serving children in kindergarten through grade 3 **or** one year of full-time verified teaching experience kindergarten through grade 3.
 - Early childhood education courses shall include **all** of the following areas of study (1) foundations of early childhood education, (2) child guidance and classroom management, (3) characteristics and quality practices for typical and atypical behaviors of young children, (4) child growth and development, including, health, safety and nutrition, (5) child, family, cultural and community relationships, (6) developmentally appropriate instructional methodologies for teaching language, math, science, social studies and the arts, (7) early language and literacy development, (8) assessing, monitoring and reporting progress of young children.
 - **One (1) year** of verified full-time teaching experience with children in birth through preschool may substitute for 4 semester hours in supervised field experience, practicum, internship or student teaching setting serving children birth through preschool. Submit a *Verification of Teaching Experience* form signed and completed by the District Superintendent or Program Director of a school-based education program or center-based program licensed by the Department of Health Services or regulated by tribal or military authorities to verify teaching experience.
 - **One (1) year** of verified full-time teaching experience with children in kindergarten through grade 3 in an accredited school may substitute for 4 semester hours in a supervised student teaching setting serving children in kindergarten through grade 3. Submit a *Verification of Teaching Experience* form signed and completed by the District Superintendent or Personnel/HR Director to verify teaching experience.
 - OR -
 - C. A valid early childhood education certificate from another state.
6. Professional Knowledge Early Childhood Exam.

One of the following:

 - A. A passing score on the Professional Knowledge Early Childhood (#93) portion of the Arizona Educator Proficiency Assessment (AEPA).

REQUIREMENTS FOR THE EARLY CHILDHOOD EDUCATION CERTIFICATE

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

- B. A passing score on a comparable Professional Knowledge Early Childhood examination from another state or agency.
- All score reports must have the word “Passed” on it.
 - Test scores older than 10 years *WILL NOT* be accepted
 - Submit the original score report at time of application.
- C. A valid comparable certificate from the National Board for Professional Teaching Standards. Submit a notarized copy of the certificate.
- D. Three (3) years of full-time teaching early childhood education, birth through grade 3. Submit a *Verification of Teaching Experience* form signed by the District Superintendent or Personnel Director to verify teaching experience.
7. Subject Knowledge Early Childhood Education Exam.
- One of the following:**
- A. A passing score on the Subject Knowledge Early Childhood Education (#36) portion of the AEPA.
- B. A passing score on a comparable Subject Knowledge Early Childhood examination from another state or agency.
- All score reports must have the word “Passed” on it.
 - Test scores older than 10 years *WILL NOT* be accepted
 - Submit the original score report at time of application.
- C. A valid comparable certificate from the National Board for Professional Teaching Standards. Submit a notarized copy of the certificate.
8. Verification of state approved Structured English Immersion (SEI) training or comparable state approved SEI training from another state to qualify for the Provisional SEI endorsement. Option A if certified before August 31, 2006. Option B if certified on or after August 31, 2006:
- A. Verification of one (1) semester hour or fifteen (15) clock hours of state approved SEI training.
- B. Verification of three (3) semester hours or forty-five (45) clock hours of state approved SEI training.

NOTE: *The Provisional SEI endorsement is valid for three years. An additional three semester hours of state approved SEI training will be required to qualify for the Full SEI endorsement.*

Individuals who hold an Arizona Full Bilingual or Full ESL endorsement are exempt from the SEI endorsement requirement. The requirement for a Provisional SEI endorsement may be waived for a period not to exceed one year for individuals who graduate from administrator or teacher preparation programs that are not approved by the Arizona State Board of Education and meet all other applicable certification requirements.

9. Arizona Constitution (a college course or the appropriate examination).
10. U.S. Constitution (a college course or the appropriate examination).

NOTE: *If you otherwise qualify for the certificate but are deficient in Arizona and/or U.S. Constitution you have 3 years under a valid teaching certificate to fulfill the requirement, except that if you are teaching an academic course on History, Government, Social Studies, Citizenship, Law, or Civics, you have 1 year to fulfill the requirement(s).*

➤ STANDARD EARLY CHILDHOOD EDUCATION, BIRTH THROUGH AGE 8 OR THROUGH GRADE 3 CERTIFICATE

The Standard certificate is valid for 6 years and may be renewed.

Requirements for the Standard Early Childhood Education, Birth through Age 8 or through Grade 3 certificate are:

1. Option A or B:
- A. Both of the following:
- i. Qualify for the Provisional Early Childhood certificate
 - ii. Two years of verified full-time teaching experience during the valid period of the Provisional certificate may be used to convert the Provisional certificate to a Standard certificate. (Please submit a conversion form signed by the District Superintendent or Personnel Director verifying two years of full-time teaching experience during the valid period of the Provisional certificate being converted.)

- OR -

- B. Hold current National Board Certification in Early Childhood
2. Verification of 3 semester hours or 45 clock hours of state approved Structured English Immersion (SEI) training or comparable state approved SEI training from another state to qualify for the Full SEI endorsement.

NOTE: *Individuals who hold a Full Bilingual or Full ESL endorsement are exempt from the SEI endorsement requirement.*

REQUIREMENTS FOR THE
EARLY CHILDHOOD EDUCATION CERTIFICATE
ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

3. One of the following:

A. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008.

-OR-

B. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.

*NOTE: Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an **Identity Verified Prints (IVP)** Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*

REQUIREMENTS FOR
RECIPROCAL PROVISIONAL TEACHING CERTIFICATES
 ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

AN ARIZONA RECIPROCAL PROVISIONAL TEACHING CERTIFICATE MAY BE ISSUED WITH A VALID COMPARABLE ELEMENTARY EDUCATION, SECONDARY EDUCATION, EARLY CHILDHOOD EDUCATION, ARTS EDUCATION PREK-12 OR SPECIAL EDUCATION CERTIFICATE FROM ANOTHER STATE. APPLICANTS WHO WERE ISSUED AN ARIZONA RECIPROCAL PROVISIONAL TEACHING CERTIFICATE ARE NOT ELIGIBLE TO OBTAIN AN ARIZONA EMERGENCY TEACHING CERTIFICATE. THE DEFICIENCIES OF ARIZONA CONSTITUTION, UNITED STATES CONSTITUTION, AND A PASSING SCORE ON ALL REQUIRED PORTIONS OF THE ARIZONA EDUCATOR EXAMS SHALL BE SATISFIED PRIOR TO THE ISSUANCE OF THE SAME TYPE CERTIFICATE.

➤ **RECIPROCAL PROVISIONAL TEACHING CERTIFICATE**

The certificate is valid for 1 year and may not be renewed.

Requirements for a Reciprocal Provisional certificate are:

1. Completed Application for Reciprocal Teaching and Reciprocal Administrative Certification
2. Appropriate fee (See *Application for Reciprocal Teaching and Reciprocal Administrative Certification*)
3. One of the following:

- A. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008. - OR -
- B. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.

*NOTE: Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an **Identity Verified Prints (IVP)** Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*

If fingerprinted in an approved state, proof of application (pink or yellow copy) for an Arizona Fingerprint Clearance Card and a signed Testament Form are required.

4. A Bachelor's or more advanced degree from an accredited institution. Official transcript(s) required.
5. A valid comparable out-of-state teaching certificate from any other state in the United States. Submit a notarized photocopy of the certificate.
*(Secondary certificates with only Social Studies as an approved area are **NOT** comparable)*

****Please note:** Your certificate will be issued when your application is received; the issue date will not necessarily align with the school year.

- ◆ **Requirements #6, #7 and #8 are required within one year of the date of issuance of this certificate.**
- ◆ **Applicants who meet requirements #6, #7 and #8 will qualify for a 3-year Provisional Teaching certificate.**

6. Professional Knowledge Exam.
One of the following:
 - A. A passing score on the appropriate *NES Assessment of Professional Knowledge* **OR** A passing score on the appropriate AEPA Professional Knowledge exam.
 - B. A passing score on a comparable Professional Knowledge examination from another state or agency.
 - All score reports must have the word "Passed" on it.
 - Test scores older than 10 years **WILL NOT** be accepted.
 - Submit the original score report at time of application.
 - C. A valid comparable certificate from the National Board for Professional Teaching Standards. Submit a notarized copy of the certificate.
 - D. Three (3) years of full-time teaching the appropriate grade level. Submit a Verification of Teaching Experience form signed and completed by the District Superintendent or Personnel/HR Director to verify teaching experience.
7. Subject Knowledge Exam.
One of the following:
 - A. A passing score on the appropriate Subject Knowledge portion of the Arizona Educator Exam (*NES or AEPA*).
 - B. A passing score on a comparable Subject Knowledge examination from another state or agency.
 - All score reports must have the word "Passed" on it.
 - Test scores older than 10 years **WILL NOT** be accepted.
 - Submit the original score report at time of application.*(Social Studies exams are only comparable as Middle Grade Social Studies exams)*

REQUIREMENTS FOR
RECIPROCAL PROVISIONAL TEACHING CERTIFICATES
 ARIZONA DEPARTMENT OF EDUCATION -- CERTIFICATION UNIT

- C. A valid comparable certificate from the National Board for Professional Teaching Standards. Submit a notarized copy of the certificate.
- D. Master's degree from an accredited institution in the appropriate subject area.
NOTE: Does not apply to the Elementary Education or Early Childhood certificates.

- 8. Verification of state approved Structured English Immersion (SEI) training or comparable state approved SEI training from another state to qualify for the Provisional SEI endorsement. Option A if certified before August 31, 2006. Option B if certified on or after August 31, 2006:
 - A. Verification of 1 semester hour or 15 clock hours of state approved SEI training.
 - B. Verification of 3 semester hours or 45 clock hours of state approved SEI training.

NOTE: The Provisional SEI endorsement is valid for three years. An additional three semester hours of state approved SEI training will be required to qualify for the Full SEI endorsement.

Individuals who hold an Arizona Full Bilingual or Full ESL endorsement are exempt from the SEI endorsement requirement. The requirement for a Provisional SEI endorsement may be waived for a period not to exceed one year for individuals who graduate from administrator or teacher preparation programs that are not approved by the Arizona State Board of Education and meet all other applicable certification requirements.

- 9. Arizona Constitution (a college course or the appropriate examination).
- 10. U.S. Constitution (a college course or the appropriate examination).

NOTE: If you otherwise qualify for the certificate but are deficient in Arizona and/or U.S. Constitution you have 3 years under a valid teaching certificate to fulfill the requirement, except that if you are teaching an academic course on History, Government, Social Studies, Citizenship, Law, or Civics, you have 1 year to fulfill the requirement(s).

➤ **REQUIREMENTS TO TRANSFER FROM A RECIPROCAL TEACHING CERTIFICATE TO A 3-YEAR PROVISIONAL TEACHING CERTIFICATE:**

The Provisional certificate is valid for 3 years and may not be renewed, but may be extended once for 3 years.

- 1. One of the following:
 - A. A passing score on the appropriate NES Assessment of Professional Knowledge.
 - B. A passing score on the appropriate AEPA Professional Knowledge exam; **AND** a passing score on the Subject Knowledge portion of the Arizona Educator Exam (NES or AEPA).
 - C. A waiver as indicated on the Reciprocal Provisional Teaching certificate evaluation.
- 2. Verification of state approved Structured English Immersion (SEI) training or comparable state approved SEI training from another state to qualify for the Provisional SEI endorsement. Option A if certified before August 31, 2006. Option B if certified on or after August 31, 2006:
 - A. Verification of 1 semester hour or 15 clock hours of state approved SEI training.
 - B. Verification of 3 semester hours or 45 clock hours of state approved SEI training.

NOTE: The Provisional SEI endorsement is valid for three years. An additional three semester hours of state approved SEI training will be required to qualify for the Full SEI endorsement.

- 3. One of the following:
 - A. A photocopy of your valid Arizona IVP fingerprint card (plastic) issued on or after January 1, 2008.
 - OR -
 - B. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.

*NOTE: Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an Identity Verified Prints (IVP) Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*

ADDITIONAL INFORMATION:

For further information regarding National Evaluation Series (NES) and/or Arizona Educator Proficiency Assessments (AEPAs), please visit the following websites:

<http://www.ncetest.com/arizona>

<http://www.aepa.nesinc.com> or see: <http://www.azed.gov/highly-qualified-professionals/aepa-to-nes-transition/>

Fingerprint Reciprocity:

The approved states for fingerprint reciprocity are:

Alabama
Arkansas
California
Colorado
Florida
Georgia
Idaho
Minnesota
Nebraska
Nevada
New Mexico
North Dakota
Oregon
South Carolina
Utah
Vermont
Washington
Wisconsin
Wyoming

INFORMATION FOR
ARIZONA DEPARTMENT OF PUBLIC SAFETY
FINGERPRINT CLEARANCE CARD

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

➤ **AZ DPS FINGERPRINT CLEARANCE CARD**

1. Arizona State Statute A.R.S. § 15-534 (B) requires that a certificate holder who applies for any certification service must have a valid fingerprint clearance card.
2. All valid fingerprint clearance cards with an issue date prior to January 1, 2008, will be accepted by Certification.
3. Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, all teachers and persons who are required to be fingerprinted to work in the classroom are required to have an **Identity Verified Prints (IVP)** fingerprint clearance card.
4. The applicant must contact the Department of Public Safety ("DPS") by phone, fax or mail (see below) to request the packet for an **IVP fingerprint clearance card** that is required for ADE teacher certification. The required fee is \$67 made payable to AZ DPS. DPS accepts Cashier's Checks or Money Orders, only. **Please note: Effective March 19, 2012, the previous fee of \$69 was reduced to \$67. Applications received by DPS after March 19, 2012, with a \$69 fee will be returned requesting the correct fee of \$67.**

Once you have received a valid **Identity Verified Prints Fingerprint Clearance Card** (plastic) from the Arizona Department of Public Safety, please submit a photocopy of your plastic IVP fingerprint clearance card, along with your application for certification, to the Arizona Department of Education - Certification Unit.

Request a packet by Phone or Fax:

Arizona Department of Public Safety
 (602) 223-2279 (Phone)
 (602) 223-2947 (Fax)
 Office Hours:
 Monday - Friday from 8:00 am to 5:00 pm

Request a packet by Mail:

Applicant Clearance Card Team
 Arizona Department of Public Safety
 P.O. Box 18390
 Phoenix, AZ 85005-8390

Note: The DPS downtown office building does NOT roll/take an applicant's fingerprints. An applicant can contact their district office, local law enforcement agency or a private fingerprinting service to find out if they take applicant fingerprints. For more information/FAQs, please visit AZ DPS at: <http://www.azdps.gov/Services/Fingerprint/>

CALIFORNIA

CSET
EXAM EQUIVALENCIES

PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	CSET EXAM EQUIVALENT #
ELEMENTARY	NONE
SECONDARY	NONE
EARLY CHILDHOOD (93)	NONE

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	CSET EXAM EQUIVALENT #
ART	Art (NEED BOTH SUBTESTS 1 & 2 PASSED)
BIOLOGY	Biology/ Life Science (NEED SUBTEST 3 OR 4 PASSED)
BUSINESS	Business (NEED ALL 3 SUBTESTS PASSED)
CHEMISTRY	Chemistry (NEED SUBTEST 3 PASSED)
EARLY CHILDHOOD EDUCATION	NONE
EARTH SCIENCE	NONE
ECONOMICS	NONE
ELEMENTARY EDUCATION (subtests I & II)	Multiple Subject (NEED ALL 3 SUBTESTS PASSED) MSAT (NEED BOTH TESTS 0140 + 0151 PASSED)
ENGLISH	English (NEED ALL 4 SUBTESTS PASSED) SSAT #001
FRENCH	French (NEED ALL 5 SUBTESTS PASSED)
GENERAL SCIENCE	General Science (NEED BOTH SUBTESTS 1 + 11 PASSED)
GEOGRAPHY	NONE
GERMAN	German (NEED ALL 5 SUBTESTS PASSED)
HEALTH	Health (NEED ALL 3 SUBTESTS PASSED)
HISTORY	Social Science (NEED BOTH SUBTESTS 1 AND 2 PASSED)
LIBRARY/EDUCATIONAL MEDIA	NONE
MATHEMATICS	Math (NEED ALL 3 SUBTESTS PASSED)
MIDDLE GRADES GENERAL SCIENCE	General Science (NEED BOTH SUBTESTS 1 AND 2 PASSED)
MIDDLE GRADES LANGUAGE ARTS/READING	NONE
MIDDLE GRADES MATHEMATICS	Math (NEED BOTH SUBTESTS 1 & 2 PASSED)
MIDDLE GRADES SOCIAL STUDIES	Social Science (NEED ALL 3 SUBTESTS PASSED)
MUSIC	Music (NEED ALL 3 SUBTESTS PASSED)
PHYSICS	Physics (NEED SUBTEST 3 OR 4 PASSED)
POLITICAL SCIENCE/AMERICAN GOVERNMENT	NONE
SPANISH	Spanish (NEED ALL 5 SUBTESTS PASSED)
SPECIAL EDUCATION: CROSS-CATEGORY	NONE
SPECIAL EDUCATION: EARLY CHILDHOOD	NONE
SPECIAL EDUCATION: EMOTIONAL DISABILITY	NONE
SPECIAL EDUCATION: HEARING IMPAIRED	NONE

CALIFORNIA

**CSET
EXAM EQUIVALENCIES**

SPECIAL EDUCATION: LEARNING DISABILITY	NONE
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	NONE
SPECIAL EDUCATION: VISUALLY IMPAIRED	NONE

ADMINISTRATOR TESTS	CSET EXAM EQUIVALENT #
SUPERINTENDENT	NONE
PRINCIPAL	NONE
SUPERVISOR	NONE

COLORADO	PLACE EXAM EQUIVALENCIES
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PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	PLACE EXAM EQUIVALENT #
ELEMENTARY	92
SECONDARY	93
EARLY CHILDHOOD (93)	NONE

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	PLACE EXAM EQUIVALENT #
ART	28
BIOLOGY	NONE
BUSINESS	34
CHEMISTRY	NONE
EARLY CHILDHOOD EDUCATION (36)	2
ECONOMICS	NONE
ELEMENTARY EDUCATION (Subtests I & II)	1
ENGLISH	7
FRENCH	8
GEOGRAPHY	NONE
GERMAN	10
HEALTH	31
HISTORY	NONE
LIBRARY/EDUCATIONAL MEDIA	42
MATHEMATICS	4
MIDDLE GRADES GENERAL SCIENCE	NONE
MIDDLE GRADES LANGUAGE ARTS/READING	NONE
MIDDLE GRADES MATHEMATICS	NONE
MIDDLE GRADES SOCIAL STUDIES	006
MUSIC	29
PHYSICS	NONE
POLITICAL SCIENCE/AMERICAN GOVERNMENT	NONE
SPANISH	9
SPECIAL EDUCATION: CROSS-CATEGORY	20
SPECIAL EDUCATION: EARLY CHILDHOOD	27
SPECIAL EDUCATION: EMOTIONAL DISABILITY	22
SPECIAL EDUCATION: HEARING IMPAIRED	24
SPECIAL EDUCATION: LEARNING DISABILITY	NONE
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	NONE
SPECIAL EDUCATION: VISUALLY IMPAIRED	23

COLORADO	PLACE EXAM EQUIVALENCIES	
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ADMINISTRATOR TESTS	PLACE EXAM EQUIVALENT #
SUPERINTENDENT (80)	81
PRINCIPAL (81)	80
SUPERVISOR (82)	81

FLORIDA**FTCE
EXAM EQUIVALENCIES**

PROFESSIONAL KNOWLEDGE (PK) TESTS	FTCE EXAM EQUIVALENT #
ARIZONA EDUCATOR EXAM	
ELEMENTARY (NES)	Professional Education
SECONDARY (NES)	Professional Education
EARLY CHILDHOOD (AEP)	Professional Education
SUBJECT KNOWLEDGE (SK) TESTS	FTCE EXAM EQUIVALENT #
ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	
ART	Art K-12
BIOLOGY	Biology 6-12
BUSINESS	Business 6-12
CHEMISTRY	Chemistry 6-12
EARLY CHILDHOOD EDUCATION	Prekindergarten/Primary PK-3
EARTH SCIENCE	Earth-Space Science 6-12
ECONOMICS	NONE
ELEMENTARY EDUCATION	Elementary Education K-6
ENGLISH	English 6-12
FRENCH	French K-12
GEOGRAPHY	NONE
GERMAN	German K-12
HEALTH	Health K-12
HISTORY	NONE
LIBRARY/EDUCATIONAL MEDIA	Educational Media Specialist PK-12
MATHEMATICS	Math 6-12
MIDDLE GRADES GENERAL SCIENCE	Middle Grades General Science 5-9
MIDDLE GRADES LANGUAGE ARTS/READING	Middle Grades English 5-9
MIDDLE GRADES MATHEMATICS	Middle Grades Math 5-9
MIDDLE GRADES SOCIAL STUDIES	Middle Grades Social Sciences 5-9 OR Social Sciences 6-12
MUSIC	Music K-12
PHYSICS	Physics 6-12
POLITICAL SCIENCE/AMERICAN GOVERNMENT	NONE
READING	NONE
SPANISH	Spanish 6-12 Spanish K-12
SPECIAL EDUCATION: CROSS-CATEGORY	Exceptional Student Education K-12
SPECIAL EDUCATION: EARLY CHILDHOOD	NONE
SPECIAL EDUCATION: EMOTIONAL DISABILITY	NONE
SPECIAL EDUCATION: HEARING IMPAIRED	Hearing Impaired K-12
SPECIAL EDUCATION: LEARNING DISABILITY	Exceptional Student Education K-12
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	Speech Language Impaired K-12
SPECIAL EDUCATION: VISUALLY IMPAIRED	Visually Impaired K-12
ADMINISTRATOR TESTS	FELE EXAM EQUIVALENT #
SUPERINTENDENT	NEED ALL 3 SUBTESTS PASSED
PRINCIPAL	NEED ALL 3 SUBTESTS PASSED
SUPERVISOR	NEED ALL 3 SUBTESTS PASSED

GEORGIA**GACE
EXAM EQUIVALENCIES**

PROFESSIONAL KNOWLEDGE (PK) ARIZONA EDUCATOR EXAMS	GACE EXAM EQUIVALENT #
ELEMENTARY (NES)	171 + 172 Professional Pedagogy (NEED BOTH SUBTESTS PASSED)
SECONDARY (NES)	171 + 172 Professional Pedagogy (NEED BOTH SUBTESTS PASSED)
EARLY CHILDHOOD (AEPA - 93)	171 + 172 Professional Pedagogy (NEED BOTH SUBTESTS PASSED)
SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	GACE EXAM EQUIVALENT #
ART	109 + 110 Art Education (NEED BOTH SUBTESTS PASSED)
BIOLOGY	026 + 027 Biology (NEED BOTH SUBTESTS PASSED)
BUSINESS	042 + 043 Business Education (NEED BOTH SUBTESTS PASSED)
CHEMISTRY	028 + 029 Chemistry (NEED BOTH SUBTESTS PASSED)
EARLY CHILDHOOD EDUCATION	005 + 006 Birth thru Five (NEED BOTH SUBTESTS PASSED)
ECONOMICS	038 + 039 Economics (NEED BOTH SUBTESTS PASSED)
ELEMENTARY EDUCATION	001 + 002 Early Childhood Ed (NEED BOTH SUBTESTS PASSED)
ENGLISH	020 + 021 English (NEED BOTH SUBTESTS PASSED)
FRENCH	143 + 144 French (NEED BOTH SUBTESTS PASSED)
GEOGRAPHY	036 + 037 Geography (NEED BOTH SUBTESTS PASSED)
GERMAN	145 + 146 German (NEED BOTH SUBTESTS PASSED)
HEALTH	113 + 114 Health Education (NEED BOTH SUBTESTS PASSED) 115 Health & PE Education (NEED SUBTEST I PASSED)
HISTORY	034 + 035 History (NEED BOTH SUBTESTS PASSED)
LIBRARY/EDUCATIONAL MEDIA	101 + 102 Media Specialist (NEED BOTH SUBTESTS PASSED)
MATHEMATICS	022 + 023 Math (NEED BOTH SUBTESTS PASSED)
MIDDLE GRADES GENERAL SCIENCE	014
MIDDLE GRADES LANGUAGE ARTS/READING	011
MIDDLE GRADES MATHEMATICS	013
MIDDLE GRADES SOCIAL STUDIES	015
MUSIC	111 + 112 Music (NEED BOTH SUBTESTS PASSED)
PHYSICAL EDUCATION	116 Health & PE Education (NEED SUBTEST II PASSED)
PHYSICS	030 + 031 Physics (NEED BOTH SUBTESTS PASSED)
POLITICAL SCIENCE/AMERICAN GOVERNMENT	032 + 033 Political Science (NEED BOTH SUBTESTS PASSED)
SPANISH	141 + 142 Spanish (NEED BOTH SUBTESTS PASSED)
SPECIAL EDUCATION: CROSS-CATEGORY	081 + 082 Special Education General Curriculum (NEED BOTH SUBTESTS PASSED)

GEORGIA**GACE
EXAM EQUIVALENCIES**

SUBJECT KNOWLEDGE (SK) ARIZONA EDUCATOR EXAMS (See Arizona Educator Exams)	GACE EXAM EQUIVALENT #
SPECIAL EDUCATION: EARLY CHILDHOOD	003 + 004 Early Childhood Special Education General Curriculum (NEED BOTH SUBTESTS PASSED)
SPECIAL EDUCATION: EMOTIONAL DISABILITY	NONE
SPECIAL EDUCATION: HEARING IMPAIRED	085 + 086 Sped Deaf Education (NEED BOTH SUBTESTS PASSED)
SPECIAL EDUCATION: LEARNING DISABILITY	NONE
SPECIAL EDUCATION: MENTAL RETARDATION	NONE
SPECIAL EDUCATION: ORTHOPEDIC IMPAIRMENTS/OTHER HEALTH IMPAIRMENTS	NONE
SPECIAL EDUCATION SEVERELY & PROFOUNDLY DISABLED	NONE
SPECIAL EDUCATION: SPEECH AND LANGUAGE IMPAIRED	NONE
SPECIAL EDUCATION: VISUALLY IMPAIRED	NONE

ADMINISTRATOR TESTS	GACE EXAM EQUIVALENT #
SUPERINTENDENT	173 + 174 Educational Leadership (NEED BOTH SUBTESTS PASSED)
PRINCIPAL	173 + 174 Educational Leadership (NEED BOTH SUBTESTS PASSED)
SUPERVISOR	173 + 174 Educational Leadership (NEED BOTH SUBTESTS PASSED)

Welcome to the Rio Grande Travel Centers, Inc. Family of Agencies



Rio Grande's Travel 1 Contact Information

Office Hours: Monday through Friday, 8:30am -- 5:00pm
Mailing/Physical Location: 6336 Oracle Road Suite 356, Tucson, AZ 85704
Toll Free: 1-800-959-6430
Local: 520-722-7300 **Fax:** 520-742-0152 **Internet:** www.rgtravel.com

Your corporate Team: Von Ceil Bleess -- Maria Dominguez

Email reservation requests: vbleess@gotravel1.com
mdominguez@gotravel1.com

Office Manager: Von Ceil Bleess (520) 742-0545 email: vbleess@rgtravel.com
Director Client Relations: Tammy Ryan (505) 453-3040 cell email: tryan@rgtravel.com
Accounting: Eve Landstrom (505) 843-9244 email: evel@rgtravel.com

For Leisure Travel Reservations: 520-742-0545

24 Hour Toll Free Emergency Assistance: 1-855-403-9860 (Must reference ID-S 06IA)

Note: This number is ONLY to be used for enroute emergency assistance outside of Rio Grande Travel's normal office hours. The charge of 20.00 per call applies.

Valuable Travel Information Links:

The Center for Disease Control (<http://www.cdc.gov/travel/>) offers timely information about the world's health and offers regional advisories regarding required and suggested immunizations prior to travel.

U.S. State Department (http://travel.state.gov/travel_warnings.html) includes travel warnings, consular information, and public announcements by country.

U.S. State Department (http://travel.state.gov/passport_services.html) for passport information and FAQs

U.S. Customs (<http://www.customs.ustras.gov/>) web site offers valuable information regarding import/export restrictions and policies and procedures for travelers crossing U.S. borders.

Federal Aviation Administration (<http://www2.faa.gov/>) web site offers valuable information regarding aviation safety and security.

Transportation Security Administration (<http://www.tsa.gov/public/index.jsp>) web site offers valuable information regarding airport security, as well as baggage and check-in procedures currently in place.

Job Openings

Tucson Unified School District does not discriminate on the basis of race, color, national origin, gender, sexual orientation, age, religion, or disability in admission or access to, or treatment or employment in its educational programs or activities.

We are accepting applications from prospective candidates for the following jobs. If you wish to apply for a listed job, please click the "**Apply now!**" link.

The TUSD Post Retirement Employment Option program is specifically for return to work Arizona State Retirement System retirees interested in working at Tucson Unified School District. ASRS RTW Retirees selected for a position enter the PREO Program as a leased employee through Educational Services, Incorporated.

PLEASE NOTE: Additional information such as resumes, cover letters, reference letters, etc. that you wish to provide with your on-line application, must be submitted to Human Resources on or before the closing date for each application. Please read the complete job advertisement for requirements for each job.

TUSD participates in E-Verify. This means TUSD will provide the Social Security Administration and, if necessary, the Department of Homeland Security, with information from each new employee's I-9 to confirm work authorization. Federal law requires TUSD to verify identity and employment eligibility for all employees.

[Click here](#) to view the map of all TUSD locations.

Job Number	Job Title	Location	Open Date	Filing Deadline	Posting Duration
14-2172	Administrative Secretary Senior	Risk Management	04/25/2014	05/11/2014	A Range of Dates
15-0001	Assistant Principal Pool 2014-2015 School Year	Human Resources	01/24/2014		Open Continuously
15-0035	Bilingual Teacher Pool (2014 - 2015 SY)	Human Resources	02/27/2014		Open Continuously
15-0309	Bus Driver	Transportation	04/22/2014		Open Continuously
15-0331	Coach - Cross Country Pool	Interscholastics	04/25/2014		Open Continuously
15-0067	Coach - Football Pool	Interscholastics	04/04/2014		Open Continuously
15-0313	Coach - Girls Volleyball Pool	Interscholastics	04/25/2014		Open Continuously
15-0311	Coach - Golf Pool	Interscholastics	04/25/2014		Open Continuously
15-0330	Coach - Middle School Basketball Pool	Interscholastics	04/25/2014		Open Continuously
15-0314	Coach - Middle School Volleyball Pool	Interscholastics	04/25/2014		Open Continuously
15-0312	Coach - Spiritline Pool	Interscholastics	04/25/2014		Open Continuously
15-0310	Coach - Swimming Pool	Interscholastics	04/25/2014		Open Continuously
14-0948	Crossing Guard	School Safety & Security	07/09/2013		Open Continuously

Tucson Unified School District Our Infant & Early Learning Centers **OPEN JULY 1!**

Tucson families are invited to register their children now for this unique childcare opportunity with Southern Arizona's largest school district.



TUSD

Delivering Excellence in Education Every Day

USP IV.K.1.c

Please visit
www.tusd1.org/EarlyLearningCenter
to view rates and register your child.

The TUSD Infant & Early Learning Center provides excellent care for young children ages 6 weeks to pre-

Who We Are...

- Stimulating Brain-based Environment
- Developmentally Appropriate Practices
- Highly Quality/Research Based
- Affordable
- Well Trained and Caring Staff
- Standards Based
- Conveniently located
- Experts in the field
- Meals Included
- **School Readiness**

(Faded text describing school readiness and program details)

Frequently Asked Questions

Q. Where will the TUSD Infant & Early Learning Centers be located?

A. We have two locations:
 —Schumaker (501 N. Maguire Avenue)
 —Brichta (2110 W. Brichta Drive)

Q. What will be the hours of operation?

A. 6:00 a.m. to 6:00 p.m.

Q. Who is eligible to enroll their child at the TUSD Infant & Early Learning Center?

A. We accept all children ages 6 weeks through 4 years of age.

Q. What days will the TUSD Infant & Early Learning Center be open?

A. The TUSD Infant and Early Learning Center will be open throughout the year closing only on a small number of selected holidays in order to provide excellent care for all children and families enrolled. A calendar is available on the IELC website.

Q. I'm not a TUSD employee. Can my children attend the TUSD Infant & Early Learning Center?

A. Yes, please call us or visit us online and a representative will contact you.

Tuition Rates (Amount reflects 1 monthly Payment amount)	Infant-24 months	Two Years	3, 4 and 5 Year olds
TUSD (Employees)	\$445.00	\$395.00	\$350.00
TUSD (IGA partners and TUSD relatives)	\$495.00	\$445.00	\$400.00
Public	\$545.00	\$495.00	\$450.00

For more information please call 520-225-6415 or email us at earlylearning@tusd1.org

TUSD



Infant and Early Learning Centers

Quality and Affordable Childcare

Now Servicing Two Convenient Locations

- Schumaker (East Tucson)
501 N. Maguire Ave
- Brichta (West Tucson)
2110 W. Brichta Dr

TUSD

PO Box 40400
1010 E. 10th Street
Tucson, AZ 85719

Human Resources Department

Telephone: (520) 225-6035
Fax: (520) 798-8683
www.tusd1.org

Date: _____

NAME: _____ **APPLICANT ID:** _____

RE: Letter of Intent to Hire

The Tucson Unified School District ("TUSD") and the above-named individual agree as follows:

1. The District hereby employs the individual for the 2014-2015 school year, pending Governing Board approval, and contingent upon valid certification. An annual base salary rate will be calculated in accordance with the TUSD/TEA Consensus Agreement. TUSD reserves the right to change its salary schedule from time to time.
2. This Letter of Intent to employ shall constitute the individual's preliminary contract of employment until final action by the TUSD Governing Board, which will result in the issuance of a regular contract. It is subject to the laws of the State of Arizona, and the rules, policies and regulations of the TUSD Governing Board.
3. The individual shall perform such duties and services as may lawfully be required and assigned by TUSD.
4. This Letter of Intent to employ must be authorized by a Human Resources Representative.
5. Contingent upon successful reference check, issuance of appropriate certification and AZ IVP fingerprint card.
6. The individual is employed by Governing Board Approval.

Candidate Signature: _____ Date: _____

Human Resources Representative: _____ Date: _____

Interested Site/Department: _____

Original document must be returned to Human Resources.

M:AN-Employment.Teacher - New Hire Letter of Intent.doc

Notice of Nondiscrimination
Tucson Unified School District does not discriminate on the basis of race, color, national origin, sex, sexual orientation, age, religion, or disability in admission or access to, or treatment or employment in its educational programs or activities.

2013-2014 Recruitment									
Educational Fair	City/State	Date Start	Cost	Ethnicity				Gender	
				AA	Anglo	Asian	Hisp	M	F
Hampton University Fall Career	Hampton, VA	9/26/2013	\$2,192.85	5	1	0	0	2	4
2013 Fall Career Fair & Graduate	Nashville, TN	10/1/2013	\$1,404.86	1	0	0	0	1	0
Northern Arizona U	Flagstaff, AZ	10/9/2013	\$947.10	2	1	3	2	3	5
U of Southern Mississippi	Hattiesburg, MS	10/22/2013	\$1,328.42	3	10	0	0	6	7
U of Texas Austin	Austin, TX	10/29/2013	\$1,553.11	1	6	0	10	4	13
Fall Teacher Fair & Fall Education	San Marcos & San Antonio, TX	11/6/2013	\$1,940.41	0	1	0	1	0	2
National Alliance of Black School	Detroit, MI	11/15/2013	\$1,587.93	1	1	0	0	1	1
Nashville	Tennessee	2/11/2014	\$2,453.19	1	7	0	0	2	6
Chicago State U	Chicago, IL	3/12/2014	\$2,895.77	7	9	0	1	7	10
Colorado State	Pueblo, CO	4/10/2014	\$2,017.93	0	6	0	0	3	3
Oregon Professional Fair	Portland, OR	4/15/2014	\$2,294.07	0	24	0	0	6	18
U of A	Tucson, AZ	4/29/2014	\$150.00	0	27	1	1	3	26
Totals			\$20,765.64	14	27	3	13	N/A	N/A